

RECORD OF PROCEEDINGS 014
Minutes of MADEIRA BOARD OF EDUCATION

Regular Meeting
Held April 20, 2020

Present: Mrs. Andruss, Mr. Bernicke, Mr. Lex, Mr. Palmer, Mr. Shea

Not Present:

Also present at the meeting were Kenji Matsudo, Emily Hauser, Dave Bergan, Amanda Shults, Jennifer Bracken, Abby Seelmeyer, Megan Trimble, Michelle Youngquist, Logan Junger, Cara Kuester, Wendy Putof, and Scott Gehring.

AGENDA (46-20) - Mr. Lex moved, seconded by Mr. Shea that the Board approve the agenda with changes for the April 20, 2020 meeting of the Board of Education.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

COVID-19 Resolution (47-20) – Mr. Lex moved, seconded by Mr. Bernicke that the board adopt the following resolution for the continued operation of schools during the pendency of the Coronavirus national pandemic.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

REPORTS

Planning Commission - Raising Healthy Kids in a Digital World Study – The Planning Commission committee presented on their findings on raising healthy kids in a digital age. They reported on Madeira's current practices regarding the utilization of internet/screen time and the current resources Madeira makes available. The findings included that the optimal amount of screen time is inconclusive but screen time does hold both a positive and negative impact. Positive relationships face to face typically relate to positive relationships online. Average screen time is about 8+ hours for teens and up to 5 hours for tweens per day. All screen time is not created equal. There are educational online opportunities that are valuable.

The committee presented the following recommendations for parents. Social Media can be harmful but also helpful – keep it in perspective. Help kids evaluate how they feel and evaluate how they feel about what they're reading/posting. Preserve real-life interactions and set boundaries when and where technology is used/controlling password/utilizing privacy settings. Most importantly: talk to your kids. Have open conversations, be consistent in what you post and share about, be stingy with sharing private, personal information, regularly check kids' electronic devices, and prohibit devices in bedrooms and the dining table. Conclusions and recommendations for Madeira are as follows: adding relevant links and resources to the parent resource page, bring in speakers, communicate in a way kids understand the "Digital Contract", provide parent training (webinars/videos), have principals/counselors give parent recommendations, change language to include digital tattoo. The full report can be found on the district website.

CONSENT CALENDAR (48-20) – Mr. Shea moved, seconded by Mrs. Andruss to approve the consent calendar.

A. Minutes

1. March 16, 2020

B. Resignation – Certified

1. Libby Hagan-Madeira Elementary Psychologist

C. Employment – Administrative - dependent upon valid licensure and background checks.

1. **Gretchen Bloomstrom** - Employment of the Assistant Middle School/High School Principal - salary recommended by the Finance Committee.

D. Employment Contract - 1 Year Limited Contract – Certified, dependent upon valid licensure and background checks.

1. **Johnathan (Ryan) Ervin** - Madeira Middle/High School Assistant Band Director
2. **Shannon Mould** – Madeira Elementary School Intervention Specialist

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E. Supplemental Contracts for the 2019-2020 School Year (pending background checks and appropriate licensure)

Funded with General Funds - Support

Name	Assignment	Amount
Eric Conner	Baseball Assistant Coach	\$2,200

**F. Supplemental Contracts for the 2020-2021 School Year
Funded with General Funds – Support**

Name	Assignment	Amount
Jeff Baker	MHS – Volleyball Coach (Fall 2020)	\$4,000

G. Continuing Contracts – Certified – Awarded for the 2020-2021 School Year, dependent upon maintaining valid licensure and background checks

1. Michelle Youngquist
2. Erin Beers

H. 1 Year Limited Contract Renewals – Certified – Awarded for the 2020-2021 school year, dependent upon maintaining valid licensure and background checks.

- | | |
|------------------------|----------------------|
| 1. Aimee Bates | 7. Dana Shaver |
| 2. Lisa Cox | 8. Sandra Smith |
| 3. Taylor Olvey Engel | 9. Elizabeth Tharp |
| 4. Chelsea Farrell | 10. Natalie Uihlein |
| 5. Christina Gutierrez | 11. Natalie Wildfong |
| 6. Julie Leugers | |

I. 1 Year Limited Teaching and Coach Contract Renewal – Certified - Awarded for the 2020-2021 school year, dependent upon maintaining valid licensure and background checks.

1. Chris Stewart

J. 1 Year Limited Auto Expire Contract Renewals – Certified Teachers on Auto Expire Contract, dependent upon maintaining valid licensure and background checks.

1. Elizabeth McClarren
2. Tracy Kneuve
3. Nicole Volz
4. Emily Swallen
5. Rebecca Larson

K. 1 Year Limited Contract Renewals – Certified Preschool – Awarded for the 2020-2021 school year, dependent upon maintaining valid licensure and background checks.

