

# RECORD OF PROCEEDINGS 067

## Minutes of MADEIRA BOARD OF EDUCATION

**Regular Meeting  
Held October 17, 2022**

The Regular meeting of the Madeira Board of Education was held on Monday, October 17, 2022 at 7pm respectively in accordance with written notices sent to each member. The meeting was called to order by President Richard Palmer.

Present: Paula Andruss, David Eberly, Ryan Lex, Richard Palmer

Not Present: Steve Bernicke

Also present at the meeting were Kenji Matsudo, Emily Hauser, Dave Bergan, and Lisa Vitucci.

**AGENDA (114-22)** – Mr. Lex moved, seconded by Mrs. Andruss that the Board approve the agenda for the October 17, 2022 meeting of the Board of Education.

**Vote: Mr. Lex, aye; Mrs. Andruss, aye; Mr. Eberly, aye; Mr. Palmer, aye.**

**HEARING OF THE PUBLIC** – There was no hearing of the public at this time.

**CONSENT CALENDAR (115-22)** – Mr. Eberly moved, seconded by Mr. Lex to approve the consent calendar.

**A. Minutes**

1. **September 19, 2022** (Exhibit-1)

**B. Supplemental Contract for the 2022-2023 School Year unless otherwise specified (*pending background checks and appropriate licensure*)**

**Funded with General Funds – Certified**

Name	Assignment	Amount
Brandon Opichka	MMS – Wrestling Coach	\$2,400.00
David Wainscott	MHS – Boys Basketball Coach (split)	\$1,850.00
Taylor Brannon	MHS – Boys Basketball Coach (split)	\$1,500.00
Edward Leborgne	MMS – Boys Basketball Coach	\$2,450.00
Michelle Whitmore	Home Instruction	\$35/Hour up to 30 Hours

**C. Treasurers Report**

1. **General Fund Financial Report for September, 2022** and warrant payments for all funds in the amount of **\$892,453**. (Exhibit-2)

	Sept. 1- Sept. 30	FY23 FYTD	FY22 FYTD
Revenues	1,222,727	11,531,297	10,289,181
Expenditures	1,861,739	5,453,990	5,184,900
Ending Cash	21,169,795	21,169,795	18,365,979

2. **Donations**

Donor	Item/Recipient	Amount
Madeira Athletic Boosters	Athletic Department	\$6,000.00
Prus Construction	MHS – Boys Basketball	\$1,000.00

**Vote: Mr. Lex, aye; Mrs. Andruss, aye; Mr. Eberly, aye; Mr. Palmer, aye.**

**LIMITED CONTRACTS FOR NON-TEACHING PUPIL ACTIVITY DUTIES (116-22)** – Mrs. Andruss moved, seconded by Mr. Lex that the Board resolve that a vacancy exists in the positions listed below, that the position was offered to current district or out of district licensed employees and no such qualified person applied for or accepted the position. The following non-licensed person/s applied for and is qualified for the position. ***Coach employment and contract finalization will be dependent upon person/s obtaining background checks, completing OHSAA requirements, valid pupil activity program permit issued by the State Board of Education per 3319.303, signing contract and personnel file paperwork completion.***

**RECORD OF PROCEEDINGS 068**  
**Minutes of MADEIRA BOARD OF EDUCATION**

*Regular Meeting*  
*Held October 17, 2022*

Name	Assignment	Amount
Jared Kline	MHS – Girls Basketball Coach	\$7,400.00
Greg Ervin	MHS – Girls Basketball Coach	\$3,600.00
Brian Lutes	MHS – Girls Basketball Coach	\$3,600.00
Alyssa Frye	MMS – Girls Basketball Coach (split)	\$850.00
Erin Cofskey	MMS – Girls Basketball Coach (split)	\$1,600.00
Brian Kellett	MMS – Girls Basketball Coach	\$2,450.00
Chris Davidson	MHS – Wrestling Coach	\$4,500.00
Kevin Cloran	MHS – Wrestling Coach	\$2,950.00
Kris Kuykendall	MMS – Wrestling Coach	\$1,500.00
Peter Hopewell	MHS – Boys Basketball Coach (split)	\$1,850.00
Aaron Harding	MHS – Boys Basketball Coach	\$3,450.00
Steven Schloss	MHS – Boys Basketball Coach (split)	\$1,500.00
Robert Manning	MMS – Boys Basketball Coach	\$2,450.00

