

RECORD OF PROCEEDINGS 32

Minutes of MADEIRA BOARD OF EDUCATION

**Regular Meeting
Held June 18, 2018**

The Regular meeting of the Madeira Board of Education was held on Monday, June 18, 2018 at 7pm respectively in accordance with written notices sent to each member. The meeting was called to order by President Pat Shea.

Present: Mr. Bernicke, Mr. Lex, Mrs. Madden, Mr. Palmer, Mr. Shea

Not Present:

Also present at the meeting were Kenji Matsudo, Susan Crabill, Tim Weber, Chris Flanagan, Tom Olson, David Kennedy, Chandley Bacher, Joe Kimling, Kevin Wright, Chris Patek, Sue Kimbrough and the students and parents recognized during the Recognitions.

AGENDA (64-18) – Mr. Lex moved, seconded by Mr. Palmer to approve the agenda for the June 18, 2018 meeting of the Board of Education.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mrs. Madden, aye; Mr. Palmer, aye; Mr. Shea, aye.

HEARING OF THE PUBLIC – There was no public participation at this time.

RECOGNITIONS

Mr. David Kennedy introduced:

- State qualifying Madeira Mustang Varsity Baseball Team coaches Scott Stocker, Aaron Pfeffenberger, Chris Gregory, Pat Jones; team members Matt Megois, Josh Cobb, Tyler Richmond, Tyler Sullivan, Zach Altman, Pat Thatcher, Joey Poole, Nick Schroeder, Jake Weiner, Robert Ball, Sam Wirsing, Daniel Hodson, Casey Wirsing, Lee Megois, Max Pennington; trainer Glenna Knapp, scorekeeper Nathan Brunner and strength coach Jensen Brent.
- Madeira Varsity Track coaches Josh Dooley, Judah Hemmerly and Cory Harmon and members of the team who qualified for the state competition: Dylan Whiston, Chet Dobson, Ben Ramos, Diego Arredondo, Spenser Cox and Tess Mitchell.

PRESENTATIONS

Auditorium Feasibility Presentation

Chris Patek, MSA Architects, provided an update to the Board of the Visual and Performing Arts Facilities study that took place in April 2016. With two new Board members, Mr. Matsudo felt like it was an appropriate time to review the original study as well as the associated costs in today's dollars.

Mr. Patek explained that the study included an analysis of the current facility, development of a new concept and the production of a master plan to meet current and future needs of the space at the high school. The Auditorium wing of the high school is the only remaining section of the building that was not renovated in 2004 and after other than some minor lighting and sound upgrades. The wing also includes the Band room, Art room, Foods room, a Resource room and the Cafeteria.

The vision of the study for the renovated area was to provide improved and adequate performing arts space, accessibility to all spaces, multi-disciplinary learning area, flexibility and changeability, provide a welcoming and open lobby, provide connections to parking, outdoors, school support spaces, integrate technology and provide infrastructure for future expansion and additions and an updated entrance feature to the Auditorium.

Mr. Patek reviewed with the board the current facility diagram and the proposed planning diagrams and proposed images of a renovated space.

The original total cost of the renovation was approximately \$6M to \$7.5M. In 2018 dollars the estimate is approximately \$6.6M to \$8.3M.

RECORD OF PROCEEDINGS 33

Minutes of MADEIRA BOARD OF EDUCATION

**Regular Meeting
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District/Building Goals Update

The Building Principals presented the District & Building Goals for the 2018-2019 school year. District Goals: Teaching and Learning, Climate and Culture, Communication and Partnership and Sound Operational Management & Financial Stewardship. Each of the Principals targeted several particular areas of the detailed goals and action steps to present to the Board as well as their particular action steps, measures, performance indicators and timeline or resources needed.

Mr. Matsudo also discussed with the Board the Culture Playbook the staff has been developing with the assistance of a consultant. We have started with several professional development sessions that have taken place and are planned in the future for all staff, coaches, major contracted groups and the board if available.

Mr. Matsudo also presented some ideas for the Planning Commission studies for 2018-2019.

