

RECORD OF PROCEEDINGS 037
Minutes of MADEIRA BOARD OF EDUCATION

Regular Meeting
Held July 20, 2020

Present: Mrs. Andruss, Mr. Bernicke, Mr. Lex, Mr. Palmer

Not Present:

Also present at the meeting were Kenji Matsudo, Emily Hauser, Dave Bergan, Chris Flanagan, Brian Kellett, Karoline Freudenberger, Jenny Dimmitt, Amanda Buop, Brad Vitucci, Stephen Dixon, Damon Davis, Pat Mathys, Luiza Mathys, Bethany Streitmatter, Michael Grayson, David Masys, Jeff Corn, Cheryl Boyd-Vakerics, Carla Battivala, Shawn Battivala, Steve Hugh, and Michael Setele.

AGENDA (79-20) – Mr. Lex moved, seconded by Mr. Bernicke the Board approve the agenda with changes the July 20, 2020 meeting of the Board of Education.

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Palmer, aye.

PERSONNEL (80-20) – Mr. Bernicke moved, seconded by Mrs. Andruss to accept the resignation of **Pat Shea**, Board Member.

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Palmer, aye.

PRESENTATION - RESTART Madeira School Plan

Mr. Matsudo offered thanks to the teachers for their hard work 4th quarter, the parents for working so hard with their students through remote learning and to the Planning Commission for working so hard to assist with the RESTART plan.

The district will be offering a continuum of options from distant learning to five days a week in the classroom. Students K-12 will be required to wear masks. The plan will be flexible in nature and will continue to change as the situation develops.

Guiding Principles:

- Care and well-being of students and staff is of utmost importance.
- Prioritizing student learning and social-emotional health.
- Ensuring effective teaching and learning.
- Operating efficiently, effectively, and responsibly.

Fundamental Assumptions:

- Madeira City Schools must create flexible and responsive plans to ensure the health and safety of all students and staff.
- Traditional school experience as it was known prior to the onset of the pandemic will be different, as will many of the sat-to-day practices.
- Students, parents, and staff will need to be ready to operate both in-person and fully remote learning mode sometimes with minimal advance notice.
- School health & safety guidelines must be followed as set forth in guidance from the Ohio Department of Health and out local health departments.
- Guidance and guidelines will be adjusted throughout the school year.
- We are better together when we respect difference of opinions, show empathy for those who may become ill, and promise to do our best amid difficult circumstances.

Task Force:

- MCS Planning Commission reconvenes to form Special Task Force in May.
- Comprised of over 40 parents, teachers and administration
- Weekly meetings for the past two months to review parent survey data, plan scenarios, review released guidance and draft plans
- Regular feedback on plans and communication

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June 1 Parent Survey Data:

Expect buildings to open normally or with necessary social distancing measures:

83.2% Families

78.7% Faculty

Feel comfortable sending kids back to school/returning to work with appropriate social distancing measures:

92.2% Families

92.6% Faculty

Learning Options for Fall 2020:

Option 1: In Person Learning Option – Students will attend 5 days a week with safety measures in place.

Option 2: Online Learning Option – Students will receive remote online instruction aligned curriculum, supported by Madeira staff. A full semester commitment is required.

Option 1 will also include options as the situation evolves including potential blended learning and remote learning if necessary. There will be the potential of live zoom for those students who have chosen to come to school but maybe required to stay home for self-isolation or quarantine purposes. The hybrid option will be split in the alphabet so that families can stay together. One group would attend Monday, Tuesday and every other Wednesday, the second group would be Thursday, Friday and every other Wednesday.

Option 2 will allow students who are not comfortable returning to school or who have other health related concerns an opportunity to receive all classroom lessons at home with aligned curriculum supported by Madeira teachers and staff. Students will attend and will be required to follow a typical school day remotely through live-streaming Zoom classroom lessons and on-demand lessons provided by Madeira staff. Students choosing an online option may require significant parent support the younger the student in order to ensure the student is online at the right times and ready to learn. A semester commitment is required.

Mr. Matsudo and Mr. Bergan reviewed some health and safety protocols that will be followed. This list continues to develop as needed.