1. Elizabeth Freeman
2. Amy Horstman
3. Jaclyn Preston

L. 1 Year Limited Auto Expire Contract Renewals – Certified Preschool – Awarded for the 2020-2021 school year, dependent upon maintaining valid licensure and background checks.

1. Elle Folger

M. Re-employment - Re-employ in accordance with the terms and conditions of employment contract and Waiver and Release Agreement.

1. Bob Kitchen

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N. Non-Teaching Non Renewals – Non Certified Special Education Assistants and Educational Aides and all other assignments

Amanda Mangialardo	Gail Disbennett	Mindy Maurer
Amanda Seaman	Jill Watson	Pam Brasey
Aaron Harding	Judy Batty	Rachel Grayson
Angela Blevins	Julie Harms	Sara Bairnsfather
Angela Pointer	Kacie Aubin	Sarah Campbell
Beth Erskine	Karen King	Scott Kemmeter
Brenda Rheame	Kelly Kimling	Shannon Childs
Bridget Glover	Kelly Kuzniczci	Shannon McDaniel-Myers
Caitlyn Rowane	Kristen Fox-Angel	Stephanie Eager
Cathy Gerard	Laura Sammut	Susan Kucewicz
Christine Cora	Lina McFarland	Tosha Rupard
Christine Hill	Lindsey Franklin	Venus Moose
Christine Finke	Lisa Egan	Jodi Wiley
Christine Harper	Melissa Stringer	
Deanna Benton	Meredith DeBrunner	

O. Non-Teaching Contract Non-Renewals, Coaches and Extra-Curricular Advisors/Sponsors and Assignments

1. Extra-curricular Supplemental Contracts

Carrie Feldmeyer	Preschool Extended Days
Rebecca Brewer	MHS & MMS Theatre Director, Auditorium Mgr. Marching Band Percussion Asst.
Joe Shults	Marching Band Percussion Asst.
Brittany King	Marching Band Color Guard Asst.
Taylor Evans	Color Guard Choreog., Color Guard Instr., Winter Guard
Kimberly Grise-Smith	Theatre-Fall & Spring Producer
Jenifer Domenick	Theatre - Fall & Spring Producer
McKenna Flores	Theatre-Spring Musical Asst. Dir. & Choreographer
Barb Linser	Academic Team
Jennifer Eberly	Home Instruction
Elise Letizia	Winter Guard Asst.
Lisa Hilliker	Student Government
Jacob Bross	Band Camp
Andrey Levengood	Band Camp
Anthony Beasley	Marching Band
Beth Weiner	Extended Days,-ESY (before & after 2019-2020 & PD Days)
Diane Nichols	Extended Days summer 2019
Vicki Mitchell	EMIS Summer Days, ESY (before & After 2019-2020)
Maureen Vanskaik	Extended Days,-ESY (before & after 2019-2020 & PD Days)
Sonja Burniston	Extended Days,-ESY (before & after 2019-2020 & PD Days)
Jana Schwein	Extended Days,-ESY (before & after 2019-2020 & PD Days)
Cyndi Underwood	Athletic Event Official, Athletic Pay to Participate, OHSAA Event Staff

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2. Athletic Contracts for Non-Teaching Pupil Activity Permit Supplementals

Dave Schweppe	Football
Kurtis Groene	Football
Nick Wainscott	Football
Robert Manning	Football
Eddie Englert	Football
Tony Ripberger	Soccer, Soccer Camps
Daniel Kuntz	Soccer, Soccer Camps
Bret Fangman	Soccer, Soccer Camps
Joe Naegeli	Soccer
Kevin Gilligan	Soccer
Kyle Joyce	Lacrosse
Alex Stacy	Lacrosse
Martha Shields	Tennis
Taylor Brannon	Tennis
Kelly Torggler	Track
Cory Harmon	Track
Josh Miller	Track
Spenser Cox	Track
Eric Conner	Baseball
Charles Smith	Softball
Stephanie Megois	Softball
Juliet Allen	Volleyball
Kelly Markley	Volleyball
Marty Carter	Basketball, Basketball Camp
Jared Kline	Basketball
Brian Lutes	Basketball
Leesa Dooley	Basketball
Mike Prus	Basketball
Steven Schloss	Basketball, Basketball Camp
Toni Alloy	Basketball
Chris Davidson	Wrestling
Kevin Cloran	Wrestling
Joe Poole	Wrestling
Willie Deck	Golf
Brad Connor	Golf
Christine Wright	Golf
Amber Bellissimo	Cheer
Shelley Haas	Cheer
Brad Cunningham	Swimming
Chip Dobson	Swimming
Ray Noble	Diving

P. Treasurers Report

1. General Fund Financial Report for March, 2020 and warrant payments for all funds in the amount of **\$417,174.85**.

	Mar. 1- Mar. 31	FY20 FYTD	FY19 FYTD
Revenues	\$7,751,254	\$19,364,551	\$15,870,574
Expenditures	\$1,641,501	\$18,201,376	\$14,959,949
Ending Cash	\$14,566,175	\$14,566,175	\$12,992,733

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2. Tax Rates – Hamilton County Budget Commission – Moved the Board accept the amounts and rates, as determined by the Hamilton County Budget Commission in its certifications, by and the same hereby accepted. Be it further resolved that there be and is hereby levied within and without the ten-mill limitation as follows.