District Administrative staff, Instructional Leaders, and many other staff members have begun to participate in a district wide professional development program referred to as the Madeira Culture Playbook, the R Factor. Working with a consultant, Tim Kight of Focus 3, the district is developing a common culture that will strengthen the learning community for students, teachers and parents. Mr. Matsudo explained the steps the district has taken and will be taking during the 2018-2019 school year and beyond to develop this cross building and total district culture with Madeira staff and then with students and parents. He will be reporting to the board on the timeline and plans as they develop and take place. During opening day for the 2018-2019 school year, Mr. Kight will be the guest speaker. The administrators and staff that have had the opportunity to work on the culture playbook are very enthused with the results and the potential both horizontally and vertically with students and staff.

CONSENT CALENDAR (65-18) – Mr. Bernicke moved, seconded by Mr. Lex to approve the consent calendar.

A. Minutes

1. May 21, 2018
2. May 30, 2018

B. Resignation – Support

1. **Denise Booth** – High School Media Aide as of May 25, 2018
2. **Elizabeth Freeman** – Special Education Assistant in the Preschool

C. Employment Contract – Certified – *dependent upon valid license and background checks.*

1. **Elizabeth Freeman** – Preschool Teacher

D. Employment Contract – Classified/Support – *dependent upon background checks.*

Scott Kemmeter	Kristen Angel	Amanda
Kelly Kimling	Gail Disbennett	Mangialardo
Aaron Harding	Angela Pointer	Cathy Gerard
Terry Taylor	Amanda Dews	Amanda Seaman
Lisa Egan	Angela Blevins	Renu Singh
Karla Bailey	Christine Finke	Deanna Benton
Christine Hill	Chris Harper	Nancy Cedillo
Pam Brasey	Rachel Grayson	
Beth Erskine	Nicole Young	
Kelly Kuzniczci	Lina McFarland	Jill Watson
Karen King	Melissa Stringer	Bridget Glover
Susan Kucewicz	Judy Batty	
Sarah Bairnsfather	Lindsey Franklin	

RECORD OF PROCEEDINGS 34

Minutes of MADEIRA BOARD OF EDUCATION

*Regular Meeting
Held June 18, 2018*

E. Supplemental Contracts – *dependent upon valid license and background checks* Funded with General Funds - Certified

Name	Assignment	Amount
Kelly Wing	Summer 2018 Home Instruction Tutor	Up to 15 hours @ \$35 per hour
Lisa Egan	Summer 2018 Home Instruction Tutor	Up to 30 hours @ \$35 per hour
Sharon Fitter	Summer 2018 Home Instruction Tutor	Up to 15 hours @ \$35 per hour
Emily Nutley	MES – FY19 Guidance Extended supplemental days before and after the school year contract	6 days @ per diem
Julia Cabral	MMS – FY19 Guidance Extended supplemental days before and after the school year contract	10 days @ per diem
Erin Koehne	MHS – FY19 Guidance Extended supplemental days before and after the school year contract	12 days @ per diem
Vince Rahnfeld	MHS – FY19 Guidance Extended supplemental days before and after the school year contract	12 days @ per diem
Kim Homer	MHS – FY19 Guidance Extended supplemental days before and after the school year contract	12 days @ per diem
Kim Homer	MHS – Summer 2018 high school scheduling	20 hours @ per diem
Brandon Opichka	District Summer Academy	\$125 for two half days (5/31 & 6/1)
Melissa Fleming	MES - WKID	\$2123.00
Emily Nutley	MES – One on One Advisor	\$318.00
Beth Ferdinand	MES – Culture Club	\$1061.00
Tina Gutierrez	MES – Madeira Singers	\$1061.00
Lindsey Isaacs	MMS – Student Council	\$849.00
Lindsey Isaacs	MMS - Yearbook	\$432.00
Sharon Fitter	MMS – Math Counts	\$1061.00
Amy Hugentobler	MMS – National Junior Honor Society	\$849.00
Rick Rockwell	MMS – Teen Counseling	\$477.00
Jim Hertenstein	MMS – Robotics	\$477.00
Michelle Youngquist	MHS - Yearbook	\$3926.00
Jennifer Bruening	MHS – National Honor Society	\$2017.00
Jennifer Jordan	MHS – National Honor Society	\$1963.00
Kristin Anderson	MHS –Vocal Ensemble	\$3714.00
Brett Becker	MHS – Student Government	\$2123.00
Stephanie Stenger	MHS – Class of 2019	\$955.00
Suzy Tucker	MHS – Class of 2019	\$955.00
Julie Neff	MHS – Class of 2020	\$2123.00
Kim Homer	MHS – Key Club	\$1061.50
Erin Koehne	MHS – Key Club	\$955.00
Jennifer Bruening	MHS – Latin Club	\$2123.00
Justin Belarski	MHS – Academic Team	\$612.00
Leigh Michelsen	MHS – Mock Trial	\$1224.00
Leigh Michelsen	MHS – Magnified Giving	\$849.00
Laura Edwards	MHS – Class of 2021	\$955.00
Lindsey Schmidt	MHS – Class of 2022	\$849.00
Steve Phelps	MHS – Chess Club	\$1061.00

