

RECORD OF PROCEEDINGS 053

Minutes of MADEIRA BOARD OF EDUCATION
Regular Meeting Held October 17, 2016

The Regular meeting of the Madeira Board of Education was held on Monday, October 17, 2016 at 7pm respectively in accordance with written notices sent to each member. The meeting was called to order by President Pat Shea.

Present: Mrs. Madden, Mr. Palmer, Dr. Swami, Mr. Shea
Not Present: Mr. Kamil

Also present at the meeting were Kenji Matsudo, Susan Crabill, Tim Weber, David Kennedy and Joe Kimling.

AGENDA (103-16) – Dr. Swami moved, seconded by Mr. Palmer to approve the agenda for the October 17, 2016 meeting of the Board of Education.

Vote: Dr. Swami, aye; Mrs. Madden, aye; Mr. Palmer, aye; Mr. Shea, aye.

HEARING OF THE PUBLIC – There were no community members that participated in this portion of the board meeting.

REPORTS

High School report – Mr. Kennedy, high school Principal, provided an update to the Board on the 2016-2017 school year goals and activities. Mr. Kennedy provided the Board with the High School summary that is provided to colleges and universities as an update on the rigor at the high school.

The high school is continuing with the growth mindset that all school buildings are concentrating on this year. Mr. Kennedy shared a document that was shared with all high school staff to highlight the positives or strengths of the program. The staff is concentrating on modeling the positive nature of effort and challenges; acknowledging effort, stimulate critical thinking, demonstrating that finding solutions is hard, model excitement, teach students their brain is a muscle, get off the path of comfort, believe in change.

Leading for the Future is a district wide goal and the high school is preparing themselves for one to one technology introduction in 2017/2018 by providing staff professional development this year. The district and high school is also looking at a learning management system to benefit students and staff. There are two teachers that are co-teaching science courses at the high school using technology and google sharing and student/staff collaboration. **Challenging Each Student** continues this year with identifying and focusing on individual student supports as well as providing staff/student assistance in organizational skills, preparedness and time management.

Instructional Goals - Each staff member identifies at least two instructional goals that are worked on throughout the year and reviewed and evaluated with other staff and administration.

The high school has started a **Mock Trial team** this year with overwhelming student response. Additionally, a new "mindfulness" group is beginning to help students take time during the day to work on strategies for coping with the pressures of their day. Business partnerships and student leadership conferences are continuing.

Beginning this year, the high school has introduced a **Post-Secondary Planning Day** to set aside a day to provide information to students on planning high school, developing personal skills, providing social media awareness, college and career readiness and developing leadership skills.

The high school is also planning a spring conference night but also turning that night into a planning night for students and parents.

#Madeira Strong continues at the high school. A goal this year is to provide the student leaders with some critical professional development modeling leadership. Prior to the beginning of the school year, Tyler Woodhouse, Madeira graduate, a Naval Academy graduate was the key spokesman during a summer program. The Quarterly Positive referral program continues with 170 students awarded in the first quarter, identified by staff. Two students participated in a summer 2016 Global Leadership Summit. They will make a presentation to the Board at a later date. There will also be two students attending the next Leadership Summit.

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The Board thanked Mr. Kennedy for the update on the buildings and goals for 2016-2017.

CONSENT CALENDAR (104-16) – Mr. Palmer moved, seconded by Dr. Swami to approve the consent calendar.

A. Minutes

1. September 19, 2016

B. Employment – Classified

1. Laura Gress – Special Educational Assistant – Preschool and Kindergarten, Step A

C. Supplemental Contracts for the 2016-2017 School Year (pending background checks and appropriate licensure)

1. Funded with General Funds - Support

Name	Assignment	Amount
Rebecca Brewer	MHS-Theatre Production Manager for the 2016-2017 school year	\$2,400.00

2. Funded with Non-General Funds - Certified

Name	Assignment	Amount
Kristen Anderson	MMS-Theatre and Musical Director	\$2,000.00

D. Treasurers Report

1. **General Fund Financial Report** for September, 2016 and **warrant payments for all funds** in the amount of \$645,309.47.

