

RECORD OF PROCEEDINGS 001
Minutes of MADEIRA BOARD OF EDUCATION
Organizational Meeting & Regular Meeting
Held January 9, 2023

The Organization and Regular meeting of the Madeira Board of Education was held on Monday, January 9, 2023 at 7pm respectively in accordance with written notices sent to each member. The meeting was called to order by President Pro Tempore Mr. Ryan Lex.

Present: Mrs. Paula Andruss, Mr. Steve Bernicke, Mr. Dave Eberly, Mr. Ryan Lex, Mr. Richard Palmer

Also present at the meeting were Kenji Matsudo, Emily Hauser, Dave Bergan, David Kennedy, Ryan Ervin, Lori Adams, Rick Adams, Brittany King, Maria Flores, Chris Stewart, Jennifer Jordan, Laura Edwards, Julie Leslie, and teachers, students and family of students recognized below.

AGENDA (01-23) – Mr. Palmer moved, seconded by Mr. Bernicke to approve the agenda with changes for the January 9, 2023 meeting of the Board of Education.

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

RECOGNITIONS

MHS Principal David Kennedy introduced Jennifer Jordan who introduced the Entrepreneurship Classes that raised over \$23,000 in just 6 weeks.

Entrepreneurship students: Halle Beck, Peter Breidenbach, Luke Browning, Carson Cravaack, Andrew Davis, Annalise DeMarco, Chloe Dixon, Derek Edie, Emma Flanagan, Ella Garza, Edward Hartung, Riley Hemler, Olivia Kuester, Kate Lex, Alison Long, Cahill Masys, Shelby Miller, Keira O’Cull, Kayden Pence, Diego Ramirez-Laverde, Grant Rindels, Andre Solano, Lily Zoeckler.

MHS Principal David Kennedy introduced National Merit Scholarship Semi-Finalists Milo Nelson and Bea Manning.

MHS Principal David Kennedy introduced MHS National Merit Commended Students Daniel Williams, Jack Rogers, Mira Shonk, Maryn Dubay and Michael Cedillo.

MHS Principal David Kennedy introduced MHS National Hispanic Recognition Award Recipients Emma Faz and Kate Donnellan.

MHS Principal David Kennedy introduced Laura Edwards and Jennifer Jordan who introduced the MHS National Honor Society Inductees: Zoe Abroms, Eva Apanius, Brennan Beers, Nate Bishop, Mariana Caceres, Audrey Chalfie, Andrew Cissell, Jackson Cunningham, Kennedy Cunningham, Andrew (Drew) Davis, Jake Dobson, Kate Donnellan, Katie Dunn, Jane Feichtner, Rachel Gaffney, Ella Garza, Samuel Gaugh, Paige Graham, Sophie Graham, Tyler Griffin, Abby Hambidge, John Hamstra, Caroline Harrison, Theodore Hwang, Nicholas Hyland, Jake Isgrig, Maxwell James, Nolan Katz, Cindy Lu, Evan Lutes, Eric Luther, Griffin Lynn, Finnegan McCarthy, Annie Meyer, Shelby Miller, Madie Nahrgang, Keira O’Cull, Jaffa Oden, Mateo Ramirez-Laverde, Sofia Rane, AJ Rockwell, Matthew Smith, Ben Solinski, Luke Spencer, Aidan Thiele, Sloane Warner, Lily Zoeckler, H Brewer, Thomas Donnally, Colin Hacker, Owen Henry, Milo Nelson, Jack Rodgers, William Telez. Staff Honorary Inductee: Julie Leugers.

MHS Principal David Kennedy introduced MHS Marching Mustang Directors Ryan Ervin, Lori Adams, Brittany King and Maria Flores who introduced MHS Marching Mustangs State Qualifiers for the performance of Wonder.

MHS Principal David Kennedy introduced MHS Cross Country Coach Josh Dooley who introduced MHS Cross Country State Qualifiers: Izzy Arredondo, Keira O’Cull, Annie Meyer, Ava Henry, Ella Garza, Cate LeRoy, Claire LeRoy, Caroline Apanius, Morgan Starr, JT Hamstra, Ryan Ashton, Ben Wetzell, Eric Luther, Silas Baird, Quinn LeBorgne, Daniel Williams, Maxwell Schoen, and Ryan Kelch.

