

RECORD OF PROCEEDINGS 012
Minutes of MADEIRA BOARD OF EDUCATION

Regular Meeting
Held March 15, 2021

Present: Paula Andruss, Steve Bernicke, David Eberly, Ryan Lex
Not Present: Richard Palmer

Also present at the meeting were Kenji Matsudo, Dave Bergan, Emily Hauser, Susan Crabill, Aaron Pfeffenberger, Héctor Polanco, Kathy Lefebvre, and Lee Demis.

AGENDA (36-21) – Mrs. Andruss moved, seconded by Mr. Lex to approve the agenda with changes for the March 15, 2021 meeting of the Board of Education.

Vote: Mr. Eberly, aye; Mrs. Andruss, aye; Mr. Lex, aye; Mr. Bernicke, aye

HEARING OF THE PUBLIC

Mr. Héctor Polanco (6985 Charlesfield Drive) voiced concerns about the boys soccer coach. Mr. Polanco shared that he had previously met with or contacted the MHS Athletic Director and later the MHS Principal on 10/29/2018, 10/31/2018, 4/26/2019, 1/30/2020, and 6/25/2020 to discuss his concerns. He asked that the Board of Education review the concerns he has shared with the administration before taking action on a future contract.

Ms. Kathy Lefebvre (6101 Fulsher Lane) reported that her children graduated in 1999 from Madeira Schools but she is a grandma to children in the district so she decided to start coming to the Board of Education meetings again.

REPORTS

Planning Commission - Salary Study - Mr. Aaron Pfeffenberger thanked the Board of Education for all of the support this year. He went on to present the Planning Commission Salary Study to the Board. The full report is available on the district website. The committee reviews past, present and future certified salaries of 30 local public school districts. The committee reviews health, dental, vision benefits and sick/personal leave of 23 districts. The committee recommended a range of 1.75%-2.25% increase to the base salary schedule and no changes to benefits. The planning commission also recommended exploring a sick leave bank further. The Board thanked the committee for their report and expressed appreciation for the work done each year.

Facility and Operating Needs Update – Mr. Matsudo and Mrs. Hauser presented the current district finances and the district's operating and facility needs. Mrs. Hauser reviewed the positive net changes to the forecast since the November forecast was filed. A full refreshed forecast will be filed in May, 2021. Mr. Matsudo and Mrs. Hauser reviewed the district levy millage history back to 2000 and the Board approved Financial Guidelines and Parameters relating to levy decisions. The finance committee met again in March and the BOE is planning to approve at the April Board meeting three different operating millage numbers to have them sent to the county auditor and the final operating millage amount will be board approved in May in conjunction with the new May forecast. The Board is planning to approve operating millage amounts of 5.2, 5.4 and 5.9 at the April Board of Education meeting.

Mr. Matsudo discussed the current enrollment and projections and referenced that Madeira's largest Kindergarten class is registered to start this fall. The district has been planning for how to address the growing enrollment and will decide between two directions: a small bond issue run with the operating levy in November, 2021 for a building addition at Madeira Elementary School or additional modular units placed at Madeira Elementary School for the foreseeable future. The Board of Education would like to place a levy on the ballot for consideration by the community for the combined operating and bond issue to address the growing enrollment through a bricks and mortar building addition at Madeira Elementary School. The target millage is 1 mill for the bond issue portion making the total combined operating and bond issue either 6.2, 6.4 or 6.9. If the levy in November, 2021 is unsuccessful the district would need to move forward with adding modular units at Madeira Elementary School. An operating levy for a similar millage or more would then need to be brought to the public in 2022. The next steps are refining the needs/plans, notifying Residents for Madeira Schools, approving the Resolution of Necessity in April and approving the Resolution to Proceed in May.

RECORD OF PROCEEDINGS 013

Minutes of MADEIRA BOARD OF EDUCATION

*Regular Meeting
Held March 15, 2021*

CONSENT CALENDAR (37-21) – Mr. Lex moved, seconded by Mr. Eberly to approve the consent calendar.

A. Minutes

1. February 16, 2021

A. Employment – Administrative Renewal Contracts

1. **Dave Bergan** – Assistant Superintendent, August 1, 2021 to July 31, 2023
2. **Jessica Hunter** – Director of Student Services, August 1, 2021 to July 31, 2023
3. **Nicole Huelsman** – Principal of Madeira Middle School, August 1, 2021 to July 31, 2023

C. Resignations – Certified

1. **Lisa Cox** – St. Gertrude
2. **Tina Gutierrez** – MES Music Teacher
3. **Angela Young** – MES 4th Grade Teacher

D. Supplemental Contracts - All Staff being issued Supplemental Contracts must have unexpired FBI and BCII background checks and either an unexpired Professional License, Educational Aide Permit and/or Pupil Activity Permit.

