



Madeira Schools Foundation
DISTINGUISHED STAFF
Nomination Form

SELECTION CRITERIA

1. Candidate must have been employed full-time for a minimum of ten years, followed by retirement or death, or twenty years followed by a resignation in good standing. Three years must have elapsed after meeting the retirement requirement. The candidate need not be a Madeira resident.
Award can be made posthumously.
2. The employee must have significantly contributed to the goals of the Madeira City Schools. The community, staff, students and parents must have recognized the employee as being a positive role model for students.
3. The employee must be recognized as a person who exceeded expectations by often going “beyond the call of duty” to assist students, staff, parents, and or community members. The employee must be a person who was truly dedicated to further the aims of the school system through regular and sustained professional and personal contributions.
4. The employee was and is a person of good character and high moral standards.
5. Once nominated, person may remain part of a “candidate pool” for future selection and endorsement.

Nominee _____ Nominee’s phone number _____

Nominee’s address _____

Your name _____ Your phone number _____

Your address _____

How long have you known the nominee? _____

Why do you believe this person should be selected for the Madeira Schools Foundation Distinguished Staff Award? Please include any facts, figures, contributions, special honors, or any other material that will be of assistance to the selection committee. Please use a separate piece of paper if necessary.