

RECORD OF PROCEEDINGS 001
Minutes of MADEIRA BOARD OF EDUCATION
Organizational Meeting & Regular Meeting
Held January 10, 2022

The Organization and Regular meeting of the Madeira Board of Education was held on Monday, January 10, 2022 at 7pm respectively in accordance with written notices sent to each member. The meeting was called to order by President Pro Tempore Mr. Ryan Lex.

Present: Mr. Steve Bernicke, Mr. Dave Eberly, Mr. Ryan Lex, Mr. Richard Palmer
Absent: Mrs. Paula Andruss

Also present at the meeting were Kenji Matsudo, Emily Hauser, Dave Bergan, David Kennedy, Joe Kimling, Lou Flores, Ryan Ervin, Trish & Terry Niehaus, Denise Davis, Kent & Sarah Schwallie, Chloe Dixon, Sarah Alexander, Sonia Davis, Emma Faz, Conner Family, Cunningham Family, Luke Browning, Lutes Family, Lex Family, Selah Reiber, Lisa Vitucci, Lisa Masys, Jill Harris and teachers, students and family of students recognized below.

Oath of Office – Mr. Steve Bernicke, Mr. David Eberly, and Mr. Ryan Lex took the Oath of Office.

AGENDA (01-22) – Mr. Palmer moved, seconded by Mr. Bernicke to approve the agenda with changes for the January 10, 2022 meeting of the Board of Education.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

RECOGNITIONS

MHS Principal Dave Kennedy introduced MHS Marching Mustang Directors **Ryan Ervin, Rick Adams, Lori Adams** who introduced **members of the Marching Mustangs** for receiving a superior rating at OMEA State Marching Band Finals and qualifying for the state competition.

MHS Principal Dave Kennedy introduced National Honor Society Advisors **Jen Jordan and Laura Edwards** and the 2021 and 2022 honorary inductees **Bob Kitchen and Kelli Candella**, and the **2021 and 2022 National Honor Society student inductees** who received their medals.

MHS Principal Dave Kennedy recognized National Merit Hispanic Scholars **Niklas Polanco, Madeleine Luther, Francisco Caceres, and Rene´ Polanco**.

MHS Principal Dave Kennedy introduced National Merit Commended Students **Emerson Davis, Breyson McKee, Owen Tucker, and Will Breit**.

MHS Principal Dave Kennedy introduced National Merit Semifinalists **Henry Manning, Niklas Polanco, Rene Polanco, and Steven Schwallie**.

MHS Athletic Director Joe Kimling introduced MHS Golf Coach **Brad Conner** who introduced the MHS Golf Team members who qualified for state competition: **Brandon Conner, Eddie Hartung, Luke Isgrig, Grant Rindels, Tanner Tamar, Zach Schneider, and Jackson Cunningham**.

MHS Athletic Director Joe Kimling recognized MHS Cross Country Coach **Josh Dooley** for being recognized by the Brooks Running Company as a “Brooks Inspiring Coach of the Year.”

MHS Athletic Director Joe Kimling introduced Cross Country Coach **Josh Dooley** and the Cross Country Team members who qualified for state competition: **Cate LeRoy, Morgan Starr, Ava Henry, Anna Cornejo, Annie Meyer, Ella Garza, Izzy Arredondo, Claire LeRoy, Hannah Lutes, and Jacob Gaffney**.

Madeira City Schools Superintendent introduced NFHS 2021 Citation Award winner, **Joe Kimling**.

Madeira City Schools Superintendent introduced District Retiree, **Trish Niehaus**.

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ORGANIZATIONAL MEETING

President Pro Tempore (02-22) – Mr. Ryan Lex, representing the Board, nominates **Mr. Richard Palmer** as President of the Madeira Board of Education for the 2022 calendar year, seconded by Mr. Steve Bernicke.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, abstain.

President takes over the meeting from the President Pro Tempore for nomination and election of Vice President

Vice-President (03-22) – Mr. Richard Palmer, representing the Board, nominates **Mr. Steve Bernicke** as Vice President of the Madeira Board of Education for the 2022 calendar year, seconded by Mr. Eberly.

Vote: Mr. Bernicke, abstain; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Swearing In of the Elected Board Officers – Mr. Richard Palmer and Mr. Steve Bernicke took the Oath of Office.

Order of the Roll Call (04-22) – Mr. Lex moved, seconded by Mr. Bernicke to approve the order by alphabetical order, with rotation of the first voter in the previous meeting to the fourth during the current meeting, and the President always voting fifth and last.

Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Time, Date, and Location of Meetings (05-22) – Mr. Bernicke moved, seconded by Mr. Lex to designate the following dates at 7pm in the Madeira High School – Perin Learning Commons, 7465 Loannes Dr., Hamilton County, Madeira, Ohio, unless otherwise announced.

January 10	April 18	July 18	October 17
February 22	May 16	August 8	November 21
March 21	June 20	September 19	December 12

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Board Service Fund (06-22) – Mr. Bernicke moved, seconded by Mr. Lex that the Board approve in the amount of **\$5,000** to be set aside from the General fund to be used in paying expenses incurred by the Madeira Board of Education or their official representatives in the performance of their duties during 2022.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Board Appointees (07-22) – Mr. Eberly moved, seconded by Mr. Bernicke that the Board appoint as follows:

- Planning Commission – Mrs. Paula Andruss
- Legislative – Mr. David Eberly
- Student Achievement Liaison – Mr. Steve Bernicke
- Great Oaks – Mrs. Cathy Swami, Community Member

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Legal Counsel (08-22) – Mr. Lex moved, seconded by Mr. Eberly that the Board appoint **Ennis Britton** as legal counsel for calendar year 2022 in accordance with ORC 3313.203 and 3313.47.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

IRS mileage rate (09-22) – Mr. Lex moved, seconded by Mr. Eberly to approve the 2022 IRS mileage reimbursement rate and any changes issued during the year (**\$.58.5/mile as of 1/1/22**) for professional leave and district business approved within the course of assigned district positions.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

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Superintendent Authorizations

Professional Leave (10-22) – Mr. Bernicke moved, seconded by Mr. Lex that the Board authorize the Superintendent to approve requests from school employees to attend professional meetings within the amount of appropriations for the calendar year 2022.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Temporary Personnel (11-22) – Mr. Lex moved, seconded by Mr. Eberly that the Board authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to subsequent vote of ratification by this Board; provided however that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board Policy.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Resignations (12-22) – Mr. Eberly moved, seconded by Mr. Bernicke that the Board authorize the Superintendent to accept resignations which have been submitted by employees during times when the Board is not in session, subject to ratification by this Board; provided however, that upon ratification by the Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Treasurer Authorizations

Federal, State and Local Grants (13-22) – Mr. Lex moved, seconded by Mr. Bernicke that authorize the Treasurer to enter into and/or accept or participate in Federal, State, and Local Grants or agreements and authorize the Treasurer to appropriate funds for the grants awarded.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Certificate of Estimated Resources (14-22) – Mr. Bernicke moved, seconded by Mr. Lex that the Board authorize the Treasurer to file requests for amendments of the Certificate of Estimated Resources with the Hamilton County Auditor as information becomes available to the Treasurer to warrant such a filing.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Fund to Fund Transfers (15-22) – Mr. Lex moved, seconded by Mr. Eberly that the Board authorize the Treasurer to make fund to fund advances, advance returns and transfers as needed throughout the year with Board ratification per current law as part of the financial reports at the regular meetings.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

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Property Tax Payments (16-22) – Mr. Eberly moved, seconded by Mr. Lex that the Board resolve that the Auditor and Treasurer of Hamilton County, Ohio be requested to draw and pay to the Treasurer of the Madeira City School District, Emily Hauser, in accordance with ORC 321.34 the money derived from all real and/or tangible personal property taxes and other sources, payable by law to the county Treasurer, to the account of Madeira City School District, and lawfully applicable for the purpose of the current fiscal year of funds due in any settlement in calendar year 2022.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Inactive Funds (17-22) – Mr. Bernicke moved, seconded by Mr. Lex that the Board authorize the Treasurer to invest inactive funds at the most productive interest rate, whenever these funds are available, within the limits of the law and district policy.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Deposits and Withdrawals (18-22) – Mr. Lex moved, seconded by Mr. Eberly that the Board resolve that the funds of the Madeira Board of Education be deposited in its name, and that, after authorization by Board resolution, the same be subject to withdrawal by checks, drafts, and other orders for the payment of money, made, signed, withdrawn, accepted or endorsed in the name of the Madeira Board of Education and signed by the Treasurer, effective January 1, 2022 until the organizational meeting of the Board in January, 2023, in accordance with ORC 3315.51.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Public Records Officer (19-22) – Mr. Bernicke moved, seconded by Mr. Eberly that the Board designate the Treasurer as the Public Records Officer and authorize the Treasurer to convene meetings of the Records Commission not limited to, but at minimum, annually.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Pay Bills (20-22) – Mr. Eberly moved, seconded by Mr. Lex that the Board authorize the Treasurer to pay all bills within the limits of the appropriations resolution as prescribed by ORC 3313.18 as bills are received under assumption goods received or services performed are acceptable.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Tax Budget (21-22) – Mr. Lex moved, seconded by Mr. Bernicke that the Board adopt the Tax Budget for fiscal year July 1, 2022 through June 30, 2023.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

