

**RECORD OF PROCEEDINGS 020**  
**Minutes of MADEIRA BOARD OF EDUCATION**

**Regular Meeting**  
**Held May 18, 2020**

Present: Mrs. Andruss, Mr. Bernicke, Mr. Lex, Mr. Palmer, Mr. Shea

Not Present:

Also present at the meeting were Kenji Matsudo, Emily Hauser, Dave Bergan, Elizabeth Bell and Pat Mathys.

**AGENDA (57-20)** – Mr. Shea moved, seconded by Mr. Bernicke the Board approve the agenda with changes the May 18, 2020 meeting of the Board of Education.

**Vote: Mr. Lex, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Palmer, aye.**

**REPORTS**

**Five Year Forecast – May 31, 2020** – Mrs. Hauser, Treasurer, provided a summary of the May forecast to the board to wrap up the school year. The Five Year Forecast and Notes are required to be filed twice each year with the Ohio Dept. of Education as approved by the local Board of Education. The full report is available on the district website. Summary notes were presented by Mrs. Hauser as well as providing the full report and notes in exhibit form.

**CONSENT CALENDAR (58-20)** – Mr. Lex moved, seconded by Mrs. Andruss to approve the consent calendar.

**A. Minutes**

1. April 20, 2020

**A. Employment Contract - 1 Year Limited Contract – Certified, *dependent upon valid licensure and background checks.***

1. **Audrey Schussler** – MMS/MHS Choral Director

**B. 1 Year Limited Extended Contract Renewal – Certified, *dependent upon maintaining valid licensure and background checks.***

1. **Laura Halonen**

**C. Employment – Classified – Auto Expire**

1. **Carrie Feldmeyer** – Preschool Administrative Asst.

**D. 1 Year Limited Contract Renewals – Certified Teachers on Auto Expire Contract – Awarded for the 2020-2021 school year, *dependent upon maintaining valid licensure and background checks.***

1. **Ruth Blom**

**E. Resignations – Certified**

1. **Elizabeth Tharp** – MMS Intervention Specialist
2. **Karen Dougherty** – MHS Girls Tennis Coach

**F. Resignations – Classified**

1. **Juliet Allen** – MS Volleyball Coach
2. **Taylor Evans** – Color Guard/Winter Guard
3. **Kacie Aubin** – MES Educational Assistant

# **RECORD OF PROCEEDINGS 021**

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### **H. Supplemental Contracts for the 2020-2021 School Year Funded with General Funds – Certified**

<b>Michelle Whitmore</b>	Extended School Year – Teacher/CPI Trainer	Up to 36 Hours @ \$35/Hour
<b>Jen Bracken</b>	Extended School Year – Teacher/CPI Trainer	Up to 56 Hours @ \$35/Hour
<b>Megan Lowe</b>	Extended School Year – Special Education	Up to 119 Hours @ \$35/Hour
<b>Barb Pearson</b>	Extended School Year – Special Education	Up to 10 Hours @ \$35/Hour
<b>Amy Rider</b>	District Summer Academy	1 day @ \$125
<b>Julie Leugers</b>	District Summer Academy	1 day @ \$125
<b>Karen Dougherty</b>	District Summer Academy	1 day @ \$125
<b>Kelly Wing</b>	District Summer Academy	1 day @ \$125
<b>Kristina Wanstrath</b>	District Summer Academy	1 day @ \$125
<b>Clark Eads</b>	District Summer Academy	1 day @ \$125
<b>Courtney Swillinger</b>	District Summer Academy	1 day @ \$125
<b>Aaron Pfeffenberger</b>	District Summer Academy	1 day @ \$125
<b>Brandon Opichka</b>	District Summer Academy	1 day @ \$125
<b>Emily Swallen</b>	District Summer Academy	1 day @ \$125
<b>Heidi Marschall</b>	District Summer Academy	1 day @ \$125
<b>Maggie Sibilia</b>	District Summer Academy	1 day @ \$125
<b>Lindsay Schmidt</b>	District Summer Academy	1 day @ \$125

