

**RECORD OF PROCEEDINGS 050**  
**Minutes of MADEIRA BOARD OF EDUCATION**

**Regular Meeting**  
**Held July 18, 2022**

The Regular meeting of the Madeira Board of Education was held on Monday, July 18, 2022 at 7pm respectively in accordance with written notices sent to each member. The meeting was called to order by President Richard Palmer.

Present: Paula Andruss, Steve Bernicke, David Eberly, Richard Palmer

Not Present: Ryan Lex

Also present at the meeting were Kenji Matsudo, Emily Hauser, Dave Bergan, Jill Harris, Dan Barker, Lisa Vitucci, Brad Vitucci, and Julie Leslie.

**AGENDA (86-22)** – Mrs. Andruss moved, seconded by Mr. Eberly that the Board approve the agenda with changes the July 18, 2022 meeting of the Board of Education.

**Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Eberly, aye; Mr. Palmer, aye.**

**HEARING OF THE PUBLIC** – There was no hearing of the public at this time.

**CONSENT CALENDAR (87-22)** – Mr. Eberly moved, seconded by Mr. Bernicke to approve the consent calendar.

**A. Minutes**

1. June 21, 2022 (Exhibit-1)

**A. Employment – Classified Support, Strength and Conditioning Coach, dependent upon valid license and background checks**

1. Justin Connor

**C. Employment – Classified Support, Media Teaching Aide, dependent upon valid license and background checks**

1. Venus Moose

**D. Employment – Classified Support, Maintenance Technician Substitute**

1. Dan Allen – July 1-July 31, 2022

**E. Resignations – Classified/Support**

1. Alison Lubert – Preschool Aide

**F. Supplemental Contracts for the 2022-2023 School Year - dependent upon valid license and background checks.**

**Funded with General Funds – Certified**

Name	Assignment	Amount
Jackie Preston	Entry Year Mentor	\$500.00
Emory Bergdoll	MES – Guidance Extended Days Before & After 2022-2023 School Year	Up to 6 days @ per diem
Chris Stewart	MHS – Football Coach	\$8,200.00
Chris Kamerer	MHS – Football Coach	\$4,500.00
Mike Shafer	MMS – Football Coach	\$3,450.00
Nick Waincott	MHS – Football Coach	\$4,600.00
Dan Brady	MHS – Girls Soccer Coach	\$6,150.00
Josh Dooley	MHS – Cross Country Coach	\$3,600.00
Rick Rockwell	MHS – Boys Golf Coach	\$1,800.00
Mike Grayson	MHS - Fall/Winter/Spring Site Coordinator	\$3,900.00
Jeff Corn	MHS - Fall/Winter/Spring Site Coordinator	\$2,000.00

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<b>Kirby Slater</b>	MMS – Fall/Winter Site Coordinator	\$2,200.00
<b>Taylor Brannon</b>	MHS – Girls Tennis Coach	\$3,100.00
<b>Connor Higgins</b>	MMS – Cross Country Coach	\$2,100.00
<b>Rick Rockwell</b>	MHS – Boys Basketball Coach	\$7,400.00
<b>Abby Horwitz</b>	MHS – Fall Cheerleading Coach	\$3,000.00

**Funded with General Funds – Classified**

<b>Name</b>	<b>Assignment</b>	<b>Amount</b>
<b>Beth Weiner</b>	MHS – Guidance Admin Asst Transition/Training	Up to 40 Hours @ \$27.48/Hour

**Funded with Non-General Funds – Certified**

<b>Name</b>	<b>Assignment</b>	<b>Amount</b>
<b>Darlene Mason</b>	Cooperating Teacher for UC Student	\$519.71
<b>Jen Schaeffer</b>	Cooperating Teacher for UC Student	\$86.62
<b>Kyle Linder</b>	Cooperating Teacher for UC Student	\$86.62
<b>Tammy Saunders</b>	Cooperating Teacher for UC Student	\$519.71
<b>Dan Brady</b>	Youth Girls Soccer Camp Director	\$1,200.00
<b>Rick Rockwell</b>	Boys Basketball Camp Supervisor	\$1,500.00
<b>David Wainscott</b>	Boys Basketball Camp Supervisor	\$800.00
<b>Taylor Brannon</b>	Boys Basketball Camp Site Coordinator	\$250.00