	Sept 1 – Sept 30	FY17 FYTD	FY16 FYTD
Revenues	\$238,003	\$5,739,550	\$7,280,551
Expenditures	\$1,465,186	4,385,391	4,418,562
Ending Cash	\$9,338,402	\$9,338,402	\$10,644,158

1. Donations

Donor	Item/Recipient	Amount
Heidi McDonough	MHS-cash donation for Latin Club project	\$50.00
Patricia and Erick Jimenez	MHS-cash donation for Latin Club project	\$30.00
Lynn Lukey and Lisa Huffaker	MHS-cash donation for Cheer program	\$10.00
Jared and Corie Kline	MHS-cash donation for After Prom	\$50.00
Nicole Kamil	MHS-cash donation for After Prom	\$30.00
Joseph and Jennifer Brenner	MHS-cash donation for After Prom	\$50.00
Nancy McCarthy	MHS-cash donation for After Prom	\$30.00
Randy Shinkle and Heidi Welti	MHS-cash donation for After Prom	\$30.00
Dana Boehmer	MHS-cash donation for After Prom	\$30.00
Elizabeth Moore	MHS-cash donation for After Prom	\$30.00
Emily Ingram	MHS-cash donation for After Prom	\$20.00
Meg and Pat Shea	MHS-cash donation for After Prom	\$30.00

Vote: Dr. Swami, aye; Mrs. Madden, aye; Mr. Palmer, aye; Mr. Shea, aye.

RECORD OF PROCEEDINGS 055
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FINANCE

School Fees (105-16) – Dr. Swami moved, seconded by Mrs. Madden to approve the revised consumable school fees for the 2016-2017 school year for the high school courses listed below.

1. Personal Finance fee of \$25 eliminated. The H & R Budget Challenge program sponsored by H & R Block will fund the cost.
2. Honors Accounting fee of \$49.50 for accounting work papers should be added.

Vote: Dr. Swami, aye; Mrs. Madden, aye; Mr. Palmer, aye; Mr. Shea, aye.

Five Year Forecast (106-16) – Mr. Palmer moved, seconded by Mrs. Madden to approve the October 31, 2016 Five Year Forecast and Notes to the Forecast as presented by the Treasurer and recommended by the Finance Committee.

Vote: Dr. Swami, aye; Mrs. Madden, aye; Mr. Palmer, aye; Mr. Shea, aye.

GOVERNANCE

Policies (107-16) – Dr. Swami moved, seconded by Mr. Palmer to resolve the following policies are hereby adopted and that any prior corresponding policy heretofore adopted by the Madeira City Schools Board of Education is hereby rescinded.

Policy#	Policy Name	Action
0100.00	Definitions	Revised
0167.10	Use of Electronic Mail/Text Messages	Revised
0169.20	Open Meetings/Sunshine Law	Revised
1530.00	Evaluation of Principals and Other Administrators	Revised
1619.00	Group Health Plans – Administration	New
3419.00	Group Health Plans – Certified	Revised
4419.00	Group Health Plans - Classified	Revised
1619.01	Privacy Protections of Fully Insured Group Health Plans	New
3419.01	Privacy Protections of Fully Insured Group Health Plans	New
4419.01	Privacy Protections of Fully Insured Group Health Plans	New
1619.02	Privacy Protections of Self-Funded Group Health Plans	New
3419.02	Privacy Protections of Self-Funded Group Health Plans	Revised
4419.02	Privacy Protections of Self-Funded Group Health Plans	Revised
1619.03	Patient Protection and Affordable Care Act	New
3419.03	Patient Protection and Affordable Care Act	New
4419.03	Patient Protection and Affordable Care Act	New
2460.00	Special Education	Revised
3220.00	Standards-Based Teacher Evaluation	Revised
3223.00	Standards-Based School Counselor Evaluation	Revised
5330.02	Procurement and Use of Epinephrine Auto Injectors	Reject
3420.00	Health Insurance Benefit	Delete
4420.00	Health Insurance Benefit	Delete
5830.00	Student Fund Raising	Reject
6605.00	Crowdfunding	Reject
6700.00	Fair Labor Standards Act	Revised
8330.00	Student Records	Revised
9700.00	Relations with Special Interest Groups	Revised