Superintendent Kenji Matsudo introduced SWOFCA Coach of the Year, Chris Stewart.

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ORGANIZATIONAL MEETING

President (02-23) – Mr. Ryan Lex representing the Board, nominates **Mr. Richard Palmer** as President of the Madeira Board of Education for the 2023 calendar year, seconded by Mrs. Andruss.

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, abstain.

President takes over the meeting from the President Pro Tempore for nomination and election of Vice President

Vice-President (03-23) – Mr. Richard Palmer representing the Board, nominates **Mr. Steve Bernicke** as Vice President of the Madeira Board of Education for the 2023 calendar year, seconded by Mrs. Andruss.

Vote: Mrs. Andruss, aye; Mr. Bernicke, abstain; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Swearing In of the Elected Board Officers – Mr. Richard Palmer and Mr. Steve Bernicke took the Oath of Office.

Order of the Roll Call (04-23) – Mr. Lex moved, seconded by Mr. Bernicke that the Board approve the order by alphabetical order, with rotation of the first voter in the previous meeting to the fourth during the current meeting, and the President always voting fifth and last.

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Time, Date, and Location of Meetings (05-23) – Mrs. Andruss moved, seconded by Mr. Lex that the Board designate the following dates for Regular Board Meetings at 7pm in the Madeira High School – Perin Learning Commons, 7465 Loannes Dr., Hamilton County, Madeira, Ohio, unless otherwise announced.

January 9, 2023	May 15, 2023	September 18, 2023	January 8, 2024
February 21, 2023	June 20, 2023	October 16, 2023	
March 20, 2023	July 17, 2023	November 20, 2023	
April 17, 2023	August 7, 2023	December 18, 2023	

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Board Service Fund (06-23) – Mr. Lex moved, seconded by Mr. Eberly that the Board approve in the amount of **\$5,000** to be set aside from the General fund to be used in paying expenses incurred by the Madeira Board of Education or their official representatives in the performance of their duties during 2023.

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Board Appointees (07-23) – Mrs. Andruss moved, seconded by Mr. Eberly that the Board appoint as follows:

- Planning Commission – Mrs. Paula Andruss
- Legislative – Mr. David Eberly
- Student Achievement Liaison – Mr. Steve Bernicke
- Great Oaks – Mr. Steve Ashbrock, Community Member

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Legal Counsel (08-23) – Mr. Lex moved, seconded by Mr. Bernicke that the Board appoint **Ennis Britton** as legal counsel for calendar year 2023 in accordance with ORC 3313.203 and 3313.47.

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

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IRS mileage rate (09-23) – Mr. Lex moved, seconded by Mrs. Andruss that the Board approve the 2023 IRS mileage reimbursement rate and any changes issued during the year (**\$.65.5/mile as of 1/1/23**) for professional leave and district business approved within the course of assigned district positions.
Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Superintendent Authorizations

Professional Leave (10-23) – Mr. Bernicke moved, seconded by Mr. Lex that the Board authorize the Superintendent to approve requests from school employees to attend professional meetings within the amount of appropriations for the calendar year 2023.

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Temporary Personnel (11-23) – Mr. Lex moved, seconded by Mr. Bernicke that the Board authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to subsequent vote of ratification by this Board; provided however that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board Policy.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Resignations (12-23) – Mr. Lex moved, seconded by Mr. Bernicke that the Board authorize the Superintendent to accept resignations which have been submitted by employees during times when the Board is not in session, subject to ratification by this Board; provided however, that upon ratification by the Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Student Discipline Suspension Appeals Designee (13-23) – Mr. Eberly moved, seconded by Mrs. Andruss that the Board to authorize the Board of Education designee for students discipline suspension appeals to be designated as the Superintendent and/or Assistant Superintendent.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Treasurer Authorizations

Federal, State and Local Grants (14-23) – Mr. Lex moved, seconded by Mrs. Andruss that the Board authorize the Treasurer to enter into and/or accept or participate in Federal, State, and Local Grants or agreements and authorize the Treasurer to appropriate funds for the grants awarded.

