

# MADEIRA CITY SCHOOLS

## Board Organizational Meeting

*“This meeting is a meeting of the Madeira Board of Education in public for the purpose of conducting the school district’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item 4. This shall be known as ‘Hearing of the Public.’ Hearing of the public is for items not already on the agenda.”*

**Regular Session**  
**MHS - Perin Learning Commons**  
**Monday, January 7, 2019**  
**Organizational Meeting 7:00 P.M.**  
**Regular Meeting 7:20 P.M.**

Call to Order by President Pro-Tempore  
 Pledge of Allegiance  
 Roll Call

### 1. AGENDA

- A. Move the Board approve the agenda for the January 7, 2019 meeting of the Board of Education.

Moved:	Second:	Vote:
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### 2. RECOGNITIONS

- A. Marching Band and Honor Band
- B. MSA Challenge Participants
- C. Fall 2018 Entrepreneur Classes
- D. H & R Block scholarship recipient
- E. National Honor Society Inductees and Honorary Staff Inductee
- F. State Cross Country Qualifiers
- G. ACT recognition

### 3. ORGANIZATIONAL MEETING

- A. **Nomination and Election of Officers for 2019**  
*Background Information – Election of Officers*

*By Statute 3313.14 city, local and exempted village boards may organize at any time within the first 15 days of January.*

*If more than one person is nominated for the position of president or vice president, the treasurer shall publicly call the roll of the board and ask the members to vote their choice. Secret ballots would be a violation of the Sunshine Law. Ohio law requires a majority vote of all members of the board to elect an officer. Once the officers have been elected and sworn in, the meeting will proceed with the newly elected president presiding.*

- 1. **President Pro Tempore – Ryan Lex**, representing the Board, nominates **Mr. Richard Palmer** as President of the Madeira Board of Education for the 2019 calendar year.

*President takes over the meeting from the President Pro Tempore for nomination and election of Vice President*

Moved:	Second:	Vote:
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- 2. **Vice-President - \_\_\_\_\_**, representing the Board, nominates \_\_\_\_\_ as Vice President of the Madeira Board of Education for the 2019 calendar year.

Moved:	Second:	Vote:
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### Swearing In of the Elected Board Officers – (Exhibit 1)

*Do you solemnly swear or affirm that you will support the Constitution of the United States and the Constitution of the state of Ohio; and that you will faithfully and impartially discharge your duties as elected officers of the Board of Education of the Madeira School District, Hamilton County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified?*

Answer: "I do"

**B. Order of the Roll Call-** Move the Board approve the order by alphabetical order, with rotation of the first voter in the previous meeting to the fourth during the current meeting, and the President always voting fifth and last.

Moved:	Second:	Vote:
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**C. Time, Date, and Location of Meetings-** Move the Board designate the following dates at 7pm in the Madeira High School – Perin Learning Commons, 7465 Loannes Dr., Hamilton County, Madeira, Ohio, unless otherwise announced.

<b>January 7</b>	<b>April 15</b>	<b>July 15</b>	<b>October 21</b>
<b>February 19</b>	<b>May 20</b>	<b>August 5</b>	<b>November 18</b>
<b>March 18</b>	<b>June 17</b>	<b>September 16</b>	<b>December 16</b>

Moved:	Second:	Vote:
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**D. Board Service Fund** – Move the Board approve in the amount of **\$5,000** to be set aside from the General fund to be used in paying expenses incurred by the Madeira Board of Education or their official representatives in the performance of their duties during 2019.

Moved:	Second:	Vote:
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**E. Board Appointees** – Move the Board appoint as follows:

- Planning Commission – Mr. Ryan Lex
- Legislative – Mr. Steve Bernicke
- Student Achievement Liaison – Mrs. Ginger Madden
- Great Oaks – Community Member, Cathy Swami

Moved:	Second:	Vote:
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**F. Legal Counsel** – Move the Board appoint **Ennis Britton** as legal counsel for calendar year 2019 in accordance with ORC 3313.203 and 3313.47.