**Funded with Non-General Funds – Classified**

<b>Name</b>	<b>Assignment</b>	<b>Amount</b>
<b>Joe Naegeli</b>	Youth Girls Soccer Camp Instructor	\$350.00
<b>Scott Kemmeter</b>	Youth Girls Soccer Camp Instructor	\$300.00
<b>Aaron Harding</b>	Boys Basketball Camp Supervisor	\$800.00
<b>Pete Hopewell</b>	Boys Basketball Camp Director	\$1,800.00
<b>Robert Manning</b>	Boys Basketball Camp Supervisor	\$800.00

**G. Treasurers Report**

1. General Fund Financial Report for June 2022 and warrant payments for all funds in the amount of **\$1,134,662.** (Exhibit-2)

	<b>June 1- June 30</b>	<b>FY22 FYTD</b>	<b>FY21 FYTD</b>
<b>Revenues</b>	223,135	24,370,188	23,038,994
<b>Expenditures</b>	2,268,368	22,539,399	21,740,014
<b>Ending Cash</b>	15,092,487	15,092,487	13,261,700

**2. Donations**

<b>Donor</b>	<b>Item/Recipient</b>	<b>Amount</b>
<b>Chloe Torggler</b>	Made in Madeira Scholarship	\$50.00
<b>Mattie Waltz</b>	Made in Madeira Scholarship	\$100.00

**Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Eberly, aye; Mr. Palmer, aye.**

**RECORD OF PROCEEDINGS 052**  
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**LIMITED CONTRACTS FOR NON-TEACHING PUPIL ACTIVITY DUTIES (88-22)** – Mr. Eberly moved, seconded by Mr. Bernicke that the Board resolve that a vacancy exists in the positions listed below, that the position was offered to current district or out of district licensed employees and no such qualified person applied for or accepted the position. The following non-licensed person/s applied for and is qualified for the position. **Contract will be dependent upon person/s obtaining a valid pupil activity program permit issued by the State Board of Education per 3319.303.**

Name	Assignment	Amount
Dave Schweppe	MHS – Football Coach	\$4,250.00
Clayton Spence	MHS – Football Coach	\$4,050.00
Robert Manning	MMS – Football Coach	\$2,400.00
Caleb Lipsey	MHS – Football Coach	\$1,300.00
Lee Megois	MMS – Football Coach	\$1,300.00
Matt Lester	MHS – Football Coach	\$4,700.00
Tony Ripberger	MHS – Boys Soccer Coach	\$6,150.00
Daniel Kuntz	MHS – Boys Soccer Coach	\$2,800.00
Bret Fangman	MHS – Boys Soccer Coach	\$2,800.00
Joe Naegeli	MHS – Girls Soccer Coach	\$2,800.00
Scott Kemmeter	MHS – Girls Soccer Coach	\$2,800.00
Alexa Fiehre	MHS – Girls Soccer Coach	\$500.00
Mark Honschopp	MHS – Girls Tennis Coach	\$1,700.00
Ron Bashara	MMS – Girls Tennis Coach	\$1,100.00
Elizabeth Rother	MHS – Cross Country Coach	\$2,500.00
Brad Connor	MHS – Boys Golf Coach	\$3,000.00
Catie Kauffman	MHS – Girls Golf Coach	\$3,000.00
Sydney Morris	MHS – Volleyball Coach	\$4,750.00
Kaitlyn Mulvaney	MHS – Volleyball Coach	\$2,700.00
Megan Hasson	MHS – Volleyball Coach	\$2,500.00
Chris Cora	MMS – Volleyball Coach	\$2,100.00
Beth Hertzman	MHS – Fall Cheerleading Coach	\$1,500.00
Shelley Haas	MMS – Fall Cheerleading Coach	\$1,400.00

**Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Eberly, aye; Mr. Palmer, aye.**

**FINANCE**

**A. Transfer and Repayment of Funds (89-22)** – Mrs. Andruss moved, seconded by Mr. Eberly that the Board approve the following Advance of Funds in June 2022 and repayment of the Advanced Funds in July, 2022.