HEARING OF THE PUBLIC –

Jill Harris 7238 Jethve Lane – Understands that the district recently issued a mask mandate for PK-12 and asked the board of education if mask exemptions were still being honored. Ms. Harris indicated that she had spoken earlier to Dave Bergan prior to the meeting but wanted to be sure it was true. Mr. Matsudo indicated that mask exemptions would still be honored.

Lisa Masys - 6221 Caribou Court – With the new PK-12 mask mandate in place for the next two weeks, Ms. Masys asked if an email was going to be sent to all families indicating that there will be kids without masks on who have exemptions. She indicated that there may be significant peer pressure. Mr. Matsudo indicated that the district was following a similar path when adjustments needed to be made for the PK-6 change to masks at the beginning of the school year and that there was not a planned message to indicate student exemptions.

Lisa Vitucci - 7471 S Mingo Lane – Ms. Vitucci wanted to give a shout out to Ms. Roberts in 2nd grade. My child came home talking about vaccines and Ms. Roberts handled it with grace for both vaccinated and unvaccinated students. These teachers are in a tough space too and she did a great job.

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PRESENTATION

Bond Financing Update – Mrs. Hauser presented an update on the completed bond financing. The team members involved in the process were: Kenji Matsudo, Dave Bergan, Emily Hauser, Municipal Advisor Heather Arling, Bond Counsel Brenda Wehmer, Underwriter Andrew Laskey & Jake McDonald, Rating Agency Analyst Andrew Van Dyck Dobos. The schedule from a successful vote by the Madeira community to bond pricing day was condensed to just 6 weeks. Madeira was the first school who passed a November issue to sell bonds before year end. This condensed schedule resulted in getting ahead of the New Year and rising interest rates. The financing team prepared and presented to Moody’s for an updated rating. This is a required step when issuing new debt in the public market. Madeira was previously rated as Aa2 and received an upgrade to Aa1. In our presentation we outlined several reasons why Madeira should be considered for an upgrade to Aa1. Moody’s formula based “Score Sheet” rates Madeira at Aa2 but because of Madeira’s compelling story and history of fiscal stewardship, Madeira received an upgrade using “notching factors”. Reasons outlined for increase: positive enrollment trends, robust operating fund balance and liquidity, strong economic fundamentals, and above average full value per capita and resident incomes. The new rating is comparatively high among school districts across the country and places the district just one step away to the highest possible rating. A rating increase results in a lower interest rate, directly saving taxpayer’s dollars. We priced the bonds on December 14th and experienced great subscription resulting in an all-in true interest rate of 2.33%. Madeira’s upgrade to Aa1 and condensed schedule certainly resulted in a lower interest rate, ultimately saving taxpayer’s money.

CONSENT CALENDAR (22-22) – Mr. Lex moved, seconded by Mr. Bernicke to approve the consent calendar.

A. Minutes

1. December 13, 2021

B. Employment Contract - Classified/Support - dependent upon background checks.

1. Linda Levine – Instructional Aide

C. Supplemental Contract for the 2021-2022 School Year unless otherwise specified (pending background checks and appropriate licensure)

Funded with General Funds – Classified Support

Name	Assignment	Amount
Amanda Mangialardo	Athletic Event Staff	Amounts determined based in position assigned and approved by the Athletic Director

D. Treasurers Report

1. **General Fund Financial Report** for December, 2021 and **warrant payments for all funds** in the amount of \$668,059.