Funded with General Funds - Certified

Name	Description	Amount
Kelly Wing	HS Detention Monitor	\$35/Hour

Funded with General Funds - Classified

Name	Description	Amount
Lisa Egan	HS Detention Monitor (back-up)	\$22.23/Hour

Funded with Non-General Funds - Certified

Name	Description	Amount
Joe Kimling	OHSAA Wrestling Tournament Manager	\$500
Jeff Corn	OHSAA Wrestling Tournament Asst. Manager	\$275
Courtney Swillinger	St. Gertrude Reading Sub	Per Diem
Michelle Whitmore	Cooperating Teacher for Xavier University Student	\$433.09

Funded with Non-General Funds - Classified

Name	Description	Amount
Tony Ripberger	Futsal Soccer Camp Director	\$1,500
Beth Erskine	OHSAA Wrestling Tournament Gate Worker	\$80
Cyndi Underwood	OHSAA Wrestling Tournament Secretarial	\$100

E. Treasurers Report

1. **General Fund Financial Report for February 2020 and warrant payments for all funds in the amount of \$807,242.**

	Feb 1 – Feb. 29	FY21 FYTD	FY20 FYTD
Revenues	7,129,369	18,482,197	11,613,296
Expenditures	1,924,975	14,178,386	16,559,874
Ending Cash	16,266,531	16,266,531	8,456,422

RECORD OF PROCEEDINGS 014
Minutes of MADEIRA BOARD OF EDUCATION

*Regular Meeting
Held March 15, 2021*

2. Donations

Donor	Item/Recipient	Amount
Anonymous	MHS – Baseball Program	\$500
N.C. Johnson	MHS – Athletics (in memory of Vinnie Englert)	\$50
Leonhart	MHS – Athletics (in memory of Vinnie Englert)	\$50
MSF – Class of 1969	Music Program	\$402.63
Anonymous	MHS – Key Club	\$120

Vote: Mr. Eberly, aye; Mrs. Andruss, aye; Mr. Lex, aye; Mr. Bernicke, aye

PERSONNEL

Treasurer Contract (38-21) – Mr. Eberly moved, seconded by Mrs. Andruss that the Board approve a three (3) year contract to **Emily Hauser** to serve as Treasurer, effective August 1, 2021 through July 31, 2024.

Vote: Mr. Eberly, aye; Mrs. Andruss, aye; Mr. Lex, aye; Mr. Bernicke, aye

Resignation for Purpose of Retirement (39-21) – Mr. Lex moved, seconded by Mrs. Andruss that the Board accept with great appreciation the resignation for purpose of retirement of **Amy Horstman**, Preschool Teacher, effective May 28, 2021.

Vote: Mr. Eberly, aye; Mrs. Andruss, aye; Mr. Lex, aye; Mr. Bernicke, aye

LIMITED CONTRACTS FOR NON-TEACHING PUPIL ACTIVITY DUTIES (40-21) – Mr. Lex moved, seconded by Mr. Eberly to resolve that a vacancy exists in the positions listed below, that the position was offered to current district or out of district licensed employees and no such qualified person applied for or accepted the position. The following non-licensed person/s applied for and is qualified for the position. ***Contract will be dependent upon person/s having unexpired FBI and BCII background checks and obtaining a valid pupil activity program permit issued by the State Board of Education per 3319.303.***

Name	Assignment	Amount
Andrew Stricker	MHS – Boys Lacrosse	\$1,000
Lily Tatman	MHS – Girls Lacrosse	\$2,000
Nathan Mitchell	MHS – Boys Lacrosse	\$1,000

Vote: Mr. Eberly, aye; Mrs. Andruss, aye; Mr. Lex, aye; Mr. Bernicke, aye

FINANCE

Amended Appropriation Resolution for fiscal year 2020-2021 (41-21) – Mr. Eberly moved, seconded by Mrs. Andruss to amend the 2020-2021 Certificate of Resources and make necessary adjustments in appropriation to be in Compliance with Ohio Revised Code 5705.35/5705.36.

RECORD OF PROCEEDINGS 015
Minutes of MADEIRA BOARD OF EDUCATION

Regular Meeting
Held March 15, 2021

001	General Fund	22,805,249.00
002	Bond Retirement	1,985,000.00
003	Permanent Improvement	1,250,000.00
007	Special Trusts	500.00
009	Uniform Supply Fee's	100,000.00
012	Adult Education	220.00
014	Rotary Funds	130,000.00
018	Public School Support/Unrestricted	72,000.00
019	Other Local Grants/Restricted	19,500.00
020	Tuition Programs-Preschool/OKEP	770,000.00
022	OHSAA tournament fund	10,098.00
029	Education Foundation Fund	63,000.00
200	Student Activities	170,000.00
300	Athletic Activities	220,000.00
401	Auxiliary Services	311,605.80
451	School Net Connectivity	5,400.00
467	Student Wellness and Success Funds	47,286.26
499	School Psych Intern / Safety Grant	14,122.68
507	CARES	305,988.33
509	Title IVA Student Support/Acad.	0.00
510	Coronavirus Relief Fund	153,909.98
516	Special Education IDEA B	405,114.06
524	Career Education - Federal	0.00
572	Title 1	73,805.69
584	Drug Free School Grant	0.00
587	Preschool Handicapped	4,098.33
590	Title IIA Improvement Services	34,544.12
599	Title IVA Student Support/Acad.	11,728.19
		\$28,963,170.44

