

RECORD OF PROCEEDINGS 059

Minutes of MADEIRA BOARD OF EDUCATION

**Regular Meeting
Held October 19, 2015**

The Executive Session and Regular Meeting of the Madeira Board of Education was held on Monday, October 19, 2015 at 5:30 p.m. and 7:00 p.m. respectively in accordance with written notices sent to each member. The meeting was called to order by President Mr. Kam Misleh.

Present: Mr. Kamil, Mr. Misleh, Mr. Shea, Dr. Swami, Mr. Templeton

Also present at the meeting were Steve Kramer, Kenji Matsudo, Susan Crabill, David Kennedy, Richard Palmer, Rachel Chambers, and Addy Young.

EXECUTIVE SESSION (123-15) – Mr. Shea moved, seconded by Dr. Swami to adjourn to Executive Session to consider appointment of a public employee.

Vote: Mr. Templeton, aye; Mr. Kamil, aye, Mr. Shea, aye; Dr. Swami, aye; Mr. Misleh, aye.

AGENDA (124-15) – Dr. Swami moved, seconded by Mr. Kamil to approve the agenda with changes for the **October 19, 2015** meeting of the Board of Education.

Vote: Mr. Templeton, aye; Mr. Kamil, aye, Mr. Shea, aye; Dr. Swami, aye; Mr. Misleh, aye.

HEARING OF THE PUBLIC – There was no public participation at this time.

REPORTS

Madeira High School – Mr. David Kennedy introduced two high school students who participated in the World Leadership Forum in Switzerland in the summer of 2015, Mr. Rachel Chambers, and Ms. Addy Young. Ms. Chambers and Ms. Young reviewed their tour and experiences during the World Forum. There were approximately 1500 students from around the world that participated in the conference. Ms. Chambers and Ms. Young provided an overview of their tour, their thoughts, their insights, and what they feel they can continue to pursue and contribute back in the United States and Madeira. Mr. Kennedy proceeded with his 2015-2016 goals for the high school modeled around “Teaching that is focused by the M”; including teaching/learning, authentic literacy, discussion, essential questions, informational texts, reading, and authors (writing). Data will continue to be a focal point transitioning students for grades 5-12 through vertical alignment and student generated positive referrals. The high school will all concentrate on increasing communication and programming within the counseling department to support student needs and community involvement/awareness. The high school will also focus on professional goals submitted by every staff member, book studies with instructional leaders/administration and professional development. Mr. Kennedy detailed each of the focus points to illustrate to the Board how these would be pursued, accomplished, and measured. The Board thanked Mr. Kennedy for the excellent presentation of information and asked that they be kept informed of any needs that may occur at the high school.

MINUTES (125-15) – Mr. Templeton moved, seconded by Mr. Kamil to approve the September 21, 2015 minutes of the Board of Education.

Vote: Mr. Templeton, aye; Mr. Kamil, abstain, Mr. Shea, abstain; Dr. Swami, aye; Mr. Misleh, aye.

CONSENT CALENDAR (126-15) – Mr. Kamil moved, seconded by Mr. Templeton to approve the consent calendar.

A. Resignation – Non Certified

1. **Chris Eberle** – MHS - Boys Basketball Coach
3. **Brad Cunningham** – MHS - Swim Coach
4. **Ashley Baker** – MMS – Special Education Assistant

B. One Year Limited Contract for Educational Assistant (pending appropriate licensure and background checks)

1. **Heidi Powis** – MES Special Education Assistant, step C.
2. **Jill Vonderhaar** – MMS/MES Special Education Assistant, step A.

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3. **Amanda Mangialardo** – MMS Special Education Assistant, step F.