	<u>Inside Millage</u>	<u>Outside Millage</u>	<u>Total</u>	<u>Estimated Revenue</u>
General Fund	4.26	96.81	101.07	\$18,303,391
Bond Fund		5.15	5.15	1,957,567

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

NON-TEACHING NON-RENEWAL (49-20) – Mr. Lex moved, seconded by Mr. Shea to non-renew the following positions at the end of the 2019-2020 school year.

- A. **Synda Bernicke** – Educational Assistant
- B. **Kellie Palmer** – Tennis Coach

Vote: Mr. Bernicke, abstain; Mr. Lex, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, abstain.

PERSONNEL

A. Resignation for Purpose of Retirement (50-20) – Mr. Bernicke moved, seconded by Mrs. Andruss to accept with great appreciation the resignation for purpose of retirement of **Ann Kappes**, Madeira Elementary School Intervention Tutor, effective May 26, 2020.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

GOVERNANCE

A. Handbooks (51-20) – Mr. Lex moved, seconded by Mr. Bernicke to adopt the following handbooks for the **2020-2021** school year.

- 1. High School/Athletic Handbook
- 2. Middle School Handbook
- 3. Elementary School Handbook

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

B. Approval of Guaranteed Maximum Price Amendment number two for the Auditorium/Commons Wing Renovation Project (52-20) – Mrs. Andruss moved, seconded by Mr. Bernicke that the Board approve the GMP amendment number two.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

C. Policies (53-20) – Mr. Lex moved, seconded by Mrs. Andruss that the Board resolve

Policy#	Policy Name	Action
1520	Employment of Administrators	Revised
2464	Gifted Education and identification	Revised
3120	Employment of Professional Staff	Revised
3120.04	Employment of Substitutes	Revised
3120.05	Employment of Personnel in Summer School and Adult Education Programs	Revised
3120.08	Employment of Personnel for Co-Curricular/ Extra-Curricular Activities	Revised
4120	Employment of Classified Staff	Revised
4120.08	Employment of Personnel for Co-Curricular/ Extra-Curricular Activities	Revised
4162	Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety-Sensitive Functions	Revised
5460	Graduation Requirements	Revised
6107	Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures	Revised

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

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D. Technology Lease Purchase (54-20) – Mr. Bernicke moved, seconded by Mrs. Andruss to approve the technology lease purchase agreement as recommended by the Finance Committee between Madeira City School District and U.S. Bancorp Government Leasing and Finance, Inc. for a four year term financing computer hardware equipment and software and classroom displays; authorizing the execution of various documents related to such individual payment schedule.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

SUPERINTENDENT COMMITTEE REPORTS

- Finance – The Finance Committee met on April 14, 2020 and discussed the salary study results, the Hamilton County Tax Rates, GMP #2, the Tech Lease Purchase results, and Canon Copier contract. The Finance Committee will meet in May to discuss the salary recommendation and report on the May Five Year Forecast.
- Buildings and Grounds – The door system installation and intercom system installation at Elementary School are completed. MHS is working on packing for the auditorium/commons renovation.
- Community Relations – COVID-19 updates have been the bulk of community relations. Administration and staff are working hard on senior event planning.
- Policy – no report at this time.

BOARD COMMITTEE/LIASION REPORTS

- Planning Commission – no report at this time.
- Great Oaks – Great Oaks passed similar resolutions regarding COVID-19. Great Oaks partnered with Southern State Community College to create PPE equipment using their 3D printer.
- Legislation – The current focus has been on Governor DeWine’s comments regarding COVID-19.
- Student Achievement Liaison – 38 Top Seniors and the Valedictorian and Salutatorian were announced.

DISCUSSION ITEMS

EXECUTIVE SESSION (55-20) – Mr. Lex moved, seconded by Mr. Bernicke to adjourn to Executive Session to consider employment of a public employee and matters required to be kept confidential by federal or state law or rules.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

ADJOURNMENT (56-20) – Mr. Bernicke moved, seconded by Mrs. Andruss that the April 20, 2020 regular meeting of the Madeira Board of Education be adjourned.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

Board President

Treasurer