Moved:	Second:	Vote:
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**G. IRS mileage rate** – Move the Board approve the 2019 IRS mileage reimbursement rate and any changes issued during the year (**\$.545/mile as of 1/1/19**) for professional leave and district business approved within the course of assigned district positions.

Moved:	Second:	Vote:
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**H. Superintendent Authorizations**

**1. Professional Leave** - Move the Board authorize the Superintendent to approve requests from school employees to attend professional meetings within the amount of appropriations for the calendar year 2019.

Moved:	Second:	Vote:
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**2. Temporary Personnel** - Move the Board authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to subsequent vote of ratification by this Board; provided however that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee’s acceptance of the Superintendent’s offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board Policy.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

Moved:	Second:	Vote:
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**3. Resignations** - Move the Board authorize the Superintendent to accept resignations which have been submitted by employees during times when the Board is not in session, subject to ratification by this Board; provided however, that upon ratification by the Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

Moved:	Second:	Vote:
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**I. Treasurer Authorizations**

**1. Federal, State and Local Grants** - Move the Board authorize the Treasurer to enter into and/or accept or participate in Federal, State, and Local Grants or agreements and authorize the Treasurer to appropriate funds for the grants awarded.

Moved:	Second:	Vote:
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**2. Certificate of Estimated Resources** - Move the Board authorize the Treasurer to file requests for amendments of the Certificate of Estimated Resources with the Hamilton County Auditor as information becomes available to the Treasurer to warrant such a filing.

Moved:	Second:	Vote:
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**3. Fund to Fund Transfers** - Move the Board authorize the Treasurer to make fund to fund advances, advance returns and transfers as needed throughout the year with Board ratification per current law as part of the financial reports at the regular meetings.

Moved:	Second:	Vote:
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**4. Property Tax Payments** - Move the Board resolve that the Auditor and Treasurer of Hamilton County, Ohio be requested to draw and pay to the Treasurer of the Madeira City School District, Susan Crabill, in accordance with ORC 321.34 the money derived from all real and/or tangible personal property taxes and other sources, payable by law to the county Treasurer, to the account of Madeira City School District, and lawfully applicable for the purpose of the current fiscal year of funds due in any settlement in calendar year 2019. **(Exhibit-2)**

Moved:	Second:	Vote:
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**5. Inactive Funds** - Move the Board authorize the Treasurer to invest inactive funds at the most productive interest rate, whenever these funds are available, within the limits of the law and district policy.

Moved:	Second:	Vote:
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**6. Deposits and Withdrawals** - Move the Board resolve that the funds of the Madeira Board of Education be deposited in its name, and that, after authorization by Board resolution, the same be subject to withdrawal by checks, drafts, and other orders for the payment of money, made, signed, withdrawn, accepted or endorsed in the name of the Madeira Board of Education and signed by the Treasurer, effective January 1, 2019 until the organizational meeting of the Board in January, 2019, in accordance with ORC 3315.51.

Moved:	Second:	Vote:
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**7. Public Records Officer** - Move the Board designate the Treasurer as the Public Records Officer and authorize the Treasurer to convene meetings of the Records Commission not limited to, but at minimum, annually.

Moved:	Second:	Vote:
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**8. Pay Bills** - Move the Board authorize the Treasurer to pay all bills within the limits of the appropriations resolution as prescribed by ORC 3313.18 as bills are received under assumption goods received or services performed are acceptable.

