

## RECORD OF PROCEEDINGS

### *Minutes of MADEIRA BOARD OF EDUCATION*

#### *Regular Session*

*Held January 11, 2010*

The Organizational and Regular meeting of the Madeira Board of Education was held on Monday, January 11, 2010 at Madeira High School - Perin Media Center at 6:30 p.m. in accordance with written notices sent to each member. The meeting was called to order by President Pro-Tempore Kam Misleh.

**Roll Call: Present - Mr. Kamil, Mr. Shea, Dr. Swami, Mr. Templeton, and Mr. Misleh.**

Also present were Steve Kramer, Susan Crabill, Kenji Matsudo, Amanda Hopkins, Ginger Madden, Kathy Hurst, Meg Shea, Piyush Swami, Kara Swami, Carley Shea, Macy Shea, Nikki Kamil, Kayla Kamil, and Kelsey Kamil.

**AGENDA (1-10)** Mr. Templeton moved, seconded by Mr. Kamil to approve the agenda for the January 11, 2010 meeting of the Board of Education.

**Vote: Mr. Kamil, aye; Mr. Shea, aye; Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.**

**OATH OF OFFICE -** Mrs. Crabill, Secretary of the Board of Education, swore in **Mr. Tarek Kamil, Mr. Patrick Shea, and Dr. Cathy Swami.**

**NOMINATION AND ELECTION OF OFFICERS FOR 2010 (2-10)** Mr. Templeton, representing the Board of Education, nominated **Mr. Kam Misleh** as **President** of the Madeira Board of Education for the 2009 calendar year. Mr. Templeton moved, seconded by Mr. Shea, to close nominations and instruct the Treasurer to cast a unanimous ballot electing **Mr. Kam Misleh** as President of the Madeira Board of Education for 2010 calendar year.

**Vote: Mr. Kamil, aye; Mr. Shea, aye; Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.**

**(3-10)** Mr. Shea, representing the Board of Education, nominated **Mr. David Templeton** as **Vice-President** of the Board of Education for the 2010 calendar year. Mr. Shea moved, seconded by Mr. Kamil to close nominations and instruct the Treasurer to cast a unanimous ballot electing **Mr. David Templeton** as Vice-President of the Madeira Board of Education for 2010 calendar year.

**Vote: Mr. Kamil, aye; Mr. Shea, aye; Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.**

**ORDER OF THE ROLL CALL (4-10)** Mr. Templeton moved, seconded by Dr. Swami to move the Board approve the order by alphabetical order, with rotation of the first voter in the previous meeting to the fourth during the current meeting, and the President always voting fifth and/or last.

**Vote: Mr. Kamil, aye; Mr. Shea, aye; Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.**

**TIME, DATE, AND LOCATION OF MEETINGS (5-10)** Dr. Swami moved, seconded by Mr. Shea to designate the following dates at 7pm in the Madeira High School - Perin Media Center, 7465 Loannes Dr., Hamilton County, Madeira, Ohio, unless otherwise announced.

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**Vote: Mr. Kamil, aye; Mr. Shea, aye; Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.**

**BOARD SERVICE FUND (6-10)** Mr. Shea moved, seconded by Dr. Swami to approve \$5,000 be set aside from the General fund to be used in paying expenses incurred by the Madeira Board of Education or their official representatives in the performance of their duties during 2010.

**Vote: Mr. Kamil, aye; Mr. Shea, aye; Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.**

**BOARD APPOINTEES (7-10)** Mr. Templeton moved, seconded by Mr. Kamil to appoint the following Board committee assignments for 2010:

Planning Commission	Mr. Tarek Kamil
Great Oaks JVS	Mr. Kam Misleh
Legislative Delegate	Mr. David Templeton
Student Achievement Liaison	Dr. Cathy Swami

**Vote: Mr. Kamil, aye; Mr. Shea, aye; Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.**

**LEGAL COUNSEL (8-10)** Dr. Swami moved, seconded by Mr. Shea to appoint Ennis, Roberts, and Fischer as legal counsel for calendar year 2010 in accordance with ORC 3313.203 and 3313.47.

**Vote: Mr. Kamil, aye; Mr. Shea, aye; Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.**

**IRS MILEAGE RATE (9-10)** Mr. Shea moved, seconded by Dr. Swami to approve the 2010 IRS mileage reimbursement rate and any changes issued during the year (\$.50 as of 1/1/10) for professional leave and district business approved within the course of assigned district positions.

**Vote: Mr. Kamil, aye; Mr. Shea, aye; Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.**

**SUPERINTENDENT AUTHORIZATIONS (10-10)** Dr. Swami moved, seconded by Mr. Templeton to authorize the Superintendent to approve requests from school employees to attend professional meetings within the amount of appropriations for the calendar year 2010.