- Maximize physical distancing in classrooms and common spaces and use of designated outdoor learning spaces.
- Appropriate face coverings for students and staff K-12 with breaks when distancing can be achieved. Protective shields may be considered and waivers will be provided for those who may not be able to safely wear a mask/shield.
- Modified classroom layouts to include plexi-shields on tables/workstations.
- Frequent handwashing and hand sanitizer use in every classroom.
- Increased signage and reminders.
- Lunch in classrooms and physical distancing in cafeteria areas with assigned cohort seating.
- Temperature and wellness home checks prior to sending to school. Stay home/sick protocols: Temperature over 100.4 degrees, respiratory, gastrointestinal symptoms, loss of taste/smell, exposure or tested positive for COVID-19.
- COVID-19 Exposure Protocols: participation in contact tracing and 14 day self-quarantine.
- Touchless random temperature checks of students/staff throughout the day.
- Isolation areas for students/staff who become ill or become symptomatic during school.
- Cleaning protocols: Frequent sanitation of classrooms, bathrooms and common spaces/high touch areas, each classroom will be disinfected after use by students, specific sanitizing schedules for cleaning surfaces in all areas of the building including use of electrostatic sprayer, and increase ventilation to classrooms and HVAC filtration systems.

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Transportation: Parents that are able to provide transportation of their students are encouraged to do so to minimize the number of students on the buses. A survey sent to parents will ask if they need transportation to have appropriate number of students on the buses.

For this portion of the meeting and presentation, a Zoom link was made available for parents to listen virtually online and view the presentation. Any questions were asked to be directly sent to the Treasurer. There were none.

HEARING OF THE PUBLIC:

A dialogue was held between the public, the Board of Education and administration regarding the RESTART Madeira plan. Community members asked about a number of clarifying questions about the RESTART plans. Mr. Palmer asked that community members state their name and address as well as to keep their comments limited in time to three minutes if possible. Answers were provided primarily by Mr. Matsudo and Mr. Bergan.

Stephen Dixon 71811 Thomas – Q: You have looked to the health department but if there is a vaccine throughout the year is that something that you would require students to get? A: That decision has not been made yet but we would be looking to the health department for guidance.

Mike Settele 8150 Camargo – Q: If we have a hybrid situation and then go back to in person school and then go back to hybrid, would the groups switch? A: We would want to give parents as much notice. Parent notice would be provided on the Thursday and changes in programming would begin on Mondays.

Carrie Fraudenberger 7161 Berwood – Q. Will parents be able to get a conference with principals prior to making decision? A: Yes, you would be able to email and connect with principals as well as a FAQ will be developed and shared.

Steve (address and full name not audible) – Q: Online option vs. hybrid option and what does that look like? Is it sponsored by Madeira? A: Online instruction could include live zoom scheduled throughout the day as well as the possibility of pre-packaged curricular materials. A Madeira staff member would be assigned as the teacher of record for each online student.

Christina Peters – Q: How are you going to prioritize student learning instead of only just student safety? Also, teachers may need to be quarantined more often than students. A: The primary focus of this presentation has been to share the learning options as well as to start with the health and safety pieces first. Our challenge is and will continue to be how do we meet the educational needs, and also ensure the health and safety of students.

Pat Mathys 7101 Summit – Q: Have you thought about resurveying about online vs. in person? Do we think that would help us while planning? Please do another survey prior to asking for a commitment. I can't commit without knowing more. A: The survey that will go out will include that very question and the data that is returned. The data may require a change in plan. The purpose is to understand for planning purposes who is intending to be learning at school and who will need to learn at home.

Damon Davis 7441 Shewango Way – Q: If a student has to jump in and out of an option because of sick or quarantine, when they return will it coordinate well to where the class is? A: It could be the actual class zooming home. We have asked our staff to think through some of these options to be sure that students are staying up with their class as best as possible.

David Masys 6321 Caribou Ct. – Q: I appreciate all of what the board and staff are doing. Could you say anything about the athletic environment? A: Joe Kimling, AD, has been tuned in with all AD's across the

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state. At this point, we don't have clear guidance on whether or not fall sports will start but kids have started conditioning while following health protocols. Band Camp has proceeded while socially distanced and following health protocols.

Brian Kellett 8142 Oakbrook – In response to the comment about student learning, we expect education will be at top notch like it always has been but also recognize that our teachers will be trying to serve all community members and parents the best they can.