Vote: Dr. Swami, aye; Mrs. Madden, aye; Mr. Palmer, aye; Mr. Shea, aye.

Job Descriptions (108-16) – Mrs. Madden moved, seconded by Dr. Swami to revise the job descriptions listed below.

1. Administrative Assistant, Guidance, High School
2. Administrative Assistant, Superintendent and Assistant Superintendent

Vote: Dr. Swami, aye; Mrs. Madden, aye; Mr. Palmer, aye; Mr. Shea, aye.

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Complimentary Passes Resolution (109-16) – Mrs. Madden moved, seconded by Dr. Swami to provide for the 2016-2017 school year complimentary passes to District events for designated individuals or groups of individuals per resolution.

Vote: Dr. Swami, aye; Mrs. Madden, aye; Mr. Palmer, aye; Mr. Shea, aye.

SUPERINTENDENT COMMITTEE REPORTS

- Finance – Finance Committee met and reviewed the Five Year Forecast.
- Buildings and Grounds – Mr. Weber met with the committee and reviewed the permanent improvement strategy and the comprehensive list of facility maintenance needs for the next 20 years. Upcoming items that are being planned for the summer; completion of the North Mingo line, LED lighting and retrofitting for the district that will provide a return on investment in just over a year, roof replacements at the high school, board office doors, bathroom renovations at the high school and some security upgrades.
- Community Relations – The final Community Meeting is scheduled for Wednesday, October 19 at 7:30 pm.
- Policy – Policy Committee met and reviewed the Policies and updated job descriptions.

BOARD COMMITTEE/LIASION REPORTS

- Planning Commission – Planning Commission met and heard the presentation from Mr. Olson and Mr. Flanagan.
- Great Oaks – Dr. Swami provided an update on the meeting from last week. They provided an update on the report card and update on all four campus's that make up the Oaks System. The Oaks has requested the Board consider taking action on appointing their Great Oaks Board representative sooner than the January organizational meeting. Mr. Shea has directed Mr. Matsudo to move forward with a Board motion at the November meeting, appointing Dr. Swami who has agreed to continue to service another 3 year term.
- Legislation Liaison – Mr. Matsudo provided the Board a letter that was written to Mr. Paolo DeMaria, Superintendent of Public Instruction, from the Greater Cincinnati School Advocacy Network to reinforce the local control of a community school district. The letter listed key points for consideration; adhere to federal ESSA legislation, removal of end of course exams, use the ACT/SAT as the high school assessment, removal of student growth in the Ohio Teacher Evaluation System, elimination of the A-F grading.
- Student Achievement Liaison – Mr. Kennedy provided an update of the great things going on at the high school.

DISCUSSION ITEMS – There were no additional discussion items during this portion of the meeting.

EXECUTIVE SESSION (110-16) – Dr. Swami moved, seconded by Mr. Palmer to adjourn to Executive Session to review employment of a public employee and matters required to be kept confidential for federal and state laws and/or regulations.

Vote: Dr. Swami, aye; Mrs. Madden, aye; Mr. Palmer, aye; Mr. Shea, aye.

ADJOURNMENT (111-16) – Dr. Swami moved, seconded by Mr. Palmer that the October 17, 2016 meeting of the Madeira Board of Education be adjourned.

Vote: Dr. Swami, aye; Mrs. Madden, aye; Mr. Palmer, aye; Mr. Shea, aye.

Board President

Treasurer