

2011-2012

SUB TEACHER TIME PERIODS

Please review the ESTIMATED pay schedule below to determine when you will be paid and for the period of time each pay date covers. Payroll time periods prior to Thanksgiving, Winter break, Spring break, and my vacation can vary slightly depending upon my workload. Please be sure to make yourself aware of the time periods covered during those times.

Time Period Covers:

Pay Date:

08/12/11 - 08/24/11	09/01/11
08/25/11 - 09/08/11	09/15/11
09/09/11 - 09/20/11	10/01/11
09/21/11 - 10/06/11	10/15/11
10/07/11 - 10/21/11	11/01/11
10/24/11 - 11/04/11	11/15/11
11/07/11 - 11/10/11 - Proc early due to Thanksgiving break	12/01/11
11/11/11 - 11/18/11 - Proc early due to winter break	12/15/11
11/21/11 - 12/08/11 - Proc early due to winter break	01/01/12
12/09/11 - 12/31/11	01/15/12
01/04/12 - 01/20/12	02/01/12
01/23/12 - 02/07/12	02/15/12
02/08/12 - 02/22/12	03/01/12
02/23/12 - 03/07/12 - Proc early due to spring break	03/15/12
03/08/12 - 03/15/12 - Proc early due to spring break	04/01/12
03/16/12 - 04/05/12	04/15/12
04/06/12 - 04/23/12	05/01/12
04/24/12 - 05/07/12	05/15/12
05/08/12 - 05/24/12	06/01/12
05/25/12 - 06/07/12	06/15/12

Please keep in mind that you are paid through the AESOP system and if your day of work does not get entered into AESOP, your compensation will be delayed. An instance in which this could happen would be if you were called in by the principal or administrative assistant after the day began. After the cut-off time, you would not be able to assign the job to yourself. You would need to be certain that the administrative assistant made the entry for you so that you will be paid. **Last day of school: May 24, 2012**

***Sub pay is \$80.00 per day/\$40.00 per half day/\$20.00 per qtr day**