The summation of the hearing of the public is provided as the context of what was discussed and/or asked and are not intended to be read as verbatim comments.

CONSENT CALENDAR (81-20) – Mr. Lex moved, seconded by Mrs. Andruss to approve the consent calendar.

A. Minutes

1. June 15, 2020

B. Resignations – Certified

1. **Sharon Fitter** – MMS Intervention Specialist
2. **Ruth Blom** – St. Gertrude Title I Tutor

C. Resignations – Classified Support

3. **Eddie Englert** – Football Coach
4. **Jennifer Eberly** – MHS Teaching Aide
5. **Tosha Rupard** – MHS Special Education Assistant

D. Employment Contract - 1 Year Limited Regular Contract – Certified, dependent upon valid license and background checks

1. **Ian Avery** – MHS ELA Teacher
2. **Jennifer Eberly** – MHS Intervention Tutor
3. **Sharon Fitter** – MES Intervention Tutor

E. Employment Contract - 1 Year Limited Auto Expire Contract – Certified, dependent upon valid license and background checks

6. **Shelby Baeten** – MES Kindergarten Teacher

F. Employment – Classified Support, Special Education Assistants, dependent upon valid license and background checks.

- | | | |
|-----------------------|-----------------------|------------------------|
| 1. Christine Hill | 12. Angela Blevins | 23. Judy Batty |
| 2. Scott Kemmeter | 13. Angela Pointer | 24. Lindsey Franklin |
| 3. Aaron Harding | 14. Beth Erskine | 25. Jill Watson |
| 4. Amanda Mangialardo | 15. Brenda Rheume | 26. Christine Cora |
| 5. Pam Brasey | 16. Deanna Benton | 27. Bridget Glover |
| 5. Lisa Egan | 17. Kelly Kuznizczi | 28. Julie Harms |
| 7. Shannon Childs | 18. Karen King | 29. Meredith DeBrunner |
| 8. Kelly Kimling | 19. Susan Kucewicz | 30. Sarah Campbell |
| 9. Kristen Fox Angel | 20. Sara Bairnsfather | 31. Mindy Maurer |
| 10. Gail Disbennett | 21. Lina McFarland | |
| 11. Laura Sammut | 22. Melissa Stringer | |

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G. Employment – Classified Support, Education Assistant, dependent upon valid license and background checks.

- 7. Stephanie Eager
- 8. Christine Finke
- 9. Rachel Grayson
- 10. Christina Harper

**H. Supplemental Contracts for the 2020-2021 School Year
Funded with General Funds – Certified**

Name	Assignment	Amount
Nicole Volz	Kindergarten Student Screenings	2 days @ \$125 per day
Jonelle Bell	Kindergarten Student Screenings	2 days @ \$125 per day
Amy Rider	Kindergarten Student Screenings	2 days @ \$125 per day
Emily Swallen	Kindergarten Student Screenings	2 days @ \$125 per day
Emily Nutley	Kindergarten Student Screenings	2 days @ \$125 per day
Shelby Baeten	Kindergarten Student Screenings	2 days @ \$125 per day
Brandon Opichka	CPI Training	6 Hours @ \$35/Hour
Aaron Pfeffenberger	CPI Training	6 Hours @ \$35/Hour
Roxanne Hurley	CPI Training	6 Hours @ \$35/Hour
Christy Wanstrath	CPI Training	6 Hours @ \$35/Hour
Suzy Tucker	MHS – Senior Class Co-Advisor	\$1,126.00
Abby Seelmeyer	MHS – Senior Class Co-Advisor	\$828.00
Jennifer Jordan	MHS – Video Production Coordinator	\$2,000.00

Funded with Non-General Funds – Certified

Name	Assignment	Amount
Mary Ann McPherson	Preschool 2020 Planning	Up to 25 Hours @ per diem
Amy Horstman	Cooperating Teacher for University of Cincinnati Student	\$86.62
Jackie Preston	Cooperating Teacher for University of Cincinnati Student	\$86.62
Stacy Radu	Cooperating Teacher for University of Cincinnati Student	\$519.71
Tammy Saunders	Cooperating Teacher for University of Cincinnati Student	\$519.71