### **Funded with Non-General Funds – Certified**

<b>Katie Naegeli</b>	District Summer Academy	1 day @ \$125
<b>Stacy Cook-Radu</b>	District Summer Academy	1 day @ \$125
<b>Tracy Kneeven</b>	District Summer Academy	1 day @ \$125
<b>Erin Beers</b>	District Summer Academy	1 day @ \$125
<b>Jennifer Bracken</b>	District Summer Academy	1 day @ \$125
<b>Melissa Broome</b>	District Summer Academy	1 day @ \$125
<b>Doree Hyde</b>	District Summer Academy	1 day @ \$125
<b>Dana Shaver</b>	District Summer Academy	1 day @ \$125
<b>Tina Gutierrez</b>	District Summer Academy	1 day @ \$125
<b>Megan Mckee</b>	District Summer Academy	1 day @ \$125
<b>Fran Wilson</b>	District Summer Academy	1 day @ \$125
<b>Jackie Jansen</b>	District Summer Academy	1 day @ \$125
<b>Jennifer Yun</b>	District Summer Academy	1 day @ \$125
<b>Jamie Couzins</b>	District Summer Academy	1 day @ \$125
<b>Lindsey Isaacs</b>	District Summer Academy	1 day @ \$125
<b>Amy Hugentobler</b>	District Summer Academy	1 day @ \$125
<b>Sue McGrath</b>	District Summer Academy	1 day @ \$125
<b>Jonelle Bell</b>	District Summer Academy	1 day @ \$125
<b>Abby Seelmeyer</b>	District Summer Academy	1 day @ \$125
<b>Sharon Fitter</b>	District Summer Academy	1 day @ \$125
<b>Kara Foley</b>	District Summer Academy	1 day @ \$125
<b>Amy Friedman</b>	District Summer Academy	1 day @ \$125
<b>Brigid Williamson</b>	District Summer Academy	1 day @ \$125
<b>Jennifer Jordan</b>	District Summer Academy	1 day @ \$125
<b>Michelle Marketos</b>	District Summer Academy	1 day @ \$125

**RECORD OF PROCEEDINGS 022**  
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<b>Beth Pohlman</b>	District Summer Academy	1 day @ \$125
<b>Jim Hertenstein</b>	District Summer Academy	1 day @ \$125
<b>Michelle Whitmore</b>	District Summer Academy	1 day @ \$125
<b>Jill Dunn</b>	District Summer Academy	1 day @ \$125
<b>Beth Smith</b>	District Summer Academy	1 day @ \$125
<b>Roxanne Hurley</b>	District Summer Academy	1 day @ \$125
<b>Kelly Flick</b>	District Summer Academy	1 day @ \$125
<b>Margaret Miller</b>	District Summer Academy	1 day @ \$125
<b>Tracy Alley</b>	District Summer Academy	1 day @ \$125
<b>Liz Rossi-Riel</b>	District Summer Academy	1 day @ \$125
<b>Tricia Wilson</b>	District Summer Academy	1 day @ \$125
<b>Jennifer Bruening</b>	District Summer Academy	1 day @ \$125
<b>Janet McGuire</b>	District Summer Academy	1 day @ \$125
<b>Natalie Wildfong</b>	District Summer Academy	1 day @ \$125
<b>Michael Grayson</b>	District Summer Academy	1 day @ \$125
<b>Laura Halonen</b>	District Summer Academy	1 day @ \$125
<b>Kathleen Margraf</b>	District Summer Academy	1 day @ \$125
<b>Suzie Tucker</b>	District Summer Academy	1 day @ \$125
<b>Leigh Michelsen</b>	District Summer Academy	1 day @ \$125
<b>Aimee Bates</b>	District Summer Academy	1 day @ \$125
<b>Nicole Prater</b>	District Summer Academy	1 day @ \$125
<b>Chelsea Farrell</b>	District Summer Academy	1 day @ \$125
<b>Christy Barton</b>	District Summer Academy	1 day @ \$125
<b>Lori Adams</b>	District Summer Academy	1 day @ \$125
<b>Elizabeth McClarren</b>	District Summer Academy	1 day @ \$125
<b>Erin Maly</b>	District Summer Academy	1 day @ \$125
<b>Brett Becker</b>	District Summer Academy	1 day @ \$125
<b>Julie Neff</b>	District Summer Academy	1 day @ \$125
<b>Laura Edwards</b>	District Summer Academy	1 day @ \$125
<b>Dan Brady</b>	District Summer Academy	1 day @ \$125
<b>Jennifer Lewis</b>	District Summer Academy	1 day @ \$125
<b>Mary Dewitt</b>	District Summer Academy	1 day @ \$125
<b>Emily Nutley</b>	District Summer Academy	1 day @ \$125
<b>Darlene Mason</b>	District Summer Academy	1 day @ \$125
<b>Julie Chancey</b>	District Summer Academy	1 day @ \$125