C. F. Treasurers Report

1. **General Fund Financial Report for September, 2015 and warrant payments for all funds in the amount of \$382,079.36. (Exhibit-2)**

	Sept 1 – Sept 30	FY16 FYTD	FY15 FYTD
Revenues	\$255,788	\$7,280,551	\$6,971,408
Expenditures	\$1,396,544	\$4,418,562	\$4,063,594
Ending Cash	\$10,644,155	\$10,644,155	\$10,029,416

2. Donations

Donor	Item	Value
Sharon and Harvey Hjelm	Golf program	\$50.00
Neediest Kids of All	Madeira Middle School – student needs	\$300.00
Jan Mauch	MES and MMS - Speech and Language materials for K-8 students	\$185.00
Beacon Christ Hospital	2 AED units for the high school facility	\$3,400.00

F. Supplemental Contracts

1. **Certified Staff** (pending appropriate licensure and background checks)
Funded with General Funds

Name	Assignment	Amount
Michelle Whitmore	MHS - Home Instruction Tutor	\$25 per hour
Mary Ann McPherson	MES – summer ETR and IEP work	6 hrs. at \$25/hr.
Laura Baker	MHS – Swimming Coach	\$1,225.00
¹Chip Dobson	MHS – Swimming Head Coach	\$2,150.00
Dave Wainscott	MHS-Boys Basketball Coach	\$3,500.00

¹Re-issue contract due to co-coach resignation

Vote: Mr. Templeton, aye; Mr. Kamil, aye, Mr. Shea, aye; Dr. Swami, aye; Mr. Misleh, aye.

LIMITED CONTRACTS FOR NON-TEACHING PUPIL ACTIVITY DUTIES (128-15) – Mr. Templeton moved, seconded by Dr. Swami to resolve that a vacancy exists in the positions listed below, that the position was offered to current district or out of district licensed employees and no such qualified person applied for or accepted the position. The following non-licensed person/s applied for and is qualified for the position. Contract will be dependent upon person/s obtaining a valid pupil activity program permit issued by the State Board of Education per 3319.303.

Name	Assignment	Amount
Dave Henke	MMS – Boys Basketball Coach	\$1,900.00
Pete Hopewell	MHS – Boys Basketball Coach	\$3,000.00
Jacob Sullivan	MHS – Boys Basketball Coach	\$1,300.00
Evan Westendorf	MHS – Boys Basketball Coach	\$1,300.00
Chris Bukas	MHS – Boys Basketball Coach	\$2,150.00
Greg Ervin	MHS – Girls Basketball Coach	\$3,000.00
Jared Kline	MMS – Girls Basketball Coach	\$1,940.00
Gretchen Taylor	MMS – Girls Basketball Coach	\$1,900.00
Will Thomure	MHS – Wrestling Coach	\$2,200.00
Ian Soper	MHS - Swimming	\$1,225.00

Vote: Mr. Templeton, aye; Mr. Kamil, aye, Mr. Shea, aye; Dr. Swami, aye; Mr. Misleh, aye.

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FINANCE

Five Year Forecast (129-15) – Mr. Templeton moved, seconded by Mr. Shea to approve the October 31, 2015 Five Year Forecast and Notes to the Forecast as present by the Treasurer and recommended by the Finance Committee.