RECORD OF PROCEEDINGS 35
Minutes of MADEIRA BOARD OF EDUCATION

Regular Meeting
Held June 18, 2018

Jill Dulgeroff	MHS – Art Club	\$371.00
Julie Leugers	MHS – Spanish Club	\$238.50
Aimee Bates	MHS – Spanish Club	\$185.50
Nichole Gergen	MHS – French Club	\$477.00
Kim Homer	MHS – Unified for Uganda	\$477.00
Abby Seelmeyer	MHS - GSA	\$371.00
Lori Adams	MHS – Marching Band Director	\$9003.00
Brett Becker	MHS – LPDC Instructional Leader	\$1158.00
Doree Hyde	MES – LPDC Instructional Leader	\$1158.00
Kelly Flick	MMS – LPDC Representative	\$1158.00
Jennifer Lewis	MHS – LPDC Representative	\$1158.00
Michelle Marketos	MES – LPDC Representative	\$1158.00
Tricia Wilson	MES – Social Studies Instructional Leader	\$2100.00
Nicole Prater	MES – Science Instructional Leader	\$2100.00
Jonelle Bell	MES – Math Instructional Leader	\$2100.00
Fran Wilson	MES - Language Arts Instructional Leader	\$2100.00
Michelle Marketos	MES – Technology Leader	\$2100.00
Brandon Opichka	MMS – Technology Leader	\$2100.00
Kara Foley	MMS – English/Language Arts Instructional Leader	\$2100.00
Cindy Hopkins	MMS – Science Instructional Leader	\$2100.00
Jim Hertenstein	MMS – Math Instructional Leader	\$2100.00
Amy Hugentobler	MMS – Social Studies Instructional Leader	\$2100.00
Steve Phelps	MHS – Technology Leader	\$2100.00
Jennifer Bruening	MHS – World Language Instructional Leader	\$2100.00
Mike Grayson	MHS – Social Studies Instructional Leader	\$2100.00
Christy Barton	MHS – Science Instructional Leader	\$2100.00
Abby Seelmeyer	MHS – English Instructional Leader	\$2100.00
Jeff Corn	MHS – Math Instructional Leader	\$2100.00

Funded with General Funds - Support

Name	Assignment	Amount
Susan Kucewicz	Extended School Year summer 2018	Up to 8 hours @ \$16 per hour
Lisa Egan	Extended School Year summer 2018	Up to 6 hours @ \$16 per hour
Vicki Mitchell	MYS - FY19 Extended days before and after school year contract	20 days @ per diem
Maureen Vanskaik	MHS - FY19 Extended days before and after school year contract	11 days @ per diem
Jana Schwein	MHS – FY19 Extended days before and after school year contract	12 days @ per diem
Beth Weiner	MHS – FY19 Extended days before and after school year contract	14 days @ per diem
Diane Nichols	MHS - FY19 Extended days during the summer 2018	Up to 20 days @ per diem
Sonja Burniston	MES – FY19 Extended days before and after school year contract	8 days @ per diem
Susan Kucewicz	District – Daily mail courier within district buildings	.75 hours per week @ per diem
Cyndi Underwood	MHS – Pay to Participate summer 2018 administration	Up to 55 hours @ per diem
Jennifer Eberly	MMS – Power of the Pen	\$371.00