**Vote: Mr. Kamil, aye; Mr. Shea, aye; Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.**

**(11-10)** Mr. Shea moved, Dr. Swami seconded to authorize the Superintendent to employ such temporary personnel as needed in emergency situations as prescribed by ORC 3313.10. Such employment will be presented to the Board of Education for approval at the next regular meeting.

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**Vote: Mr. Kamil, aye; Mr. Shea, aye; Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.**

**TREASURER AUTHORIZATIONS (12-10)** Dr. Swami moved, seconded by Mr. Kamil to authorize the Treasurer to enter into and/or accept or participate in Federal, State, and Local Grants or agreements and authorizes the Treasurer to appropriate funds for the grants awarded.

**Vote: Mr. Kamil, aye; Mr. Shea, aye; Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.**

**(13-10)** Mr. Templeton moved, seconded by Mr. Shea to authorize the Treasurer to file requests for amendments of the Certificate of Estimated Resources with the Hamilton county Auditor as information becomes available to the Treasurer to warrant such a filling.

**Vote: Mr. Kamil, aye; Mr. Shea, aye; Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.**

**(14-10)** Dr. Swami moved, seconded by Mr. Templeton to authorize the Treasurer to make fund to fund advances, advance returns, and transfers as needed throughout the year with Board ratification as part of the financial reports at the regular meetings.

**Vote: Mr. Kamil, aye; Mr. Shea, aye; Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.**

**(15-10)** Mr. Shea moved, seconded by Dr. Swami to resolve that the Auditor and Treasurer of Hamilton County, Ohio be requested to draw and pay to the Treasurer of the Madeira City School District, Susan Crabill, in accordance with ORC 321.24 the money derived from all real and/or tangible personal property taxes and other sources, payable by law to the county Treasurer, to the account of Madeira City School District, and lawfully applicable for the purpose of the current fiscal year of funds due in any settlement in calendar year 2010.

**Vote: Mr. Kamil, aye; Mr. Shea, aye; Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.**

**(16-10)** Dr. Swami moved, seconded by Mr. Shea to authorize the Treasurer to invest inactive funds at the most productive interest rate, whenever these funds are available, within the limits of the law and district policy.

**Vote: Mr. Kamil, aye; Mr. Shea, aye; Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.**

**(17-10)** Mr. Templeton moved, seconded by Dr. Swami to resolve that the funds of the Madeira Board of Education be deposited in its name, and that, after authorization by Board resolution, the same be subject to withdrawal by checks, drafts, and other orders for the payment of money, made, signed, withdrawn, accepted or endorsed in the name of the Madeira Board of Education and signed by

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the Treasurer, effective January 1, 2010 until the organizational meeting of the Board in January, 2011, in accordance with ORC 3315.51.

**Vote: Mr. Kamil, aye; Mr. Shea, aye; Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.**

(18-10) Mr. Shea moved, seconded by Dr. Swami to designate the Treasurer as the Public Records Officer and authorize the Treasurer to convene meetings of the Records Commission not limited to, but at minimum, annually.

**Vote: Mr. Kamil, aye; Mr. Shea, aye; Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.**

(19-10) Dr. Swami moved, seconded by Mr. Shea to authorize the Treasurer to pay all bills within the limits of the appropriations resolution as prescribed by ORC 3313.18 as bills are received under assumption goods received or services performed are acceptable.

**Vote: Mr. Kamil, aye; Mr. Shea, aye; Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.**

(20-10) Mr. Templeton moved, seconded by Mr. Kamil to adopt the **Tax Budget for Fiscal Year July 1, 2010 through June 30, 2011.**

**Vote: Mr. Kamil, aye; Mr. Shea, aye; Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.**

**HEARING OF THE PUBLIC** - There was no public participation at this time.

#### **PRESENTATION -**

**Great Oaks Satellite Presentation** - Mike Fritz, Great Oaks, presented the satellite program **Project Lead the Way** to the Board. The program would be a new elective satellite course that will be offered by Great Oaks. The teacher would be employed by Great Oaks but would present the program on the Madeira campus. The program provides a progressive step approach to pre-engineering coursework that would be made available in each successive year at an increasing level of rigor. The coursework can lead a student into a 2 to 4 year post secondary degree. Introduction to Engineering Design course was included in the 2010-2011 course planner. All students from grades 9 to 12 are eligible to select the course. Each year after 2010-2011 will add a new course while maintaining the prior year's course/s: Principles of Engineering, 2012; Digital Electronics, 2013; Civil Engineering and Architecture and Engineering Design and Development, 2014. At no additional cost to Madeira Great Oaks will provide the teacher, administrative staff support, student furniture and work benches, instructional supplies and equipment, computer hardware and software, and support recruiting students. Madeira will provide an appropriate classroom space.

