

RECORD OF PROCEEDINGS 001

Minutes of MADEIRA BOARD OF EDUCATION

Organizational Meeting & Regular Meeting Held January 7, 2019

The Organization and Regular meeting of the Madeira Board of Education was held on Monday, January 7, 2019 at 7pm respectively in accordance with written notices sent to each member. The meeting was called to order by President Pro Tempore Mr. Ryan Lex.

Present: Mr. Ryan Lex, Mrs. Ginger Madden, Mr. Palmer, Mr. Shea

Also present at the meeting were Kenji Matsudo, Susan Crabill, Tim Weber,

AGENDA (01-19) – Mrs. Madden moved, seconded by Mr. Shea to approve the agenda with changes for the January 7, 2019 meeting of the Board of Education.

Vote: Mrs. Madden, aye; Mr. Shea, aye; Mr. Lex, aye.

RECOGNITION

Marching Band and Honor Band – Mrs. Lori Adams introduced the coaches; Rick Adams, Anthony Beasley, Taylor Evans, Brittany King, Logan Moreria and Wes Woolard, and students who qualified to compete in the state marching band competition. Mrs. Adams introduced the students who qualified for the District 14 OMEA honor band; Sam Gaugh, Maddie Kalafut, Anna Rau, Matthew Smith, Nathan Wang, Daniel Williams, and Julia Winget.

MSA Design Challenge - Mrs. Jennifer Jordan introduced the participants in the MSA Design Challenge; Grace Bruffey, Samuel Carpenter, Brooke Conner, Drew Evans, Cameron Finke, Angela Hunt, Maddie Kalafut, Camryn Stallworth, and Gabe Valento.

Fall 2018 Entrepreneur Classes – Mrs. Jennifer Jordan also introduced the participants in the fall 2018 Entrepreneur Class; Charlie Andruss, Grace Crehan, Alex Gutierrez, Haley Hartung, Gray Palmer, Calin Petro, Carter Pollack, Wyatt Quinton, Charlie Schmitz, and Kateland Turnbull.

H & R Block Scholarship Recipient – Mrs. Jordan introduced Payton Oliver, this years recipient of a budget challenge scholarship.

National Honor Society Inductees and Honorary Staff – Mrs. Jennifer Bruening and Mrs. Jordan introduced the new National Honor Society inductees, and honorary staff inductee Mrs. Suzy Tucker.

State Cross Country Qualifiers – Mr. Josh Dooley introduced the students who qualified to complete in the state cross country competition; Diego Arredondo, Calvin Busch, Jacob Gaffney, Ethan Henry, Joseph Kirby, Luke Mitchell, Ben Ramos, and Dylan Whitson.

ACT Recognition – Mr. David Kennedy introduced Ben Fisk, the recipient of a perfect score on the ACT.

ORGANIZATIONAL MEETING

President Pro-Tempore (02-19) – Mr. Ryan Lex, representing the Board, nominated **Mr. Richard Palmer** as President of the Madeira Board of Education for the 2019 calendar year, seconded by Mrs. Madden.

President Pro Tempore continued presiding over the meeting until Mr. Palmer arrived and was sworn in.

Vote: Mrs. Madden, aye; Mr. Shea, aye; Mr. Lex, aye.

Vice-President (03-19) – Mr. Lex, representing the Board, nominated **Mr. Steve Bernicke** as Vice President of the Madeira Board of Education for the 2019 calendar year, seconded by Mrs. Madden.

Vote: Mrs. Madden, aye; Mr. Shea, aye; Mr. Lex, aye.

ORDER OF THE ROLL CALL (04-19) – Mr. Shea moved, seconded by Mrs. Madden to approve the order by alphabetical order, with rotation of the first voter in the previous meeting to the fourth during the current meeting, and the President always voting fifth and last.

Vote: Mrs. Madden, aye; Mr. Shea, aye; Mr. Lex, aye.

TIME, DATE, AND LOCATION OF MEETINGS (05-19)- Mr. Shea moved, seconded by Mrs. Madden to designate the following dates at 7pm in the Madeira High School – Perin Learning Commons, 7465 Loannes Dr., Hamilton County, Madeira, Ohio, unless otherwise announced.