RECORD OF PROCEEDINGS 36
Minutes of MADEIRA BOARD OF EDUCATION

Regular Meeting
Held June 18, 2018

Wes Woolard	MHS – Asst. Marching Band Director	\$4033.00
Rebecca Brewer	MHS – Theatre Director	\$7747.00
Rebecca Brewer	MHS - Auditorium Manager	\$1000.00
Taylor Evans	MHS – Color Guard Choreographer	\$1225.00
Taylor Evans	MHS – Color Guard Fall Instructor	\$1225.00
Taylor Evans	MHS – Winter Guard	\$3714.00

Funded with Non-General Funds-Certified

Name	Assignment	Amount
Amanda Prater	School Psych Intern-summer reading student support	Up to 40 hours @ \$35 per hour
Fran Wilson	Cooperating Teacher for Mt. St. Joe student	\$433.00
Kelly Wing	Cooperating Teacher for Xavier student	\$433.00
Abby Seelmeyer	Cooperating Teacher for NKU student	\$43.50
Rick Rockwell	Basketball Camp - Director	\$1500.00
David Wainscott	Basketball Camp Supervisor	\$1000.00
Tina Gutierrez	MHS Summer on Stage – Elementary School Session Instructor	\$1500.00
Melissa Fleming	MES Computer Camp Director	\$1575.00

Funded with Non-General Funds-Classified

Name	Assignment	Amount
Rebecca Brewer	MHS Summer on Stage Program – Program Director, Registration	\$250.00
Rebecca Brewer	MHS Summer on Stage Program – Middle School Program Director/Registration & Session Instructor	\$1,750.00
Aaron Harding	Basketball Camp Supervisor	\$1000.00
Marty Carter	Basketball Camp Supervisor	\$150.00

F. Treasurers Report

1. General Fund Financial Report for May, 2018 and warrant payments for all funds in the amount of **\$847,765.97.**

	May 1- May 31	FY18 FYTD	FY17 FYTD
Revenues	\$1,156,758	\$21,784,598	\$19,341,582
Expenditures	1,536,630	17,263,061	17,009,229
Ending Cash	\$13,528,760	\$13,528,760	\$10,316,596

2. Donations

Donor	Activity	Item/Recipient	Amount
Jane Cribari	MHS-Music Dept	Cash donation in memory of Mary Lou Demar	\$100.00

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mrs. Madden, aye; Mr. Palmer, aye; Mr. Shea, aye.

EMPLOYMENT

A. Special Education Assistant Elementary School (66-18) – Mr. Palmer moved, seconded by Mr. Lex to approve Synda Bernicke as a Special Education Assistant at Madeira Elementary.

Vote: Mr. Bernicke, abstain; Mr. Lex, aye; Mrs. Madden, aye; Mr. Palmer, aye; Mr. Shea, aye.

RECORD OF PROCEEDINGS 37

Minutes of MADEIRA BOARD OF EDUCATION

*Regular Meeting
Held June 18, 2018*

FINANCE

Final Appropriations (67-18) – Mr. Palmer moved, seconded by Mr. Bernicke to approve the Final Appropriations for the 2017-2018 school year per recommendation by the Finance Committee.

001	General Fund	19,100,498.00
002	Bond Retirement	1,976,140.12
003	Permanent Improvement	431,357.00
007	Special Trusts	751,000.00
009	Uniform Supply Fee's	132,000.00
012	Adult Education	110.00
014	Rotary Funds	237,000.00
018	Public School Support/Unrestricted	72,000.00
019	Other Local Grants/Restricted	18,500.00
020	Tuition Programs-Preschool/OKEP	480,000.00
022	OHSAA tournament fund	5,400.00
029	Education Foundation Fund	690,000.00
200	Student Activities	152,000.00
300	Athletic Activities	213,300.00
401	Auxiliary Services	313,800.00
451	School Net Connectivity	5,400.00
499	School Psych Intern	27,413.15
516	Special Education IDEA B	314,499.67
524	Career Education - Federal	431.96
572	Title 1	94,148.00
587	Preschool Handicapped	3,062.04
590	Title IIA Improvement Services	27,208.98
599	Title IVA Student Support/Acad.	10,000.00
		\$25,055,268.92

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mrs. Madden, aye; Mr. Palmer, aye; Mr. Shea, aye.