	Dec 1- Dec 31	FY22 FYTD	FY21 FYTD
Revenues	205,961	10,980,264	10,960,066
Expenditures	2,343,621	11,154,203	10,651,884
Ending Cash	13,087,758	13,087,758	12,270,902

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2. Donations

Donor	Item/Recipient	Amount
Madeira Athletic Boosters	MHS – Athletic Program	\$3,000.00
MMS PTO	MMS – 6 th Grade Camp Joy	\$3,000.00
Margaret Miller	MHS – Entrepreneur Program	\$20.00
Anonymous	MHS – Entrepreneur Program	\$5.00
Chipotle	MHS – Entrepreneur Program	\$105.83

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

LIMITED CONTRACTS FOR NON-TEACHING PUPIL ACTIVITY DUTIES (23-22) – Mr. Bernicke moved, seconded by Mr. Eberly that the Board resolve that a vacancy exists in the positions listed below, that the position was offered to current district or out of district licensed employees and no such qualified person applied for or accepted the position. The following non-licensed person/s applied for and is qualified for the position. ***Coach employment and contract finalization will be dependent upon person/s obtaining background checks, completing OHSAA requirements, valid pupil activity program permit issued by the State Board of Education per 3319.303, signing contract and personnel file paperwork completion.***

Name	Assignment	Amount
Ben Bangert	MHS – Winter Site Coordinator	\$1,000

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

FINANCE

OSBA Membership (24-22) – Mr. Lex moved, seconded by Mr. Eberly that the Board approve the 2022 membership in the Ohio School Boards Association, electronic subscription to Briefcase, and electronic subscription to School Management News.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

OSBA Legal Assistance Fund (25-22) – Mr. Eberly moved, seconded by Mr. Lex that the Board resolve to participate in the OSBA Legal Assistance Fund for Calendar Year 2022 and authorize the Treasurer to pay the LAF \$250.00.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

PERSONNEL

General Substitute License (26-22) – Mr. Eberly moved, seconded by Mr. Bernicke to approve, based upon the superintendent's request, the holders of a general substitute teaching license for the second semester of the 2021-2022 school year.

- Stephanie Ikedo – MHS Family Consumer Science

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

GOVERNANCE

High School Course Planner (27-22) – Mr. Lex moved, seconded by Mr. Bernicke Board adopt the High School Course Planner for the 2022-2023 school year.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Homestead Exemption Enhancement (28-22) – Mr. Lex moved, seconded by Mr. Eberly that the Board resolve to enhance the Homestead Exemption Program and property tax rollback to provide additional financial assistance for senior citizens.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

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Madeira High School Gymnasiums HVAC Project (29-22) – Mr. Lex moved, seconded by Mr. Eberly that the Board authorize the Treasurer to advertise for bids for the high school gymnasiums HVAC project.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Madeira Elementary School Addition/Renovation Project Construction Manager at Risk Contract (30-22) – Mr. Bernicke moved, seconded by Mr. Lex that the Board approve a contract with HGC as the Construction Manager at Risk for the Madeira Elementary School addition and renovation.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

SUPERINTENDENT COMMITTEE REPORTS

- Finance
- Buildings and Grounds – Dr. Bergan reported that MSA has been working hard on doing focus groups. They have had multiple meetings with staff and have future meeting with parents and community planned.
- Community Relations
- Policy

BOARD COMMITTEE/LIASION REPORTS

- Planning Commission – Mr. Matsudo reported that there is a meeting this Thursday night. The Board of Education will hear the You Are Enough study and the High School Science Lab Renovation Study.
- Great Oaks – Mr. Matsudo reported that this is the last year that Dr. Swami will be the Great Oaks representative. He expressed appreciation for her time and devotion.
- Legislation – Mrs. Hauser reported that HB126 going back to the House for a concurrent vote after passing the Senate with amendments.
- Student Achievement Liaison – Mr. Matsudo reported we are trying to make this as normal of a year as possible and we were able to recognize a lot of remarkable accomplishments tonight.

DISCUSSION ITEMS – Mr. Matsudo and Mr. Bergan reported that COVID numbers are increasing based on community transmission. The decision today to switch to mandatory masking was based on how we manage our contact tracing numbers. It has grown increasingly difficult for administration to track. We spend a lot of time monitoring for school spread. We have had a number of discussions with the county about required notifications. We are converting to building notifications but the district posting will be on the website. There will still be notification if a person is a direct contact. Staffing wise, we are doing well but it's been tough. We are thankful to a number of Madeira parents who stepped up and subbed for us which really have saved us.

EXECUTIVE SESSION (31-22) – Mr. Lex moved, seconded by Mr. Bernicke that the Board adjourn to Executive Session to discuss matters to be kept confidential by federal or state law or rules.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

ADJOURNMENT (32-22) – Mr. Lex moved, seconded by Mr. Bernicke that the January 10, 2022 regular meeting of the Madeira Board of Education be adjourned.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Eberly, aye; Mr. Palmer, aye.

Board President

Treasurer