Vote: Mr. Eberly, aye; Mrs. Andruss, aye; Mr. Lex, aye; Mr. Bernicke, aye

GOVERNANCE

MHS Roof Replacement (42-21) – Mr. Eberly moved, seconded by Mr. Lex that the Board authorize the Treasurer to advertise for bids for the high school roof replacement.

Vote: Mr. Eberly, aye; Mrs. Andruss, aye; Mr. Lex, aye; Mr. Bernicke, aye.

Textbook approval (43-21) – Mr. Lex moved, seconded by Mr. Eberly to approve the following High School Math textbook adoption for 2021-2022 school year.

- 1. Modeling & Quantitative Reasoning:** McGraw Hill Education, Transition to College Mathematics and Statistics 2016.

Vote: Mr. Eberly, aye; Mrs. Andruss, aye; Mr. Lex, aye; Mr. Bernicke, aye.

Madeira High School HVAC Replacement (44-21) – Mr. Lex moved, seconded by Mrs. Andruss that the Board approve entering into a contract with the lowest bidder, Process Construction Incorporated (PCI), for the Madeira High School HVAC replacement project for base bid and alternate of \$421,495.

Vote: Mr. Eberly, aye; Mrs. Andruss, aye; Mr. Lex, aye; Mr. Bernicke, aye.

RECORD OF PROCEEDINGS 016
Minutes of MADEIRA BOARD OF EDUCATION

Regular Meeting
Held March 15, 2021

SUPERINTENDENT COMMITTEE REPORTS

- Finance – A finance committee meeting was held on March 3, 2021. The items covered at that meeting were the salary study, district insurance update, operating and facility needs discussion, amended appropriations, summer project bids, and technology purchase update. Treasurer Emily Hauser explained that when Madeira originally began plans to go one-to-one the district was using technology lease purchase agreements to be able to spread out the cost. At this point, Madeira is in a cycle of doing a lease purchase every year and the cost each year to pay off those lease purchases is similar to that of purchasing the technology outright. The goal is to move away from the lease purchases over time, this year being the first year the district is able to do that. Each year technology will be evaluated and a plan/budget will be put in place based on needs. Another Finance Committee meeting will be held prior to the April BOE meeting.
- Buildings and Grounds – The summer permanent improvement process is underway as we have received bids for the HVAC project and will be soliciting for bids for the roof project soon. The MSF auction was held in the new auditorium space which was a great success. Furniture for the modular unit at MES will be purchased soon.
- Community Relations – The MSF Auction raised close to \$88K and was a huge success. Thank you to the MSF and their incredible efforts.
- Policy – A policy committee meeting is scheduled for April 7, 2021.

BOARD COMMITTEE/LIASION REPORTS

- Planning Commission – The Staff Wellness study will be presented at the April BOE meeting.
- Great Oaks
- Legislation – Mrs. Hauser reported on the biennium budget bill process and House Bill 1. House Bill 1 is the Fair School Funding Plan to bring a school funding formula the state. It is likely that HB1 will be added to the budget bill when it leaves the House. Mr. Bergan reported that there is still no answer on testing and there may not be until June. He expects that even though students will be taking the tests they will not necessarily be used by the state.
- Student Achievement Liaison – A student scored a perfect score on the ACT. Prom will be held this year in very nice, Covid-friendly tent setup donated by Camargo Events.

DISCUSSION ITEMS – The district entered into a contract with Tom Moehringer, independent contractor, to assist with spring maintenance, mostly field care and preparation.

EXECUTIVE SESSION (45-21) – Mr. Lex moved, seconded by Mr. Eberly to adjourn to Executive Session to consider employment of a public employee.

Vote: Mr. Eberly, aye; Mrs. Andruss, aye; Mr. Lex, aye; Mr. Bernicke, aye.

ADJOURNMENT (46-21) – Mr. Lex moved, seconded by Mr. Eberly that the March 15, 2021 regular meeting of the Madeira Board of Education be adjourned.

Vote: Mr. Eberly, aye; Mrs. Andruss, aye; Mr. Lex, aye; Mr. Bernicke, aye.

Board President

Treasurer