

## 2019-2020 PAYROLL SCHEDULE

**NOTE: The work week starts on Sunday, ends on Saturday. The start and end dates reflect that below. Be sure to start with a Monday**

10=2wk pay	CHECK DATE	In the	Time Period	Due Date	1,2,3
15=3wk pay 24		Bank Date	From To	to Melody	
20=4wk pay pays					
10	1	07/01/19	July 1, 2019	06/02/19 06/15/19	06/17/19 1,2,3
10	2	07/15/19	July 15, 2019	06/16/19 06/29/19	07/01/19 1
10	3	08/01/19	August 1, 2019	06/30/19 07/13/19	07/15/19
10	4	08/15/19	August 15, 2019	07/14/19 07/27/19	07/29/19
10	5	09/01/19	August 30, 2019	07/28/19 08/10/19	08/10/19 1
10	6	09/15/19	September 13, 2019	08/11/19 08/24/19	08/26/19 1
10	7	10/01/19	October 1, 2019	08/25/19 09/07/19	09/09/19
10	8	10/15/19	October 15, 2019	09/08/19 09/21/19	09/23/19
10	9	11/01/19	November 1, 2019	09/22/19 10/05/19	10/07/19
10	10	11/15/19	November 15, 2019	10/06/19 10/19/19	10/21/19 1,2,3
10	11	12/01/19	November 29, 2019	10/20/19 11/02/19	11/04/19 1,2, 4
15	12	12/15/19	December 13, 2019	11/03/19 11/23/19	11/25/19 1
10	13	01/01/20	December 31, 2019	11/24/19 12/07/19	12/04/19 1,2,3
15	14	01/15/20	January 15, 2020	12/08/19 12/28/19	12/18/19
10	15	02/01/20	January 31, 2020	12/29/19 01/11/20	01/13/20
10	16	02/15/20	February 14, 2020	01/12/20 01/25/20	01/27/20
15	17	03/01/20	February 28, 2020	01/26/20 02/15/20	02/17/20 1
10	18	03/15/20	March 13, 2020	02/16/20 02/29/20	03/02/20 1
10	19	04/01/20	April 1, 2020	03/01/20 03/14/20	03/16/20
10	20	04/15/20	April 15, 2020	03/15/20 03/28/20	03/30/20
10	21	05/01/20	May 1, 2020	03/29/20 04/11/20	04/13/20
10	22	05/15/20	May 15, 2020	04/12/20 04/25/20	04/27/20
10	23	06/01/20	May 31, 2020	04/26/20 05/09/20	05/11/20 1
15	24	06/15/20	June 15, 2020	05/10/20 05/29/20	06/01/20 3

- 1- Indicates Bank Holiday or payday falls on a weekend and requires earlier processing dates
- 2- Indicates pending break/vacation and requires earlier processing dates
- 3- Indicates Calendar or Fiscal Year-end - requires earlier processing dates.
- 4-Need time sheets early/pay day falls during week of thanksgiving when Payroll is off on break

	Indicates 4 week period
	Indicates 3 week period
	Indicates EARLY processing!!
	For OT purposes, the week begins on Sunday and ends on Saturday.