**Funded with General Funds - Support**

<b>Name</b>	<b>Assignment</b>	<b>Amount</b>
<b>Chris Cora</b>	Extended School Year – Special Education	Up to 15 Hours @ \$16/Hour

**J. Treasurers Report**

1. General Fund Financial Report for April, 2020 and warrant payments for all funds in the amount of \$607,751.53 (Exhibit-4)

	<b>Apr. 1- Apr. 30</b>	<b>FY20 FYTD</b>	<b>FY19 FYTD</b>
<b>Revenues</b>	\$2,232,542	\$21,597,116	\$19,252,273
<b>Expenditures</b>	\$1,772,488	\$19,973,864	\$16,694,463
<b>Ending Cash</b>	\$15,026,251	\$15,026,251	\$15,339,918

**RECORD OF PROCEEDINGS 023**  
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**2. Donations**

Donor	Item/Recipient	Amount
<b>Madeira Music Boosters</b>	Music Program	\$565.00
<b>Madeira Athletic Boosters</b>	MHS - Athletics	\$12,000.00
<b>Mike &amp; Christie Hess</b>	Preschool Program	\$154.00
<b>Joe and Katie Naegeli</b>	Optional KG Program	\$186.00
<b>Jennifer &amp; Michael Bruening</b>	Preschool Program	\$154.00
<b>Julie &amp; Ben Neff</b>	Preschool Program	\$363.00
<b>Kate &amp; Jeff Petach</b>	Preschool Program	\$154.00
<b>Lindsey &amp; Michael Crawford</b>	Preschool Program	\$12.00
<b>Andrew Magenheim/YourCause LLC.</b>	MHS – Hope Squad	\$500.00
<b>Anonymous</b>	Preschool Program	\$600.00

**58-20 Vote: Mr. Lex, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Palmer, aye.**

**FINANCE**

**A. School Fees (59-20)** – Mr. Lex moved, seconded by Mr. Bernicke to approve the school fees and fee schedules for the 2020-2021 school year as recommended by the Finance Committee.

**Vote: Mr. Lex, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Palmer, aye.**

**B. Pay to Participate Fees (60-20)** – Mrs. Andruss moved, seconded by Mr. Bernicke to approve the Pay to Participate fees for the 2020-2021 school year as recommended by the Finance Committee

**1. Athletics** – Family Maximum for the year \$500.

**High School**

Per Student	1 <sup>st</sup> Season	\$155.00
	2 <sup>nd</sup> Season	\$155.00
	3 <sup>rd</sup> Season	\$95.00

**Middle School**

Per Student	1 <sup>st</sup> Season	\$95.00
	2 <sup>nd</sup> Season	\$95.00
	3 <sup>rd</sup> Season	\$65.00

<b>2. Marching Band</b>	Per Student	\$60.00	No family maximum
<b>3. MHS Theatre</b>	Per Student	\$36.00	No family maximum
<b>4. MMS Theatre</b>	Per Student	\$20.00	No family maximum
<b>5. Academic Team</b>	Per Student	\$60.00	No family maximum
<b>6. Mock Trial</b>	Per Student	\$60.00	No family maximum
<b>7. Winter Guard</b>	Per Student	\$60.00	No family maximum

**Vote: Mr. Lex, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Palmer, aye.**

**RECORD OF PROCEEDINGS 024**  
**Minutes of MADEIRA BOARD OF EDUCATION**

**Regular Meeting**  
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- C. Lunch Rates (61-20)** – Mr. Lex moved, seconded by Mrs. Andruss to approve the lunch rates for 2020-2021 school year provided by Milford Food Service as recommended by the Finance Committee.