RECORD OF PROCEEDINGS 002
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January 7	April 15	July 15	October 21
February 19	May 20	August 5	November 18
March 18	June 17	September 16	December 16

Vote: Mrs. Madden, aye; Mr. Shea, aye; Mr. Lex, aye.

BOARD SERVICE FUND (06-19) – Mr. Shea moved, seconded by Mrs. Madden to approve the amount of \$5,000 to be set aside from the General fund to be used in paying expenses incurred by the Madeira Board of Education or their official representatives in the performance of their duties during 2019.

Vote: Mrs. Madden, aye; Mr. Shea, aye; Mr. Lex, aye.

BOARD APPOINTEES (07-19) – Mr. Shea moved, seconded by Mrs. Madden to appoint as follows:

- Planning Commission – Mr. Ryan Lex
- Legislative – Mr. Steve Bernicke
- Student Achievement Liaison – Mrs. Ginger Madden
- Great Oaks – Community Member, Dr. Cathy Swami
- Vote: Mrs. Madden, aye; Mr. Shea, aye; Mr. Lex, aye.

LEGAL COUNSEL (08-19) – Mr. Shea moved, seconded by Mrs. Madden to appoint Ennis Britton as legal counsel for calendar year 2019 in accordance with ORC 3313.203 and 3313.47.

Vote: Mrs. Madden, aye; Mr. Shea, aye; Mr. Lex, aye.

IRS MILEAGE RATE (09-19) – Mrs. Madden moved, seconded by Mr. Shea to approve the 2019 IRS mileage reimbursement rate and any changes issued during the year (\$.58/mile as of 1/1/19) for professional leave and district business approved within the course of assigned district positions.

Vote: Mrs. Madden, aye; Mr. Shea, aye; Mr. Lex, aye.

SUPERINTENDENT AUTHORIZATIONS

Professional Leave (10-19) – Mr. Shea moved, seconded by Mrs. Madden to authorize the Superintendent to approve requests from school employees to attend professional meetings within the amount of appropriations for the calendar year 2019.

Vote: Mrs. Madden, aye; Mr. Shea, aye; Mr. Lex, aye.

Temporary Personnel (11-19)- Mr. Shea moved, seconded by Mrs. Madden authorizing the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to subsequent vote of ratification by this Board; provided however that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board Policy.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

Vote: Mrs. Madden, aye; Mr. Shea, aye; Mr. Lex, aye.

Resignations (12-19) – Mr. Shea moved, seconded by Mrs. Madden to authorize the Superintendent to accept resignations which have been submitted by employees during times when the Board is not in session, subject to ratification by this Board; provided however, that upon ratification by the Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

Vote: Mrs. Madden, aye; Mr. Shea, aye; Mr. Lex, aye.

RECORD OF PROCEEDINGS 003
Minutes of MADEIRA BOARD OF EDUCATION
Organizational Meeting & Regular Meeting
Held January 7, 2019

TREASURER AUTHORIZATIONS

Federal, State and Local Grants (13-19) – Mr. Shea moved, seconded by Mrs. Madden to authorize the Treasurer to enter into and/or accept or participate in Federal, State, and Local Grants or agreements and authorize the Treasurer to appropriate funds for the grants awarded.

Vote: Mrs. Madden, aye; Mr. Shea, aye; Mr. Lex, aye.

Certificate of Estimated Resources (14-19) – Mr. Shea moved, seconded by Mrs. Madden to authorize the Treasurer to file requests for amendments of the Certificate of Estimated Resources with the Hamilton County Auditor as information becomes available to the Treasurer to warrant such a filing.

Vote: Mrs. Madden, aye; Mr. Shea, aye; Mr. Lex, aye.

Fund to Fund Transfers (15-19) – Mr. Shea moved, seconded by Mrs. Madden to authorize the Treasurer to make fund to fund advances, advance returns and transfers as needed throughout the year with Board ratification per current law as part of the financial reports at the regular meetings.

Vote: Mrs. Madden, aye; Mr. Shea, aye; Mr. Lex, aye.

