

**RECORD OF PROCEEDINGS 054**  
**Minutes of MADEIRA BOARD OF EDUCATION**

**Regular Meeting**  
**Held September 21, 2015**

The Regular Meeting of the Madeira Board of Education was held on Monday, September 21, 2015 at 7:00 p.m. respectively in accordance with written notices sent to each member. The meeting was called to order by President Mr. Kam Misleh.

Present: Mr. Misleh, Dr. Swami, Mr. Templeton  
Not Present Mr. Kamil, Mr. Shea

Also present at the meeting were Steve Kramer, Kenji Matsudo, Susan Crabill, Tim Weber, Chandley Bacher, Tom Olson and Ms. Maria Ramos.

**AGENDA (114-15)** – Dr. Swami moved, seconded by Mr. Templeton to approve the agenda with changes for the **September 21, 2015** meeting of the Board of Education.

**Vote: Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.**

**HEARING OF THE PUBLIC** – There was no public participation at this time.

**REPORTS**

**Madeira Middle School** – The building principal, Mr. Tom Olson, and asst. principal, Mrs. Chandley Bacher, updated the Board on the 2015-2016 middle school building goals. The highlight for the year will be “What will I do differently this year?” Instructional Leadership will concentrate on discovering and identifying strengths with a leadership challenge of modeling, sharing a vision, challenging the process, enabling others, and inspiring. The teachers will be challenged to raise their capacity for leadership by developing instructional leader meetings, during staff meetings, building leadership teams, and planning weekly grade level team meetings. As with the other buildings the overarching goals are **Leader for the Future, Challenging Each Child, and Community Involvement**. The building will continue to concentrate on vertical and horizontal alignment of literacy strategies by expanding language arts and identifying what every student should know and be able to do. There will be a continuation of reading and writing strategies across the curriculum. Data will continue to be utilized to make instructional decisions with MAP data providing a means for differentiated instruction. A program will be implemented to empower student to “own” the school culture by respecting others, respecting self, respecting the environment, and being an “upstander” and NOT a “bystander”. As an active participant in community and community projects the building will continue to refine service learning, identifying strategies to stretch the gifted students, and by participating in professional development continue to seek to understand how, when, and why gifted student strategies must be implemented. The building will streamline communications to parents adopting a more consistent format and frequency of such to parents and community members. The building will continue to concentrate on understanding and knowing the impact of relationships, honesty, and integrity, serving others, leading with strengths, high and “right” expectations.

**Madeira Elementary School** – The building principal, Mr. Tim Weber, and assistant principal, Mrs. Chandley Bacher, updated the Board on the 2015-2016 elementary building goals. The highlight for the year will be “Action Changes Things” in the sense of “What will I do differently this year to dramatically impact...” The overarching goal areas are **Leading for the Future, Challenging Each Child, and Community Involvement**. The elementary will continue to implement “Visible Learning” research regarding highly effective teaching strategies. Teachers will collaborate to implement “learning intentions and success criteria” and teachers will choose an additional strategy based on the Visible Learning research to work with teams to implement. Teachers will implement key vocabulary instructional strategies while developing aligned K-4 tier II (academic vocabulary) and tier III vocabulary lists. The building is participating in a structured professional development program that will assist in enrichment/differentiation in the classroom for gifted students, understanding and supporting the social-emotional development of gifted students. There will also be small group grade level/team meetings to follow up on the professional development three additional time during the year. The teachers will continue to utilize data to drive instructional practices and intervention by implementing MAP assessment three time during the year. The data will

**RECORD OF PROCEEDINGS 055**  
**Minutes of MADEIRA BOARD OF EDUCATION**

**Regular Meeting**  
**Held September 21, 2015**

be analyzed to drive individual and classroom instruction and intervention. The development of the school culture will continue as a priority with school-wide assemblies focusing on expectations and positive behavior supports, video announcement to share common language around expectations, monthly classroom meetings with the counselor to discuss character words, and to continue to communicate and implement **Mustangs Must** expectations. The elementary will establish a uniform format and frequency for parental communications and content. There will be a continued emphasis to develop grade level community events to connect families and community.