<b>Elementary</b>	\$2.75	
<b>Middle School</b>	\$3.00	Regular Lunch
	\$3.50	Super Lunch
<b>High School</b>	\$3.00	Regular Lunch
	\$3.50	Super Lunch
	\$4.00	Wraps/Calzones
<b>Adult</b>	\$3.75	Regular Lunch
	\$4.25	Super Lunch
	\$4.75	Deluxe
<b>Reduced Price Lunch</b>	\$0.40	
<b>Milk</b>	\$0.50	

**Vote: Mr. Lex, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Palmer, aye.**

- D. Facility Rental (62-20)** – Mrs. Andruss moved, seconded by Mr. Bernicke to approve the Facility Fee Schedule for 2020-2021 school year as recommended by the Finance Committee.

**Vote: Mr. Lex, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Palmer, aye.**

- E. Salary Schedules (63-20)** – Mr. Shea moved, seconded by Mr. Lex to approve the 2020-2021 compensation schedules as recommended by the Finance Committee.

1. Teacher Salary Schedule
2. Preschool Teacher Salary Schedule
3. Classified Support Salary Schedule
4. Administrative Staff
5. Support Staff on Salary Ranges
6. Supplemental Group Schedule

**Vote: Mr. Lex, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Palmer, aye.**

- F. Five Year Forecast (64-20)** – Mr. Bernicke moved, seconded by Mrs. Andruss to approve the May 31, 2020 Five Year Forecast and Notes to the Forecast as presented by the Treasurer and recommended by the Finance Committee.

**Vote: Mr. Lex, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Palmer, aye.**

**GOVERNANCE**

- A. OHSAA Membership Resolution (65-20)** – Mr. Lex moved, seconded by Mr. Shea to adopt the resolution authorizing 2020-2021 membership in the Ohio High School Athletic Association (OHSAA).

**Vote: Mr. Lex, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Palmer, aye.**

**RECORD OF PROCEEDINGS 025**  
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**Regular Meeting**  
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**SUPERINTENDENT COMMITTEE REPORTS**

- Finance – The finance committee met on May 13, 2020 to review GCIC rate increase, Five Year Forecast, Salary Schedules, Fees, Supplemental Contracts and Educational Aide hiring.
- Buildings and Grounds – Mr. Bergan shared pictures of the progress of the auditorium/commons renovation that started this week. The PTO also donated money to put in bottle fillers at MES and MMS and that work has been completed.
- Community Relations – Mr. Matsudo thanked the teachers and staff in Madeira for their hard work to finish out the school year strong despite the changes from COVID-19. The PTO delivered signs to each staff member's house for teacher appreciation week. Administration and staff have been working hard to put together special events for the graduating seniors while also following the social distancing guidelines. Typically in May there are awards etc. at the May BOE meeting that will be held at a later date.
- Policy – No report at this time.

**BOARD COMMITTEE/LIASION REPORTS**

- Planning Commission – Mr. Matsudo reported plans to bring together an emergency planning commission committee to assist with planning for next school year due to COVID-19
- Great Oaks – Great Oaks is holding all graduation ceremonies virtually.
- Legislation – Legislation is working mostly on COVID related issues including budget cuts and planning for the 2020-2021 school year guidelines. Mr. Matsudo spoke to Representative Jessica Miranda about the drafted K-12 guidelines.
- Student Achievement Liaison – Madeira was mistakenly left off of the US News and World report due to a data issue.

**DISCUSSION ITEMS** – Mr. Matsudo thanked the BOE for their support through this challenging time.

**ADJOURNMENT (66-20)** – Mr. Lex moved, seconded by Mr. Bernicke that the May 18, 2020 regular meeting of the Madeira Board of Education be adjourned.

**Vote: Mr. Lex, aye; Mr. Shea, aye; Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Palmer, aye.**