Property Tax Payments (16-19) – Mr. Shea moved, seconded by Mrs. Madden to resolve that the Auditor and Treasurer of Hamilton County, Ohio be requested to draw and pay to the Treasurer of the Madeira City School District, Susan Crabill, in accordance with ORC 321.34 the money derived from all real and/or tangible personal property taxes and other sources, payable by law to the county Treasurer, to the account of Madeira City School District, and lawfully applicable for the purpose of the current fiscal year of funds due in any settlement in calendar year 2019.

Vote: Mrs. Madden, aye; Mr. Shea, aye; Mr. Lex, aye.

Inactive Funds (17-19) – Mrs. Madden moved, seconded by Mr. Shea to authorize the Treasurer to invest inactive funds at the most productive interest rate, whenever these funds are available, within the limits of the law and district policy.

Vote: Mrs. Madden, aye; Mr. Shea, aye; Mr. Lex, aye.

Deposits and Withdrawals (18-19) – Mr. Shea moved, seconded by Mrs. Madden to resolve that the funds of the Madeira Board of Education be deposited in its name, and that, after authorization by Board resolution, the same be subject to withdrawal by checks, drafts, and other orders for the payment of money, made, signed, withdrawn, accepted or endorsed in the name of the Madeira Board of Education and signed by the Treasurer, effective January 1, 2019 until the organizational meeting of the Board in January, 2020, in accordance with ORC 3315.51.

Vote: Mrs. Madden, aye; Mr. Shea, aye; Mr. Lex, aye.

Public Records Officer (19-19) – Mr. Shea moved, seconded by Mrs. Madden to designate the Treasurer as the Public Records Officer and authorize the Treasurer to convene meetings of the Records Commission not limited to, but at minimum, annually.

Vote: Mrs. Madden, aye; Mr. Shea, aye; Mr. Lex, aye.

Pay Bills (20-19) – Mr. Shea moved, seconded by Mrs. Madden to authorize the Treasurer to pay all bills within the limits of the appropriations resolution as prescribed by ORC 3313.18 as bills are received under assumption goods received or services performed are acceptable.

Vote: Mrs. Madden, aye; Mr. Shea, aye; Mr. Lex, aye.

Tax Budget (21-19) – Mrs. Madden moved, seconded by Mr. Shea to adopt the Tax Budget for fiscal year July 1, 2019 through June 30, 2020.

Vote: Mrs. Madden, aye; Mr. Shea, aye; Mr. Lex, aye.

HEARING OF THE PUBLIC – There was no public participation at this time.

REPORT – DISTRICT GOAL REVIEW

RECORD OF PROCEEDINGS 004
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Organizational Meeting & Regular Meeting
Held January 7, 2019

CONSENT CALENDAR (22-19) – Mr. Shea moved, seconded by Mrs. Madden to approve the consent calendar.

A. Minutes

1. December 17, 2018

B. Supplemental - Certified

Funded with General Funds - Certified

Name	Assignment	Amount
Josh Dooley	MHS – Track Coach	\$3,225.00
Tyler James	MHS – Baseball Coach	\$3,000.00

C. Treasurers Report

1. General Fund Financial Report for December, 2018 and **warrant payments for all funds** in the amount of \$512,598.98.

	Dec 1- Dec 31	FY19 FYTD	FY18 FYTD
Revenues	\$244,613	\$10,166,506	\$10,310,406
Expenditures	\$2,239,843	\$10,129,094	\$9,518,532
Ending Cash	\$12,119,520	\$12,119,520	\$9,799,098

2. Donations

Donor	Item/Recipient	Amount
Elementary PTO	Cash donation for the improvement to the elementary playground project at MES	\$5,000.00
Athletic Boosters	Cash donation to support the Athletic program	\$2,500.00
Brand it for Good	Cash donation to support Key Club	\$16.00

Vote: Mrs. Madden, aye; Mr. Shea, aye; Mr. Lex, aye.