**1. ARP ESSER** – Advance of \$7,488.34 from the General Fund to ARP ESSER in June and repayment of \$7,488.34 in July.

**Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Eberly, aye; Mr. Palmer, aye.**

**B. New USAS Fund (90-22)** – Mr. Bernicke moved, seconded by Mrs. Andruss that the Board approve the creation of the following new fund:

**1. 551 – Title III – Language Instruction for English Learners**

**Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Eberly, aye; Mr. Palmer, aye.**

**GOVERNANCE**

**A. Strength and Conditioning Job Description (91-22)** – Mr. Bernicke moved, seconded by Mrs. Andruss that the Board approve the job description for the Strength and Conditioning Coach.

(Exhibit-3)

**Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Eberly, aye; Mr. Palmer, aye.**

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**B. High School Cross Country Team Camp at Buck Creek State Park (92-22)** – Mrs. Andruss moved, seconded by Mr. Eberly that the Board approve an extended field trip for the high school cross country team to a team camp at Buck Creek State Park August 1, 2022 to August 4, 2022. (Exhibit-4)

**Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Eberly, aye; Mr. Palmer, aye.**

**C. Golf Tournament (93-22)** – Mr. Bernicke moved, seconded by Mrs. Andruss that the Board approve an extended field trip for the high school golf team to Canterbury Golf Club August 1, 2022 to August 4, 2022. (Exhibit-5)

**Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Eberly, aye; Mr. Palmer, aye.**

**C. Approval of Guaranteed Maximum Price Number Two for the Madeira Elementary School Addition/Renovation Project (94-22)** – Mr. Eberly moved, seconded by Mr. Bernicke that the Board approve the GMP amendment number two for the Madeira Elementary School Addition/Renovation (Exhibit – 6)

Mr. Bergan reported that the guaranteed maximum price number two covers the remainder of the construction at MES. As expected, the bids for the project came in significantly higher than the budget. On several of the packages HGC received less bids than they had hoped to receive. They are continuing to reach out to other subcontractors to see if they can obtain more bids. If they are able to get any lower bids that money would come back to the Board as a negative change order. The estimated amount that will need to be covered by general fund is approximately \$2.6M. Mrs. Hauser reported that transferring the money from general fund would still allow the Board of Education to remain within the Financial Guidelines and Parameters and would not change when the Board would need to pursue their next levy. This project is able to become reality despite inflationary costs due to the Board's dedication to their Financial Guidelines and Parameters.

**Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Eberly, aye; Mr. Palmer, aye.**

**E. Declaring Transportation Impractical (95-22)** – Mr. Bernicke moved, seconded by Mrs. Andruss that the Board approve the resolution declaring transportation Impractical for the 2022-2023 school year. (Exhibit-7)

**Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Eberly, aye; Mr. Palmer, aye.**

**PLANNING COMMISSION**

**A. 2022-2023 Planning Commission Studies (96-22)** – Mrs. Andruss moved, seconded by Mr. Bernicke that the Board approve the 2022-2023 Planning Commission Studies listed below. (Exhibit-8)

1. Graduate Follow-Up Study
2. COVID-19 Impacts on Child Development
3. Salary & Benefits Study
4. Extracurricular Programs & Student Activities

**Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Eberly, aye; Mr. Palmer, aye.**

**SUPERINTENDENT COMMITTEE REPORTS**

- Finance – Mrs. Hauser reported that the Finance Committee met on July 12, 2022. In addition to items already discussed, the committee reviewed the COVID federal funding dollars that have been spent so far and the current plan for the funds that remain. Mrs. Hauser also reported that Scarlet and Gray has requested that a staffing surcharge of \$250 a day continue into next school year.

