

RECORD OF PROCEEDINGS 011

Minutes of MADEIRA BOARD OF EDUCATION

**Regular Meeting
Held March 21, 2016**

The Regular meeting of the Madeira Board of Education was held on Monday, March 21, 2016 at 7pm respectively in accordance with written notices sent to each member. The meeting was called to order by President Pat Shea.

Present: Mr. Kamil, Mrs. Madden, Mr. Palmer, Mr. Shea, Dr. Swami

Also present at the meeting were Steve Kramer, Kenji Matsudo, Susan Crabill, Tim Weber, Brian Kellett, Chrissy Fast and Margaret Miller.

AGENDA (41-16) – Mr. Kamil moved, seconded by Dr. Swami to approve the agenda for the March 21, 2016 meeting of the Board of Education.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Kamil, aye; Mrs. Madden, aye; Mr. Shea, aye.

REPORTS – Planning Commission

Salary and Benefit Study – Mr. Brian Kellett presented the results of the 2015-2016 Salary and Benefits study that was completed by Mrs. Barbara Turcotte, Mrs. Chrissy Fast, and Mrs. Margaret Miller.

The annual Salary and Benefit study provides the Board of Education with information pertaining to the status of surrounding school districts' salary structures in reference to employee compensation.

The team presented a comparison of 30 school district certified salary schedule data for the current year and any future years that have been settled by contract. The study also includes a comparison of specific salary data points for Bachelors through Masters+45 and the Maximum salary as well as benefit data for health, dental, and other employee benefits.

To continue to remain at a competitive compensation level and based on the data results the team recommended (1) step movement for eligible staff and (2) 2% increase to the base salary schedule.

The Board appreciated and thanked the information provided by the study team.

The full report can be found on the district website, www.madeiracityschools.org, under the Board of Education tab.

ODE Report Card – Mr. Matsudo reviewed the results of the 2014/2015 ODE district report card. There are six components to the report card; graduation rate, k-3 literacy, prepared for success, achievement, progress and gap closing. Prior year data and current year data was compared for each component. The Performance Index results or Achievement calculation was based on students that did and did not take the state tests. The district received an "A" in achievement results based on the students that took the test. Progress reflects the value add for grades 4 to 8 in math and reading. The district received an "A" in 2014/2015 in progress. The report is available on the district website and the Ohio Department of Education website.

Mr. Matsudo reminded the Board about all of the other "great things" about Madeira; the success of the Madeira Schools Foundation, U.S. News Best Schools, Service Learning Projects, Young Authors Night, Marching band state accolades, students recognized as scholastic art award winners, senior citizen coffee's, and on and on and on. We recognize many of these accomplishments in the Quality Profile each year.

HEARING OF THE PUBLIC – There were no community members that participated in this portion of the board meeting.

CONSENT CALENDAR (42-16)- Dr. Swami moved, seconded by Mr. Palmer to approve the consent calendar.

A. Minutes

1. February 16, 2016

B. Employment - Administrative

1. **Kevin Wright** – Director of Student Services, August 1, 2016 to July 31, 2019
2. **Joe Kimling** – High School Dean of Students/Athletic Director, August 1, 2016 to July 31, 2019

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C. Employment – Certified

1. **Katie Stockton** – Madeira Elementary teacher

D. Resignation – Classified

1. **Brooke Vanskaik** – Educational Assistant resigning as of the close of business on March 24, 2016.
2. **Anthony Mitchell** – Wrestling Coach

E. Supplemental - Certified
Funded with General Funds

Name	Assignment	Amount
Kelly Wing	Master Teacher Committee	\$300.00
Janet McGuire	Master Teacher Committee	\$300.00
Lindsay Schmidt	Home Instruction Tutor	\$25 per hour

Funded with Non-General Funds

Name	Assignment	Amount
Christy Wanstrath	Title 1 – After school intervention program	\$25 per hour
Sharon Fitter	Title 1 – After school intervention program	\$25 per hour
Heidi Macneal	Title 1 – After school intervention program	\$25 per hour
Lindsey Isaacs	Title 1 – After school intervention program	\$25 per hour
Jeanne Gulick	Basketball Fundamentals Camp Director	\$600.00

F. Supplemental - Classified
Funded with Non-General Funds

Name	Assignment	Amount
Melanie Maiorana	Champions Van driver for summer 2016 camp at Madeira Elementary	\$11.75 per hour
Lauren Duran	Champions Van driver for summer 2016 camp at Madeira Elementary	\$11.51 per hour

G. Treasurers Report

1. **General Fund Financial Report** for February, 2016 and **warrant payments for all funds** in the amount of \$316,130.13.