**CONSENT CALENDAR (115-15) – Dr. Swami moved, seconded by Mr. Templeton to approve the consent calendar.**

**A. Minutes**

1. August 10, 2015

**B. One Year Limited Contract for Educational Assistant (pending appropriate licensure and background checks)**

1. Pamela Love-Special Education Assistant
2. James Thiery–Special Education Assistant

**C. Employment-Non Certified Substitute**

1. Emily Blackwelder – Administrative Assistant Substitute

**D. Resignation – Non Certified**

1. James Thiery – Special Education Assistant

**E. Resignation – Certified**

1. Jon Unger – MHS Academic Team Advisor

**F. Treasurers Report**

1. General Fund Financial Report for August, 2015 and warrant payments for all funds in the amount of \$370,082.40.

	Aug1 – Aug 31	FY16 FYTD	FY15 FYTD
Revenues	\$1,093,775	\$7,024,763	\$6,067,210
Expenditures	\$1,468,861	\$3,022,018	\$3,100,586
Ending Cash	\$11,784,911	\$11,784,911	\$10,136,602

**2. Donations**

Donor	Item	Value
Michela Ruehl	MES Music Program in memory of Daniel Wineinger	\$200.00
Martin and Jamie Hart	MES Preschool/Kind. Playground Shop-Vac	\$88.78
Anonymous	MHS-Theatre	\$10,000.00
Madeira Music Boosters	MHS-Band Program	\$10,975.39
Cathy Duvall	District–Adapted Chair	\$1,300.00
Bill Cunningham	Outdoor Furniture, Concession Equipment, Freezer	\$10,500.00
GE Star Awards-Institute of International Education	MHS-Award for the benefit of the Latin program	\$500.00

**G. Supplemental Contracts**

1. Certified Staff (pending appropriate licensure and background checks)  
 Funded with General Funds

**RECORD OF PROCEEDINGS 056**  
**Minutes of MADEIRA BOARD OF EDUCATION**

*Regular Meeting  
Held September 21, 2015*

<u>Name</u>	<u>Assignment</u>	<u>Amount</u>
Sharon Fitter	Home Instructor	\$25/hr.
Janet McGuire	Home Instructor	\$25/hr.
Kelly Wing	Home Instructor	\$25/hr.
Justin Belarski	MHS-Academic Team Advisor	\$350.00
Bob Kitchen	MMS-Athletic Site manager	\$1,000.00

**2. Certified Staff** (pending appropriate licensure and background checks)  
**Funded with Non General Funds**

<u>Name</u>	<u>Assignment</u>	<u>Amount</u>
Mike Shafer	Coach-Football Camp	\$500.00
Shane Hartley	Coach-Football Camp	\$200.00
Mary Ann McPherson	Extended School Year – Preschool Director, summer 2015	10 full days @ per diem

**3. Non Certified Staff** (pending appropriate licensure and background checks)  
**Funded with General Funds**

<u>Name</u>	<u>Assignment</u>	<u>Amount</u>
Denise Booth	MHS-Detention Monitor	Per diem
Jennifer Eberly	MMS-Power of the Pen Advisor	Estimated at \$300, hours to be determined

**4. Non Certified Staff** (pending appropriate licensure and background checks)  
**Funded with Non-General Funds**

<u>Name</u>	<u>Assignment</u>	<u>Amount</u>
Joe Letizia	Marching Band Visual Technician	\$1,700.00

**Vote:** Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.

**LIMITED CONTRACTS FOR NON-TEACHING PUPIL ACTIVITY DUTIES (116-15)** – Dr. Swami moved, seconded by Mr. Templeton to resolve that a vacancy exists in the positions listed below, that the position was offered to current district or out of district licensed employees and no such qualified person applied for or accepted the position. The following non-licensed person/s applied for and is qualified for the position. Contract will be dependent upon person/s obtaining a valid pupil activity program permit issued by the State Board of Education per 3319.303.

<u>Name</u>	<u>Assignment</u>	<u>Amount</u>
Tim Dooley	MMS-Cross Country Coach	\$900.00
John Misali	MHS-Coach Football Camp	\$200.00
Dave Schweppe	MHS-Coach Football Camp	\$200.00
Joe Donnellon	MHS-Coach Football Camp	\$200.00

# Minutes of MADEIRA BOARD OF EDUCATION

Regular Meeting  
Held September 21, 2015

Vote: Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.

## GOVERNANCE

**FY16-First permanent Appropriation Resolution (117-15)** – Dr. Swami moved, seconded by Mr. Templeton to approve the 2015-2016 First Permanent Appropriation.