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

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Certificate of Estimated Resources (15-23) – Mrs. Andruss moved, seconded by Mr. Eberly that the Board authorize the Treasurer to file requests for amendments of the Certificate of Estimated Resources with the Hamilton County Auditor as information becomes available to the Treasurer to warrant such a filing.

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Fund to Fund Transfers (16-23) – Mr. Lex moved, seconded by Mr. Bernicke that the Board authorize the Treasurer to make fund to fund advances, advance returns and transfers as needed throughout the year with Board ratification per current law as part of the financial reports at the regular meetings.

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Property Tax Payments (17-23) – Mr. Lex moved, seconded by Mr. Eberly that the Board resolve that the Auditor and Treasurer of Hamilton County, Ohio be requested to draw and pay to the Treasurer of the Madeira City School District, Emily Hauser, in accordance with ORC 321.34 the money derived from all real and/or tangible personal property taxes and other sources, payable by law to the county Treasurer, to the account of Madeira City School District, and lawfully applicable for the purpose of the current fiscal year of funds due in any settlement in calendar year 2023. (Exhibit-2)

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Inactive Funds (18-23) – Mr. Eberly moved, seconded by Mr. Lex that the Board authorize the Treasurer to invest inactive funds at the most productive interest rate, whenever these funds are available, within the limits of the law and district policy.

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Deposits and Withdrawals (19-23) – Mr. Lex moved, seconded by Mrs. Andruss that the Board resolve that the funds of the Madeira Board of Education be deposited in its name, and that, after authorization by Board resolution, the same be subject to withdrawal by checks, drafts, and other orders for the payment of money, made, signed, withdrawn, accepted or endorsed in the name of the Madeira Board of Education and signed by the Treasurer, effective January 1, 2023 until the organizational meeting of the Board in January, 2024, in accordance with ORC 3315.51.

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Public Records Officer (20-23) – Mr. Bernicke moved, seconded by Mrs. Andruss that the Board designate the Treasurer as the Public Records Officer and authorize the Treasurer to convene meetings of the Records Commission not limited to, but at minimum, annually.

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Pay Bills (21-23) – Mr. Lex moved, seconded by Mrs. Andruss that the Board authorize the Treasurer to pay all bills within the limits of the appropriations resolution as prescribed by ORC 3313.18 as bills are received under assumption goods received or services performed are acceptable.

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Tax Budget (22-23) – Mr. Lex moved, seconded by Mr. Bernicke that the Board adopt the Tax Budget for fiscal year July 1, 2023 through June 30, 2024. (Exhibit-3)

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

HEARING OF THE PUBLIC – There was no public participation at this time.

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CONSENT CALENDAR (23-23) – Mr. Lex moved, seconded by Mr. Eberly to approve the consent calendar.

A. Minutes

1. December 12, 2022 (Exhibit-4)

A. Resignation – Certified

1. Taylor Engel – MMS/MHS Speech Language Pathologist

B. Resignation – Classified/Support

1. Alice Puthoff – MMS Special Education Aide

D. Treasurers Report

1. **General Fund Financial Report** for December, 2022 and **warrant payments for all funds** in the amount of \$887,268. (Exhibit-5)

	Dec 1- Dec 31	FY23 FYTD	FY22 FYTD
Revenues	\$250,403	\$12,512,873	\$10,980,264
Expenditures	\$4,845,843	\$14,263,521	\$11,154,203
Ending Cash	\$13,341,840	\$13,341,840	\$13,087,758

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

FINANCE

OSBA Membership (24-23) – Mr. Lex moved, seconded by Mr. Eberly that the Board approve the 2023 membership in the Ohio School Boards Association, electronic subscription to Briefcase, and electronic subscription to School Management News. (Exhibit-6)

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

OSBA Legal Assistance Fund (25-23) – Mr. Eberly moved, seconded by Mr. Bernicke that the Board resolve to participate in the OSBA Legal Assistance Fund for Calendar Year 2023 and authorize the Treasurer to pay the LAF \$250.00. (Exhibit-7)

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

PERSONNEL

General Substitute License (26-23) – Mrs. Andruss moved, seconded by Mr. Eberly that to approve, based upon the superintendent’s request, the holders of a general substitute teaching license for the second semester of the 2022-2023 school year.