MADEIRA CITY SCHOOL DISTRICT - HAMILTON COUNTY Schedule Of Revenue, Expenditures, and Changes In Fund Balances Actual and Forecasted Operating Fund								
	ACTUAL			FORECASTED				
	Fiscal Year 2013	Fiscal Year 2014	Fiscal Year 2015	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020
Revenue:								
1.010 - General Property Tax (Real Estate)	11,972,281	12,197,093	12,244,467	12,494,170	12,422,405	12,638,630	12,781,352	12,869,028
1.020 - Public Utility Personal Property	473,668	509,236	544,915	561,026	569,902	594,765	619,802	624,141
1.030 - Income Tax	-	-	-	-	-	-	-	-
1.035 - Unrestricted Grants-in-Aid	2,714,045	2,744,920	2,753,622	2,769,378	2,769,347	2,638,054	2,641,873	2,644,305
1.040 - Restricted Grants-in-Aid	60,752	22,409	248,939	20,000	20,000	20,000	20,000	20,000
1.045 - Restricted Federal Grants-in-Aid - SFSF	-	-	-	948	977	1,007	1,020	1,033
1.050 - Property Tax Allocation	1,734,214	1,754,997	1,769,515	1,779,345	1,791,961	1,813,648	1,835,494	1,848,522
1.060 - All Other Operating Revenues	377,503	417,319	432,322	395,322	395,322	395,322	395,322	395,322
1.070 - Total Revenue	17,332,464	17,645,974	17,993,779	18,020,187	17,969,914	18,101,425	18,294,862	18,402,351
Other Financing Sources:								
2.010 - Proceeds from Sale of Notes	-	-	-	-	-	-	-	-
2.020 - State Emergency Loans and Advancements	-	-	-	-	-	-	-	-
2.040 - Operating Transfers-In	-	-	144,606	-	-	-	-	-
2.050 - Advances-In	-	-	-	-	-	-	-	-
2.060 - All Other Financing Sources	171,910	23,265	-	-	-	-	-	-
2.070 - Total Other Financing Sources	171,910	23,265	144,606	-	-	-	-	-
2.080 - Total Revenues and Other Financing Sources	17,504,374	17,669,239	18,138,385	18,020,187	17,969,914	18,101,425	18,294,862	18,402,351
Expenditures:								
3.010 - Personnel Services	9,522,443	9,537,619	9,757,401	10,187,020	10,482,682	10,768,815	11,062,758	11,364,724
3.020 - Employees' Retirement/Insurance Benefits	3,002,945	2,957,302	3,055,816	3,233,739	3,437,982	3,655,852	3,891,893	4,147,823
3.030 - Purchased Services	3,001,811	3,089,154	3,326,049	3,585,662	3,614,672	3,723,112	3,834,806	3,949,850
3.040 - Supplies and Materials	256,358	527,949	574,293	622,538	594,538	594,538	594,538	594,538
3.050 - Capital Outlay	24,316	7,074	87,097	87,097	87,097	87,097	87,097	-
3.060 - Intergovernmental	-	-	-	-	-	-	-	-
4.010 - Debt Services:								
4.010 - Principal-All Years	-	-	-	-	-	-	-	-
4.020 - Principal - Notes	-	-	-	-	-	-	-	-
4.030 - Principal - State Loans	-	-	-	-	-	-	-	-
4.040 - Principal - State Advances	-	-	-	-	-	-	-	-
4.050 - Principal - HB264 Loan	-	-	-	-	-	-	-	-
4.055 - Principal - Other	-	-	-	-	-	-	-	-
4.060 - Interest and Fiscal Charges	-	-	-	-	-	-	-	-
4.300 - Other Objects	308,302	301,763	290,934	312,844	302,934	302,934	302,934	302,934
4.500 - Total Expenditures	16,116,174	16,420,861	17,091,590	18,028,901	18,519,905	19,132,348	19,774,026	20,359,869
Other Financing Uses								
5.010 - Operating Transfers-Out	300,000	1,200,000	434,606	300,000	300,000	300,000	300,000	300,000
5.020 - Advances-Out	-	-	-	-	-	-	-	-
5.030 - All Other Financing Uses	-	-	-	-	-	-	-	-
5.040 - Total Other Financing Uses	300,000	1,200,000	434,606	300,000	300,000	300,000	300,000	300,000
5.050 - Total Expenditures and Other Financing Uses	16,416,174	17,620,861	17,526,196	18,328,901	18,819,905	19,432,348	20,074,026	20,659,869
6.010 - Excess of Rev & Other Financing Uses Over (Under)	1,088,200	48,378	612,188	(308,713)	(849,991)	(1,330,924)	(1,779,163)	(2,257,518)
7.010 - Cash Balance July 1 - Excluding Proposed Renewal/ Replacement and New Levies	6,033,403	7,121,602	7,169,980	7,782,169	7,473,455	6,623,464	5,292,540	3,513,377
7.020 - Cash Balance June 30	7,121,602	7,169,980	7,782,169	7,473,455	6,623,464	5,292,540	3,513,377	1,255,858
8.010 - Estimated Encumbrances June 30	285,389	327,921	230,530	-	-	-	-	-
Reservations of Fund Balance:								
9.010 - Textbooks and Instructional Materials	-	-	-	-	-	-	-	-
9.020 - Capital Improvements	-	-	-	-	-	-	-	-
9.030 - Budget Reserve	-	-	-	-	-	-	-	-
9.040 - DPLA	-	-	-	-	-	-	-	-
9.050 - Debt Service	-	-	-	-	-	-	-	-
9.060 - Property Tax Advances	-	-	-	-	-	-	-	-
9.070 - Bus Purchases	-	-	-	-	-	-	-	-
9.080 - Subtotal	-	-	-	-	-	-	-	-
Fund Balance June 30 for Certification								
10.010 - of Appropriations	6,836,213	6,842,059	7,551,639	7,473,455	6,623,464	5,292,540	3,513,377	1,255,858
Rev from Replacement/Renewal Levies								
11.010 - Income Tax - Renewal	-	-	-	-	-	-	-	-
11.020 - Property Tax - Renewal or Replacement	-	-	-	-	-	-	-	-
11.030 - Cumulative Balance of Replacement/Renewal Le	-	-	-	-	-	-	-	-
Fund Balance June 30 for Certification								
12.010 - of Contracts, Salary and Other Obligations	6,836,213	6,842,059	7,551,639	7,473,455	6,623,464	5,292,540	3,513,377	1,255,858
Revenue from New Levies								
13.010 - Income Tax - New	-	-	-	-	-	-	-	-
13.020 - Property Tax - New	-	-	-	-	-	-	-	-
13.030 - Cumulative Balance of New Levies	-	-	-	-	-	-	-	-
14.010 - Revenue from Future State Advancements	-	-	-	-	-	-	-	-
15.010 - Unreserved Fund Balance June 30	6,836,213	6,842,059	7,551,639	7,473,455	6,623,464	5,292,540	3,513,377	1,255,858
ADM Forecasts:								
20.010 - Kindergarten	-	-	-	132	120	110	105	100
20.015 - Grades 1-12	-	-	-	1,336	1,387	1,436	1,458	1,481