Temporary Appropriations (68-18) – Mr. Lex moved, seconded by Mr. Palmer to approve the Temporary Appropriation for the 2018-2019 school year per recommendation by the Finance Committee.

001	General Fund	19,876,551.00
002	Bond Retirement	1,976,465.00
003	Permanent Improvement	623,500.00
007	Special Trusts	500.00
009	Uniform Supply Fee's	132,000.00
012	Adult Education	0.00
014	Rotary Funds	237,000.00
018	Public School Support/Unrestricted	72,000.00
019	Other Local Grants/Restricted	18,500.00
020	Tuition Programs-Preschool/OKEP	480,000.00
022	OHSAA tournament fund	5,400.00
029	Education Foundation Fund	30,000.00
200	Student Activities	152,000.00
300	Athletic Activities	213,300.00
401	Auxiliary Services	313,800.00
451	School Net Connectivity	5,400.00
499	School Psych Intern	27,413.15
516	Special Education IDEA B	314,499.67
524	Career Education - Federal	15.85
572	Title 1	94,148.00
587	Preschool Handicapped	3,062.04
590	Title IIA Improvement Services	27,208.98
599	Title IVA Student Support/Acad.	0.00
		\$24,602,763.69

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mrs. Madden, aye; Mr. Palmer, aye; Mr. Shea, aye.

RECORD OF PROCEEDINGS 38
Minutes of MADEIRA BOARD OF EDUCATION

Regular Meeting
Held June 18, 2018

GOVERNANCE

High School Teaching Aide Job Description (69-18) – Mr. Bernicke moved, seconded by Mrs. Madden to approve the high school Teaching Aide job description.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mrs. Madden, aye; Mr. Palmer, aye; Mr. Shea, aye.

Band Teaching Aide Job Description (70-18) – Mr. Lex moved, seconded by Mr. Bernicke to approve the Music Teaching Aide job description.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mrs. Madden, aye; Mr. Palmer, aye; Mr. Shea, aye.

SUPERINTENDENT COMMITTEE REPORTS

- Finance – The Finance Committee approved the Appropriation resolutions that were on the June board agenda. The next Finance Committee meeting will be in August.
- Buildings and Grounds – The summer projects are in full swing; the tennis court renovation is complete, elementary playground has started and will be completed prior to the start of school, high school intercom system started last week and will continue for a few weeks, the board/high school awning work has started, high school boys restroom renovation will start in July, high school auditorium lighting project will start in July and the board office maintenance renovation has started.
- Community Relations – Administrators and board members manned a grill booth at the St. Gertrude festival and Mr. Matsudo took some of our senior citizens to the high school state baseball semi-final game in Columbus.
- Policy –.No policy meeting

BOARD COMMITTEE/LIASION REPORTS

- Planning Commission – Mr. Matsudo presented some planning commission study ideas to the board.
- Great Oaks – Dr. Swami attended the Great Oaks graduation ceremonies. Great Oaks will be running a replacement/renewal levy in November.
- Legislation – no new legislation or activity to report.
- Student Achievement Liaison – no report

DISCUSSION ITEMS

- **Enrollment update**

EXECUTIVE SESSION (71-18) – Mr. Lex moved, seconded by Mr. Palmer to adjourn to Executive Session to consider employment of a public official and security arrangements and emergency response protocols.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mrs. Madden, aye; Mr. Palmer, aye; Mr. Shea, aye.

COMPENSATION OF PUBLIC EMPLOYEE (72-18) – Mr. Palmer moved, seconded by Mrs. Madden to approved the 2018-2019 Superintendent and Treasurer salary.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mrs. Madden, aye; Mr. Palmer, aye; Mr. Shea, aye.

ADJOURNMENT (73-18) – Mr. Lex moved, seconded by Mr. Bernicke that the June 18, 2018 regular meeting of the Madeira Board of Education be adjourned.

Vote: Mr. Bernicke, aye; Mr. Lex, aye; Mrs. Madden, aye; Mr. Palmer, aye; Mr. Shea, aye.

Board President

Treasurer