**Vote: Mr. Lex, aye; Mrs. Andruss, aye; Mr. Eberly, aye; Mr. Palmer, aye.**

**GOVERNANCE**

- A. Policies (117-22)** – Mr. Lex moved, seconded by Mrs. Andruss that the Board resolve the following policies are hereby adopted and that any prior corresponding policy heretofore adopted by the Madeira City Schools Board of Education is hereby rescinded. Policies sent to Board for review on September 30. (Exhibit-3)

Policy#	Policy Name	Action
1617	Weapons	Revised
2280	Preschool Program	Revised
2413	Career Advising	Revised
2430	District-Sponsored Clubs and Activities	Revised
2431	Interscholastic Athletics	Revised
3120.08	Employment of Personnel for Co-Curricular/Extra-Curricular Activities	Revised
3217	Weapons	Revised
4217	Weapons	Revised
5111	Eligibility of Resident/Nonresident Students	Revised
5335	Care of Students with Chronic Health Conditions	Revised
5336	Care of Students with Diabetes	Revised
6700	Fair Labor Standards Act (FLSA)	Revised
7217	Weapons	Revised
7440	Facility Security	Revised
7440.03	Small Unmanned Aircraft Systems	Revised
8210	School Calendar	Revised
8320	Personnel Files	Revised
8330	Student Records	Revised
8600	Transportation	Revised

**Vote: Mr. Lex, aye; Mrs. Andruss, aye; Mr. Eberly, aye; Mr. Palmer, aye.**

- B. Employment of Substitute Teachers Resolution (118-22)** – Mr. Lex moved, seconded by Mrs. Andruss that the Board approve the Employment of Substitute Teachers Resolution for the purpose of modifying education requirements for substitute teachers in accordance with the law. (Exhibit-4)

**Vote: Mr. Lex, aye; Mrs. Andruss, aye; Mr. Eberly, aye; Mr. Palmer, aye.**

- C. Declaring Transportation Impractical (119-22)** – Mrs. Andruss moved, seconded by Mr. Eberly that the Board approve the resolution declaring transportation Impractical for the 2022-2023 school year. (Exhibit-5)

**Vote: Mr. Lex, aye; Mrs. Andruss, aye; Mr. Eberly, aye; Mr. Palmer, aye.**

# **RECORD OF PROCEEDINGS 069**

## **Minutes of MADEIRA BOARD OF EDUCATION**

**Regular Meeting  
Held October 17, 2022**

### **SUPERINTENDENT COMMITTEE REPORTS**

- Finance – There was no formal report at this time. The five year forecast will be provided to the Board next month.
- Buildings and Grounds – Mr. Bergan and Mr. Matsudo reported that the MES construction project is still pushing forward. The district meets with HGC and MSA weekly and continues to push hard on timing. At this time, we are still waiting on parts for underground water utilities and in general, the timing of this project will be extremely tight. The Board will be provided a district calendar for consideration at their November BOE meeting. Mr. Bergan also went on to explain that the athletic/science feasibility study is underway. MSA has held focus groups with science teachers, students, athletic boosters, and will soon meet with coaches. A survey was also sent out to parents to gather their input. There is a tentative plan to provide an update to the Board in December. Although the district has a permanent improvement strategy to address existing facility maintenance and upkeep, any new or larger planned projects coming from this study do not have a current identified funding source. The goal is to prioritize long-term needs and determine dollars associated with those needs.
- Community Relations – Mr. Matsudo reported that Madeira held a Community Leaders meeting last week. In attendance were representatives from City Council, Tom Moeller, Chief Schaeffer, Captain Caseres, David Peterson from the Chamber, Rich representing the Board of Education and Father John Paul Walker from St. Gertrude. This gives each leader a chance to share upcoming projects and events that are happening in each organization within the City of Madeira.
- Policy – No formal update at this time.