Vote: Mr. Templeton, aye; Mr. Kamil, aye; Mr. Shea, aye; Dr. Swami, aye; Mr. Misleh, aye.

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GOVERNANCE

Preschool Special Education Waiver Request (130-15) – Dr. Swami moved, seconded by Mr. Shea to approve the waiver request to exceed the allowable 8 students identified with disabilities in a preschool classroom of Madeira Elementary School. The Board assures that the waiver will not impact services or access to a Free and Appropriate Public Education through an Individualized Education Plan for each student
Vote: Mr. Templeton, aye; Mr. Kamil, aye, Mr. Shea, aye; Dr. Swami, aye; Mr. Misleh, aye.

SUPERINTENDENT COMMITTEE REPORTS

- Finance –
- Buildings and Grounds – High school Perin Learning Commons had an official opening and thank you ceremony for Tom Walter’s efforts in “giving back” to the community. We are moving forward with the auditorium feasibility study with MSA. They will work with an auditorium expert and they will also work with student/staff representatives on some focus groups. The fitness center project is continuing to move forward with the fundraising effort.
- Community Relations – Senior citizens coffee was held in the courtyard of the high school learning commons.
- Policy – The Policy Committee met at 4:00 p.m. and will submit recommendations for policy revisions on the November Agenda.

BOARD COMMITTEE/LIASION REPORTS

- Planning Commission – Reports were presented by Tim Weber and Tom Olson during the last planning commission meeting.
- Great Oaks – Dr. Swami noted the last Oaks meeting was in Wilmington.
- Legislation Liaison – HB2, charter school accountability, is moving its way through the legislatures and the expectation is that it will pass. There is ongoing conversation about local dollars going to charter schools.
- Student Achievement Liaison – presentation tonight by Mr. Young and Ms. Chambers.

DISCUSSION ITEMS

Board Work Session – Mr. Kramer, Mr. Matsudo, and Mrs. Crabill are preparing an orientation for the two new board members.

EXECUTIVE SESSION (131-15) – Mr. Templeton moved, seconded by Mr. Kamil to adjourn to Executive Session to consider appointment of a public employee.

Vote: Mr. Templeton, aye; Mr. Kamil, aye, Mr. Shea, aye; Dr. Swami, aye; Mr. Misleh, aye.

ADJOURNMENT (132-15) – Mr. Templeton moved, seconded by Mr. Kamil that the October 19, 2015 meeting of the Madeira Board of Education be adjourned.

Vote: Mr. Templeton, aye; Mr. Kamil, aye, Mr. Shea, aye; Dr. Swami, aye; Mr. Misleh, aye.

Board President

Treasurer