	Feb 1- Feb. 29	FY16 FYTD	FY15 FYTD
Revenues	\$5,074,275	\$14,403,496	\$13,003,815
Expenditures	\$1,365,405	\$11,884,957	\$11,300,800
Ending Cash	\$10,300,708	\$10,300,708	\$8,872,992

2. Donations

Donor	Item/Recipient	Amount
High School PTO	High School Spanish club, Latin Club, French Club for foreign language exams	\$600.00

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Kamil, aye; Mrs. Madden, aye; Mr. Shea, aye.

PERSONNEL

Retirement (43-16) – Mr. Kamil moved, seconded by Dr. Swami to accept with great appreciation for the many years of service the resignation for purposes of retirement of **Bev Wegenhart**.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Kamil, aye; Mrs. Madden, aye; Mr. Shea, aye.

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GOVERNANCE

Resolution to Proceed (44-16) – Mr. Kamil moved, seconded by Mrs. Madden to resolve to submit a resolution to proceed to levy a tax in the amount of six and nine tenths (6.9 mills) for current expenses to the Hamilton County Auditor for the November 8, 2016 ballot as recommended by the Finance Committee.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Kamil, aye; Mrs. Madden, aye; Mr. Shea, aye.

Policies (45-16) – Mr. Kamil moved, seconded by Dr. Swami to resolve the following policies are hereby adopted or rejected and that any prior corresponding policy heretofore adopted by the Madeira City Schools Board of Education is hereby rescinded.

Policy #	Policy Name	Action
1130	Conflict of Interest	Revised
1436	Personal Leave	Revised
1662	Anti-Harassment	Revised
2260	Nondiscrimination and Access to Equal Educational Opportunity	Revised
2260.01	Section 504/ADA Prohibition Against Discrimination based on disability	Revised
2261.01	Parent Participation in Title 1 Programs	Adopt (New)
2261.02	Title 1 – Parents' Right to Know	Adopt (New)
2452	Disclosure of Security Policy and Crime Statistics	Rejected
2460.03	Independent Educational Evaluations	Adopted (New)
3113	Conflict of Interest	Revised
3362	Anti-Harassment	Revised
3436	Personal Leave	Revised
4113	Conflict of Interest	Revised
4162	Drug and Alcohol Testing of CDL License Holders	Revised
4362	Anti-Harassment	Revised
4436	Personal Leave	Revised
5112	Entrance Requirements	Revised
5200	Attendance	Revised
5223	Released Time for Religious Instruction	Rejected
5320	Immunization	Revised
5330.03	Procurement and Use of Asthma Inhalers in Emergency Situations	Rejected
5517	Anti-Harassment	Revised
6110	Grant Funds	Revised
6111	Internal Controls	Adopted (New)
6112	Cash Management of Grants	Adopted (New)
6114	Cost Principles – Spending Federal Funds	Adopted (New)
6116	Time & Effort Reporting	Adopted (New)
6325	Procure – Federal Grant Funds	Adopted (New)
6550	Travel Payment & Reimbursement	Revised
7300	Disposition of Real Property	Revised
7310	Disposition of Surplus Property	Revised
7450	Property Inventory	Revised
8500	Food Services	Revised
9270	Equivalent Education Outside the Schools (Home Schooling)	Revised

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Kamil, aye; Mrs. Madden, aye; Mr. Shea, aye.

SUPERINTENDENT COMMITTEE REPORTS

- Finance – Three financial institutions presented potential bond refunding options to the Finance Committee for the bonds with a 12/1/2016 call date. The committee is reviewing the options.
- Buildings and Grounds – Mr. Downs is moving forward on several projects that will take place during the summer. The fitness center should break ground in early June.
- Community Relations – The annual Madeira Schools Foundation Auction on Saturday, March 19, was a huge success with a full house. Mr. Kramer is working with the PTO presidents to bring in speakers in April called “start talking” pertaining to drug and heroine usage in Ohio.

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- Policy – The Policy Committee met and made recommendations to the Board for the March meeting.

BOARD COMMITTEE/LIASION REPORTS

- Planning Commission – March 21 Board meeting included a presentation of the Salary and Benefits Study. The next and last study will be presented during the April board meeting, **Global Classroom Programs**.
- Great Oaks – Dr. Swami updated the Board on the most recent meeting. Mr. Kramer had lunch with the Oaks graduation seniors.
- Legislation Liaison – Mr. Kramer updated the Board with a number of bills that are pending. There will be an evening meeting with the Greater Cincinnati School Advocacy Network.
- Student Achievement Liaison – no report at this time.

DISCUSSION ITEMS

EXECUTIVE (46-16) – Mr. Kamil moved, seconded by Dr. Swami to move to Executive Session to consider employment of public employees.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Kamil, aye; Mrs. Madden, aye; Mr. Shea, aye.

ADJOURNMENT (47-16) – Mr. Kamil moved, seconded by Dr. Swami that the March 21, 2016 meeting of the Madeira Board of Education be adjourned.

Vote: Mr. Palmer, aye; Dr. Swami, aye; Mr. Kamil, aye; Mrs. Madden, aye; Mr. Shea, aye.

Board President

Treasurer