Funded with General Funds – Classified

Name	Assignment	Amount
Rebecca Brewer	MMS – Theatre Director	(Correction) \$2,252.00
Susan Kucewicz	District Mail Distribution	(Correction) .75 hrs/day @ per diem
Mindy Maurer	CPI Training	6 Hours @ Hourly Rate

I. Treasurers Report

- 1. General Fund Financial Report for June 2020 and warrant payments for all funds in the amount of **\$641,275.36**

	June 1- June 30	FY20FYTD	FY19 FYTD
Revenues	\$165,914	\$21,964,264	\$21,369,514
Expenditures	\$1,759,467	\$23,404,546	\$20,048,624
Ending Cash	\$11,962,718	\$11,962,718	\$13,402,998

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2. Donations

Donor	Item/Recipient	Amount
Madeira Athletic Boosters	MHS ATH – Track Equipment	\$10,000
Eliza Madlener	MHS – Made in Madeira	\$50.00
Catherine McNally	MHS – Made in Madeira	\$250.00
Alyssa & Matt Krupinski	Preschool Program	\$6.00

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Palmer, aye.

PERSONNEL

A. Employment – Classified Support, Special Education Assistant, *dependent upon valid license and background checks (82-20)* – Mrs. Andruss moved, seconded by Mr. Lex to approve Synda Bernicke as a Special Education Assistant.

Vote: Mrs. Andruss, aye; Mr. Bernicke, abstain; Mr. Lex, aye; Mr. Palmer, aye.

LIMITED CONTRACTS FOR NON-TEACHING PUPIL ACTIVITY DUTIES (83-20) – Mr. Lex moved, seconded by Mr. Bernicke to resolve that a vacancy exists in the positions listed below, that the position was offered to current district or out of district licensed employees and no such qualified person applied for or accepted the position. The following non-licensed person/s applied for and is qualified for the position. ***Contract will be dependent upon person/s obtaining a valid pupil activity program permit issued by the State Board of Education per 3319.303.***

Name	Assignment	Amount
Chloe Williams	MMS – Boys Golf Coach	\$1000.00
Clayton Spence	MHS – Football Coach	\$4,000.00

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Palmer, aye.

GOVERNANCE

A. Calendar 2020-2021 (84-20) – Mr. Bernicke moved, seconded by Mrs. Andruss to approve the amended Calendar for the 2020-2021 school year.

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Palmer, aye.

SUPERINTENDENT COMMITTEE REPORTS

- Finance – Mrs. Hauser reported that at the June BOE meeting the Board approved the new fund 509 for Title IV funds. That fund is actually for Title IV-B instead of Title IV-A that the district receives and adding it will no longer be necessary.
- Buildings and Grounds – Mr. Bergan reported about the physical changes to the buildings related to COVID-19 and that the Auditorium/Commons project is currently on time and slightly under budget.
- Community Relations – Mr. Matsudo reported that several COVID-19 related communications have been going out to community members and that they are starting to answer specific student related questions.
- Policy – No report at this time.

BOARD COMMITTEE/LIASION REPORTS

- Planning Commission – Mr. Matsudo thanked the members of the COVID-19 planning commission for all their hard work.
- Great Oaks – No report at this time.
- Legislation – Mrs. Hauser reported that legislation appropriated additional CARES money to K-12 schools. The use of funds is for costs incurred due to the COVID-19 pandemic. The methodology is based on a base amount plus additional weighted funding for categories like low-income students, students with disabilities, and English Language Learners as well as transportation. Madeira is to receive an additional \$69,779 (\$47/student).
- Student Achievement Liaison – No report at this time.

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DISCUSSION ITEMS - The Board of Education discussed the RESTART Madeira Plan and emphasized that flexibility is key.

EXECUTIVE SESSION (85-20) – Mr. Lex moved, seconded by Mr. Bernicke to adjourn to Executive Session to discuss employment of a public employee.

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Palmer, aye.

ADJOURNMENT (86-20) – Mr. Lex moved, seconded by Mrs. Andruss that the July, 20, 2020 regular meeting of the Madeira Board of Education be adjourned.

Vote: Mrs. Andruss, aye; Mr. Bernicke, aye; Mr. Lex, aye; Mr. Palmer, aye.

Board President

Treasurer