		<b>FY16</b>
		<b>First Permanent</b>
<b>001</b>	<b>General Fund</b>	\$18,328,900.00
<b>002</b>	<b>Bond Retirement</b>	2,155,881.35
<b>003</b>	<b>Permanent Improvement</b>	349,265.78
<b>004</b>	<b>Child Nutrition</b>	-
<b>006</b>	<b>Food Service</b>	-
<b>007</b>	<b>Special Trusts</b>	500.00
<b>009</b>	<b>Uniform Supply Fee's</b>	125,000.00
<b>012</b>	<b>Adult Education</b>	
<b>014</b>	<b>Rotary Funds</b>	76,800.00
<b>018</b>	<b>Public School Support/Unrestricted</b>	62,000.00
<b>019</b>	<b>Other Local Grants/Restricted</b>	6,100.00
<b>020</b>	<b>Tuition Programs-Preschool/OKEP</b>	500,000.00
<b>022</b>	<b>OHSAA tournament fund</b>	25,000.00
<b>200</b>	<b>Student Activities</b>	150,000.00
<b>300</b>	<b>Athletic Activities</b>	300,000.00
<b>401</b>	<b>Auxiliary Services</b>	250,000.00
<b>451</b>	<b>School Net Connectivity</b>	5,400.00
<b>499</b>	<b>School Psych Intern</b>	-
<b>506</b>	<b>Entry Year Resident Educator</b>	-
<b>516</b>	<b>Special Education IDEA B</b>	275,092.00
<b>524</b>	<b>Career Education-Federal</b>	3,500.00
<b>572</b>	<b>Title 1</b>	99,994.00
<b>587</b>	<b>Preschool Handicapped</b>	6,975.37
<b>590</b>	<b>Title IIA Improvement Services</b>	26,430.64
	<b>First Permanent Appropriation Resolution</b>	<b>\$22,746,839.14</b>

Vote: Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.

**Resolution of Necessity (118-15)** – Dr. Swami moved, seconded by Mr. Templeton to resolve to submit resolutions of necessity of levying a tax, millage listed below, to the Hamilton County Auditor as recommended by the Finance Committee.

- 6.9 Operating
- 7.4 Operating
- 7.9 Operating

Vote: Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.

**Latin Club Convention Field Trip (119-15)** – Dr. Swami moved, seconded by Mr. Templeton to approve the Latin Club field trip to Columbus, OH, February 19-February 21, 2016.

Vote: Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.

**High School Band competition Field Trip (120-15)** - Dr. Swami moved, seconded by Mr. Templeton to approve the Band field trip to Sandusky, OH, September 25-September 27, 2015.

Vote: Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.

**RECORD OF PROCEEDINGS 058**

# **Minutes of MADEIRA BOARD OF EDUCATION**

**Regular Meeting  
Held September 21, 2015**

## **PLANNING COMMISSION**

**New Planning Commission members (121-15)** – Dr. Swami moved, seconded by Mr. Templeton to approve the appointment of the following people to the Planning Commission for the term indicated below.

1. Kasey O'Reilly – term ending July 31, 2016
2. Amanda Shults – term ending July 31, 2017

**Vote: Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.**

## **SUPERINTENDENT COMMITTEE REPORTS**

- Finance – Finance Committee met Sept. 11 to review the FY16 First Permanent Appropriations that was recommended for approval on this Board Agenda. The committee also reviewed millage for a tax levy in March or November of calendar year 2016. Upon review of the estimated forecast for FY16 the committee recommended a continuing levy and three millage amounts be submitted in resolutions of necessity to the Hamilton County Auditor.
- Buildings and Grounds – PLC is close to being completed. Kenji is interviewing architects for the auditorium feasibility study. Fitness Center fund raising is still underway evaluating costs and reviewing donations and donors. Mr. Kramer took one of the potential donors on a tour of the facility. The preschool playground is complete.
- Community Relations – Mr. Kramer met with Senior Citizens on Wednesday morning, Sept. 16 for an update on the district.
- Policy – Policy revisions have been received from Neola and a meeting will be scheduled with the Policy Committee.

## **9. BOARD COMMITTEE/LIASION REPORTS**

- Planning Commission – Planning Commission reception was hosted by Kam Misleh on September 13. Members were appointed to a study team.
- Great Oaks – Dr. Swami passed out an enrollment sheet for Madeira students. Laurel Oaks campus is having a fund raiser “run”.
- Legislation Liaison – Mr. Kramer updated the Board about the group he is involved with pertaining to Ohio testing.
- Student Achievement Liaison – no report at this time

## **DISCUSSION ITEMS**

**Board Work Session** – Mr. Kramer is planning a work session for the new Board members and Dr. Swami.

**ADJOURNMENT (122-15)** – Dr. Swami moved, seconded by Mr. Templeton that the September 21, 2015 meeting of the Madeira Board of Education be adjourned.

**Vote: Dr. Swami, aye; Mr. Templeton, aye; Mr. Misleh, aye.**

---

Board President

---

Treasurer