### **BOARD COMMITTEE/LIASION REPORTS**

- Planning Commission – Mrs. Andruss stated that Principals David Kennedy and Niki Huelsman provided an update at the Planning Commission meeting. The schools are super busy and have a general feeling that it is good to be back. MES Principal, Chris Flanagan, and Student Services Director, Jessica Hunter, will provide updates next month. The Planning Commission study groups are starting to meet and gather information for their studies.
- Great Oaks – Mr. Matsudo reported that he is working to identify a potential Great Oaks representative that the Board could consider appointing as Dr. Cathy Swami has indicated her intention to step away from this current appointment.
- Legislation – No formal update at this time.
- Student Achievement Liaison – Mr. Matsudo reported that the national merit semifinalists are Bea Manning and Milo Nelson, the commended scholars are Michael Cedillo, Maryn Dubay, Jack Rogers, Mira Shonk, & Daniel Williams. The Hispanic scholars are Emma Faz and Kate Donnelan. Mr. Matsudo added that Madeira athletics are also doing incredibly well. Football, XC, Band, Soccer and Volleyball are all having great seasons and getting ready to enter postseason tournament play.

### **DISCUSSION ITEMS**

- OSBA Capital Conference – 11/13/22-11/15/22
- Safety and Security – Mr. Matsudo reported that Madeira's current safety plan includes a detail officer program worked on and approved by Chief Schaeffer. The district has committed to providing six hours of targeted detail officer support each day based on summer trainings and most vulnerable times of the school day. The officers are present in our buildings and making connections with students. Chief Schaeffer is very supportive of our current partnership. Understanding that the City leaders have expressed interest in partnering on school safety, Mr. Matsudo reported that he has been in communication with the City of Madeira about sharing in the detail officer partnership financially with the City. In a recent meeting with the City including Tom Moeller, Lori Thompson and Chief Schaeffer, the current detail officer program was discussed again including asking the police chief his thoughts on our current detail officer program and the concept of an SRO. In our school meeting, Mr. Matsudo reported that Chief Schaeffer indicated that we would not have the same level of support if we moved to an SRO program and it would be a "step backwards" from our current arrangement. Tom Moeller was

asked to share our desire to partner with the City in the detail officer program and it was reported back by Mr. Moeller that the City was not currently interested in partnering financially at this time. Mr. Palmer added that in a public City Council meeting it was said the City wanted an SRO and put it in their budget but has not discussed that with the school. Chief Schaeffer stated in the meeting that the coverage includes more officers with our current plan and moving to one SRO would be a step back. Mr. Palmer went on to add that as a Board and a district we are going to do what is best for the students either way but it is typical for cities to partner with districts for school safety. We have a great relationship with the Chief and fire department and a great working relationship with the City and that will continue either way. There is no finish line when it comes to school safety so we will continue to adapt our approaches and make adjustments as needed to support student and staff safety. Mr. Bergan added that we are going to continue to have full scale safety drills. The MHS drill was completed a few weeks ago including police and fire and went very well. The drills at MMS and MES are still to come.

***RECORD OF PROCEEDINGS 070***  
***Minutes of MADEIRA BOARD OF EDUCATION***  
***Regular Meeting***  
***Held October 17, 2022***

**ADJOURNMENT (120-22)** – Mr. Lex moved, seconded by Mrs. Andruss that the October 17, 2022 regular meeting of the Madeira Board of Education be adjourned.

**Vote: Mr. Lex, aye; Mrs. Andruss, aye; Mr. Eberly, aye; Mr. Palmer, aye.**

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Treasurer