Moved:	Second:	Vote:
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**9. Tax Budget** - Move the Board adopt the Tax Budget for fiscal year July 1, 2019 through June 30, 2020. **(Exhibit-3)**

Moved:	Second:	Vote:
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**4. HEARING OF THE PUBLIC**

**5. REPORT – DISTRICT GOAL REVIEW**

**6. CONSENT CALENDAR**

**A. Minutes**

1. December 17, 2018 **(Exhibit- 4)**

**B. Supplemental - Certified**

**Funded with General Funds - Certified**

Name	Assignment	Amount
Josh Dooley	MHS – Track Coach	\$3,225.00
Tyler James	MHS – Baseball Coach	\$3,000.00

**C. Treasurers Report**

**1. General Fund Financial Report** for December, 2018 and **warrant payments for all funds** in the amount of \$512,598.98. **(Exhibit-5)**

	Dec 1- Dec 31	FY19 FYTD	FY18 FYTD
<b>Revenues</b>	\$244,613	\$10,166,506	\$10,310,406
<b>Expenditures</b>	\$2,239,843	\$10,129,094	\$9,518,532
<b>Ending Cash</b>	\$12,119,520	\$12,119,520	\$9,799,098

**2. Donations**

Donor	Item/Recipient	Amount
<b>Elementary PTO</b>	Cash donation for the improvement to the elementary playground project at MES	\$5,000.00
<b>Athletic Boosters</b>	Cash donation to support the Athletic program	\$2,500.00
<b>Brand it for Good</b>	Cash donation to support Key Club	\$16.00

Moved:	Second:	Vote:
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**7. LIMITED CONTRACTS FOR NON-TEACHING PUPIL ACTIVITY DUTIES** – Moved the Board resolve that a vacancy exists in the positions listed below, that the position was offered to current district or out of district licensed employees and no such qualified person applied for or accepted the position. The following non-licensed person/s applied for and is qualified for the position. ***Contract will be dependent upon person/s obtaining a valid pupil activity program permit issued by the State Board of Education per 3319.303.***

Name	Assignment	Amount
<b>Sean McLeod</b>	MHS – Boys Lacrosse	\$3,000.00
<b>Alex Stacy</b>	MHS – Boys Lacrosse	\$1,900.00
<b>Joe Leo</b>	MHS – Boys Tennis	\$2,850.00
<b>Judah Hemmerly</b>	MHS – Track	\$1,850.00
<b>Kelly Torggler</b>	MHS/MMS - Track	\$1,850.00
<b>Nancy Cedillo</b>	MMS - Track	\$2,050.00

<b>Cory Harmon</b>	MMS - Track	\$1,550.00
<b>John Harbison</b>	MHS - Baseball	\$3,000.00
<b>Gretchen Taylor</b>	MHS - Softball	\$3,400.00
<b>Stephanie Megois</b>	MHS – Softball JV	\$2,400.00
<b>Don Sullivan</b>	MHS - Softball	\$2,000.00

Moved:	Second:	Vote:
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**8. TREASURER’S AGENDA**

**A. OSBA Membership** – Moved the Board approve the 2019 membership in the Ohio School Boards Association, electronic subscription to Briefcase, and electronic subscription to School Management News. **(Exhibit-6)**

Moved:	Second:	Vote:
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**B. OSBA Legal Assistance Fund** – Moved the Board resolve to participate in the OSBA Legal Assistance Fund for Calendar Year 2019 and authorize the Treasurer to pay the LAF \$250.00. **(Exhibit-7)**

Moved:	Second:	Vote:
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**9. GOVERNANCE**

**A. High School Course Planner** – Moved the Board adopt the High School Course Planner for the 2019-2020 school year. **(Exhibit-8)**

Moved:	Second:	Vote:
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**10. SUPERINTENDENT COMMITTEE REPORTS**

- Finance
- Buildings and Grounds
- Community Relations
- Policy

**11. BOARD COMMITTEE/LIASION REPORTS**

- Planning Commission
- Great Oaks
- Legislation
- Student Achievement Liaison

**12. DISCUSSION ITEMS**

**13. EXECUTIVE SESSION** – Moved the Board adjourn to Executive Session to consider employment of a public employee.

Moved:	Second:	Vote:
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**14. ADJOURNMENT** - Moved the January 7, 2019 regular meeting of the Madeira Board of Education be adjourned.

Moved:	Second:	Vote:
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