# **RECORD OF PROCEEDINGS 054**

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- Buildings and Grounds – Mr. Bergan reported that the MES project is proceeding. The construction of the new parking lot is a tight timeline. The current parking lot will remain useable until the new parking lot is available and open. A new walkway outside of the MHS cafeteria is under construction with the help of Tom Walters. The MHS gym HVAC project we will have a launch meeting soon even though the project doesn't start until the spring. The locker room updates are well underway. A team met with two architectural firms for a feasibility study for the athletic area and science area to help create a big picture of long-term needs. The results will be broken down into different buckets and estimated cost for each bucket.
- Community Relations – Mr. Matsudo reported that the booster palooza will be at McDonald commons. He also went on to thank everyone for attending the July 4<sup>th</sup> parade.
- Policy – Mrs. Hauser reported that the fall policy update should be received from Neola in August or September.

### **BOARD COMMITTEE/LIASION REPORTS**

- Planning Commission
- Great Oaks – Mr. Matsudo reported that we will need to find a new representative as Dr. Swami steps away.
- Legislation – Mrs. Hauser reported that Governor DeWine signed into law House Bill 583. This bill was intended to continue to provide the current substitute flexibility but ended up with several other provisions in it. It made some technical changes to the fair school funding plan and removed the prorated reduction in the income-based EdChoice voucher when a student's family income rises above 250% of the federal poverty level. Once a student qualifies for the voucher they, and their siblings, will always qualify regardless of income. HB583 also made changes to Ohio's new dyslexia laws.
- Student Achievement Liaison – Mr. Bergan stated that the Ohio School Report Card is now a five star system although the State is still altering it. Mr. Bergan hopes to have final numbers on state testing to provide a report at the next board meeting.

### **DISCUSSION ITEMS**

**Safety Update** – Mr. Matsudo and Mr. Bergan provided a school safety update.

Goals:

- Create a safe and welcoming space for students, staff and the community
- Minimize risk
- Improve practices through regular drills and trainings
- Regularly monitor facilities for maintenance and improvement needs
- Strong collaboration with Madeira PD and Madeira/IH Fire

Ongoing Work:

Collaboration with Madeira PF and Fire:

- Officers present at high traffic times during and after school at all three buildings
- Collaboration and feedback during drills and new construction planning
- Ongoing communication about incidents in and out of schools
- Madeira PD presence at all school events during and after school (concerts, athletics, building-wide events, etc.)

Recent Facility Updates and Upgrades:

- New door badging system
- Upgraded PA systems at MES, MMS and MHS
- Additional PA speakers added to improve building wide communication
- Additional cameras added to increase visibility

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Trainings:

- Threat assessment training with Madeira PD
- Regular drills at all buildings to practice plans
- Two day safety trainings led by first responders from Marjory Stoneman HS
- Full scale dill at MMS in August by PD and fire

Ohio Department of Education Requirements:

- Emergency operations plans, site plans, emergency contacts and drills logs submitted annually for review
- Emergency operations plans reviewed by Ohio Homeland Security
- Regular drill cycles includes required reflection components and related action items

Next Steps:

- Work to add formal Madeira PD detail for high traffic times at all three buildings to ensure coverage
- Emphasis on safety with staff
- Safety reminders for students and parents: See Something, Say Something
- Safety drills at all three buildings in collaboration with Madeira Fire and PD during the fall of 2022 (part of our cycle)
- Bring back our Madeira PD in building interactions back up to pre-covid levels
- Continues to work to enhance external door security
- Continue to monitor facilities for needed improvements through regular drills

**ADJOURNMENT (97-22)** – Mr. Eberly moved, seconded by Mrs. Andruss that the July 18, 2022 meeting of the Madeira Board of Education be adjourned.

**Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Eberly, aye; Mr. Palmer, aye.**

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Board President

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Treasurer