LIMITED CONTRACTS FOR NON-TEACHING PUPIL ACTIVITY DUTIES (23-19) – Mr. Shea moved, seconded by Mrs. Madden to resolve that a vacancy exists in the positions listed below, that the position was offered to current district or out of district licensed employees and no such qualified person applied for or accepted the position. The following non-licensed person/s applied for and is qualified for the position. **Contract will be dependent upon person/s obtaining a valid pupil activity program permit issued by the State Board of Education per 3319.303.**

Name	Assignment	Amount
Sean McLeod	MHS – Boys Lacrosse	\$3,000.00
Alex Stacy	MHS – Boys Lacrosse	\$1,900.00
Joe Leo	MHS – Boys Tennis	\$2,850.00
Kelly Torggler	MHS/MMS - Track	\$1,850.00
Nancy Cedillo	MMS - Track	\$2,050.00
Cory Harmon	MMS - Track	\$1,550.00
John Harbison	MHS - Baseball	\$3,000.00
Gretchen Taylor	MHS - Softball	\$3,400.00
Stephanie Megois	MHS – Softball JV	\$2,400.00
Don Sullivan	MHS - Softball	\$2,000.00

Vote: Mrs. Madden, aye; Mr. Shea, aye; Mr. Lex, aye.

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TREASURER'S AGENDA

OSBA Membership (24-19) – Mr. Shea moved, seconded by Mrs. Madden to approve the 2019 membership in the Ohio School Boards Association, electronic subscription to Briefcase, and electronic subscription to School Management News.

Vote: Mrs. Madden, aye; Mr. Shea, aye; Mr. Lex, aye.

OSBA Legal Assistance Fund (25-19) – Mr. Shea moved, seconded by Mrs. Madden to resolve to participate in the OSBA Legal Assistance Fund for Calendar Year 2019 and authorize the Treasurer to pay the LAF \$250.00.

Vote: Mrs. Madden, aye; Mr. Shea, aye; Mr. Lex, aye.

GOVERNANCE

High School Course Planner (26-19) – Mrs. Madden moved, seconded by Mr. Shea to adopt the High School Course Planner for the 2019-2020 school year.

Vote: Mrs. Madden, aye; Mr. Shea, aye; Mr. Lex, aye.

SUPERINTENDENT COMMITTEE REPORTS

- Finance – Mr. Richard Palmer and Mr. Pat Shea will continue to serve on the Finance Committee. The Finance Committee will meet prior to the next board meeting to review the Technology Plan financing and PI project financing.
- Buildings and Grounds – Mr. Ryan Lex will serve on the Buildings and Grounds Committee. The turf project is on schedule and on budget. There was a track project walk through today with possible vendors.
- Community Liaison – Mr. Rich Palmer will serve as the Community Liaison.
- Policy – Mr. Steve Bernicke and Mrs. Ginger Madden will continue to serve on the Policy Committee.

BOARD COMMITTEE/LIASION REPORTS

- Planning Commission – Meeting on Thursday, Jan. 10.
- Great Oaks – Great Oaks meeting is later this week. Dr. Swami will provide a report after the meeting.
- Legislation – Lame Duck session legislative results reviewed.
- Student Achievement Liaison – There were many student recognitions during the January board meeting.

DISCUSSION ITEMS – Mr. Matsudo discussed the next steps on reviewing PI project funding and financing. The Finance Committee will review the forecast and provide an update to the full board in February.

SWEARING IN – Mr. Palmer was sworn in as President of the Board of Education.

Do you solemnly swear or affirm that you will support the Constitution of the United States and the Constitution of the state of Ohio; and that you will faithfully and impartially discharge your duties as members of the Board of Education of the Madeira School District, Hamilton County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified?

Answer: Mr. Palmer replied "I do"

EXECUTIVE SESSION (27-19) – Mr. Shea moved, seconded by Mrs. Madden to adjourn to Executive Session to consider employment of a public employee.

Vote: Mr. Lex, aye; Mrs. Madden, aye; Mr. Shea, aye; Mr. Palmer, aye.

ADJOURNMENT (28-19) – Mr. Lex moved, seconded Mrs. Madden that the January 7, 2019 regular meeting of the Madeira Board of Education be adjourned.

Vote: Mr. Lex, aye; Mrs. Madden, aye; Mr. Shea, aye; Mr. Palmer, aye.

Board President

Treasurer