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**CONSENT CALENDAR (21-10)** Mr. Shea moved, seconded by Dr. Swami to approve the consent calendar for the **January 11, 2010** meeting of the Board of Education.

**A. Minutes**

(1) **December 14, 2009**

(2) **December 22, 2009**

**B. Employment -Certified Substitutes**

1. **Jack Buchholz** - Substitute elementary principal at a per diem rate as recommended by the Finance Committee.

**C. Supplemental Non Teaching Contracts**

<u>Position</u>	<u>Assignment</u>	<u>Name</u>	<u>Amount</u>
Camp Coordinator	Baseball Camp	<b>Jack Kuzniczci</b>	\$ 500.00
Camp Instructor	Baseball Camp	<b>Scott Stocker</b>	\$ 400.00
Special Education	Education Asst.	<b>Anya Bird</b>	\$ 11.13

**D. Leaves of Absence**

1. **Sick Leave - Elaine Goetz** - COB 1/11/2010 thru COB 3/1/2010

2. **FMLA - Sallie Weisgerber** - COB 1/08/2010 thru COB 2/22/2010

**E. Treasurer's Report**

(1) **Financial Report** for December, 2009, and **warrant payments for all funds** in the amount of \$351,898.26

	<b>Dec 1 - Dec 31</b>	<b>FY10 FYTD</b>	<b>FY09 FYTD</b>
<b>Revenues</b>	\$ 229,897	\$8,675,585	\$7,900,760
<b>Expenditures</b>	\$1,229,436	\$7,529,171	\$7,574,261
<b>Ending Cash</b>	\$5,429,236	\$5,429,236	\$4,401,345

(2) **Donations**

Neediest Kids of All                      Madeira Elementary                      \$ 150.00

**Vote: Mr. Kamil, aye; Mr. Shea, aye; Dr. Swami, aye; Mr. Templeton, aye.**

**TREASURER REPORT (22-10)** Dr. Swami moved, seconded by Mr. Shea to approve 2010 membership in the **Ohio School Boards Association** in the amount of \$4,932, free subscriptions to Briefcase, School Management News in the amount of \$185, and participation in its legal assistance fund in the amount of \$250 for a total cost of \$5,367.

**Vote: Mr. Kamil, aye; Mr. Shea, aye; Dr. Swami, aye; Mr. Templeton, aye.**

**GOVERNANCE (23-10) All Day Kindergarten** - Mr. Kamil moved, seconded by Dr. Swami to resolve to authorize the Superintendent to file required documentation for Madeira to begin **All Day Kindergarten** in 2011-2012.

**Vote: Mr. Kamil, aye; Mr. Shea, aye; Dr. Swami, aye; Mr. Templeton, aye.**

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**(24-10) Great Oaks Satellite Agreement** - Mr. Kamil moved, seconded by Dr. Swami to approve the Satellite Program agreement between Great Oaks and Madeira City Schools.

**Vote:** Mr. Kamil, aye; Mr. Shea, aye; Dr. Swami, aye; Mr. Templeton, aye.

#### **SUPERINTENDENT COMMITTEE REPORTS**

**Finance** - The Finance Committee has a meeting on January 20<sup>th</sup> to review the results of the 2009 Audit Report.

**Buildings and Grounds** - Lighting reduction continues in the buildings and the gym. Buildings and Grounds met with Creekwood Energy to review a solar energy alternative financing plan.

**Community Relations** - Pat Shea will meet with the administration to develop a plan.

**Policy** - No policy changes to review at this time.

#### **BOARD COMMITTEE REPORTS**

**Planning Commission** - A Planning Commission meeting is scheduled on January 14 to review the Salary Study.

**Great Oaks** - Presentation by Mike Fritz.

**Legislation** - Several bills are pending legislative action that could impact the district financially. We will continue to watch any action that is taken.

**Student Achievement** - Dr. Swami should be receiving information from OSBA.

#### **DISCUSSION ITEMS**

**Board Meetings** - The Board will continue with one scheduled meeting per month and monitor the need for additional meetings.

**Email** - The district will establish an email account for the new board members.

**ADJOURNMENT (25-10)** Mr. Shea moved, seconded by Dr. Swami that the January 11, 2010 meeting of the Madeira Board of Education be adjourned.

**Vote:** Mr. Kamil, aye; Mr. Shea, aye; Dr. Swami, aye; Mr. Templeton, aye.

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President

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Treasurer