1. Katherine Howell – MHS Family Consumer Science

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Resignation for Purpose of Retirement (27-23) – Mr. Lex moved, seconded by Mr. Eberly that the Board accept with great appreciation the resignation for purpose of retirement of **Jackie Jansen** effective the end of the 2022-2023 school year.

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

GOVERNANCE

High School Course Planner (28-23) – Mr. Bernicke moved, seconded by Mrs. Andruss that the Board adopt the High School Course Planner for the 2023-2024 school year. (Exhibit-8)

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

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Homestead Exemption Enhancement (29-23) – Mr. Lex moved, seconded by Mrs. Andruss that the Board resolve to enhance the Homestead Exemption Program and property tax rollback to provide additional financial assistance for senior citizens. (Exhibit-9)

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Field Trip (30-23) – Mr. Eberly moved, seconded by Mrs. Andruss that the Board approve the overnight/extended student field trip to Columbus, Ohio, for the Latin Convention from Friday, March 10, 2023 to Sunday, March 12, 2023. (Exhibit-10)

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

SUPERINTENDENT COMMITTEE REPORTS

- Finance – No update at this time.
- Buildings and Grounds – Mr. Bergan reported that the MES construction project is continuing to move on schedule. The current mason team is working hard even with the cold temperatures. Mr. Bergan also reported that the Board should receive an update on the results of the athletic and science feasibility study at the February Board of Education meeting. Lastly, the gymnasium HVAC timeline is forthcoming which will effect what other projects can be completed this summer.
- Community Relations – Mr. Matsudo reported that the MMS students made cards for Damar Hamlin and the Cincinnati Bengals.
- Policy – No update at this time.

BOARD COMMITTEE/LIASION REPORTS

- Planning Commission – Mr. Matsudo reported that the Planning commission meeting is this Thursday and they will hear the graduate follow-up study. The Board of Education will hear that study at the February Board meeting.
- Great Oaks – Mr. Matsudo reported that Mr. Steve Ashbrock is the Great Oaks representative and will be sworn in at the February Great Oaks Board meeting.
- Legislation – Mrs. Hauser reported that Senator Matt Huffman was elected as Senate President and Representative Jason Stephens was elected as Speaker of the House. Mrs. Hauser also reported that HB458 eliminated the August election, SB33 was amended to include HB123 which increases the threshold requiring Board approval from 50% to 75% for a Community Reinvestment Area property tax exemption, and HB554 requires the State Board of Education to issue temporary educator licenses to applicants with expired professional teacher's certificates and professional educator licenses. Lastly, SB178, which would have reformed Ohio Department of Education did not pass during lame-duck.
- Student Achievement Liaison – Mr. Matsudo stated that we had a great display of some incredible kids tonight that are doing some really amazing things.

DISCUSSION ITEMS – Mr. Matsudo reported that there are always opportunities to learn and grow and after the unprecedented situation at the Bengals' game on Monday night with player, Damar Hamlin, we as a district reviewed our own safety protocols relating to sporting events. Mr. Kimling met with our athletic trainer and Beacon to continue to learn from this event. We have AEDs in all of our buildings and all of our coaches are trained on how to use them. We plan to follow up with Captain Caseres as well.

Mr. Matsudo reported that January is Board of Education appreciation month. Mr. Matsudo thanked the Board of Education for all of their tireless work and devotion to the students of Madeira.

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ADJOURNMENT (31-23) – Mr. Lex moved, seconded by Mr. Eberly that the January 9, 2023 regular meeting of the Madeira Board of Education be adjourned.

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Board President

Treasurer