

RECORD OF PROCEEDINGS 058

Minutes of MADEIRA BOARD OF EDUCATION

**Regular Meeting
Held October 19, 2020**

Present: Paula Andruss, David Eberly, Ryan Lex, Richard Palmer

Not Present: Steve Bernicke

Also present at the meeting were Kenji Matsudo, Dave Bergan, and Susan Crabill.

TREASURER PRO TEMPORE (113-20) – Mr. Lex moved, seconded by Mr. Eberly that the board appoint Mrs. Andruss as Treasurer Pro Tempore effective immediately until the December 14, 2020 Board of Education Meeting.

Vote: Mr. Eberly, aye; Mr. Lex, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

AGENDA (114-20) – Mrs. Andruss moved, seconded by Mr. Lex to approve the agenda with changes for the October 19, 2020 meeting of the Board of Education.

Vote: Mr. Eberly, aye; Mr. Lex, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

HEARING OF THE PUBLIC – There was no hearing of the public at this time.

REPORTS – Five Year Forecast

Mrs. Hauser, Treasurer/CFO, presented a pre-recorded video message of the Five Year Forecast to the Board of Education. The forecast provides a financial recap of the previous 3 school years, 2017/2018, 2018/2019 and 2019/2020, and a financial forecast of the next 5 years, the current year 2020/2021 through 2024/2025. Emily began the presentation with some information related to the effects of COVID-19 on the financial picture of the district. While the district did receive funding from the state and federal government for safety and health purchases in the range of about \$130,000, it is unclear at this time what additional obligations might arise during this school year.

The largest revenue source is Real Estate and Public Utility Property Taxes, \$18.9M, 84% of the total revenue forecast. The district is not forecasting a change in the real estate market and believe the 2020 reappraisal of property valuations will not effect the forecasted revenue. State funding for per pupil support, \$2.8M, 12% of total revenue include cuts announced earlier in the year. The following school years are forecasted at the same levels as 2018/2019 per communications from the Ohio Dept. of Education. That is a reflection of the unknown circumstances surrounding the State budget in future years.

The largest expenditure category is salaries and benefits, \$16.4M, 72% of expenditures. Salaries are forecasted to increase due to increasing enrollment and the annual salary schedule step/base increase. Benefits change as a result of salary changes and health/dental premium costs. Over the last 10 years the average medical premium cost has increased 3.4%. As a member of the Greater Cincinnati Insurance Consortium the future years have been forecasted with a 10% increase due to a cap in place with the consortium. The next largest area of expenditures is purchased/contract services, \$4.6M, 20% of the expenditure forecast. Purchased/Contract services includes the cost of transportation, regular maintenance of the facility, cost of substitutes in the classroom and student supports, student and staff technology and other student and staff support contracts for services and professional training. Reopening the schools in the current year has incurred additional costs for health and safety of staff and students in the buildings. Some of those costs were covered by state and federal funding, but most of the cost is being taken care of by the district. The district is anticipating a return to normal levels in 2021/2022.

In summary, the district will maintain a positive general fund ending cash balance at all times. The ending cash balance will be in the range of 4 to 10 months of operating expense obligations. As the district moves into deficit spending (current year expenditures exceed current year revenues) the district will begin discussions and a timeline for increasing revenues from new levy dollars and/or cost reductions. The Five Year Forecast, Notes and Long Term Financial Plans and Parameters will be on the district website.

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CONSENT CALENDAR (115-20) – Mr. Lex moved, seconded by Mrs. Andruss to approve the consent calendar.

A. Minutes

1. September 21, 2020

B. Resignation – Certified

1. Aaron Pfeffenberger – Winter Site Coordinator at MMS

C. Supplemental Contract for the 2020-2021 School Year unless otherwise specified

Funded with General Funds - Certified

Name	Assignment	Amount
Rick Rockwell	MHS – Boys Basketball Head Coach	\$6,850.00
Dave Wainscott	MHS – Boys Basketball Asst. Coach	\$3,600.00
Taylor Brannon	MHS – Boys Basketball Asst. Coach - Freshman	\$2,800.00
Brandon Opichka	MMS – Wrestling Asst. Coach	\$2,200.00
Chip Dobson	MHS – Swim Coach	\$2,500.00

Funded with General Funds – Classified Support

Name	Assignment	Amount
Kimberly Grise-Smith	MHS – Fall Theatre Producer	\$600.00

D. Treasurers Report

1. **General Fund Financial Report for September, 2020** and warrant payments for all funds in the amount of **\$1,523,878.75**.

	Sept. 1- Sept. 30	FY21 FYTD	FY20 FYTD
Revenues	\$1,433,381	\$8,984,131	\$9,815,115
Expenditures	\$1,816,657	\$4,921,148	\$5,393,938
Ending Cash	\$16,025,702	\$16,025,702	\$17,824,177

2. Donations

Donor	Item/Recipient	Amount
Connections Christian Church	MHS – Athletic Department	\$150.00
Madeira Athletic Boosters	MHS – Athletic Department	\$6,000.00

Vote: Mr. Eberly, aye; Mr. Lex, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

LIMITED CONTRACTS FOR NON-TEACHING PUPIL ACTIVITY DUTIES (166-20) – Mr. Eberly moved, seconded by Mr. Lex to resolve that a vacancy exists in the positions listed below, that the position was offered to current district or out of district licensed employees and no such qualified person applied for or accepted the position. The following non-licensed person/s applied for and is qualified for the position.

Coach employment and contract finalization will be dependent upon person/s obtaining background checks, completing OHSAA requirements, valid pupil activity program permit issued by the State Board of Education per 3319.303, signing contract and personnel file paperwork completion.

Name	Assignment	Amount
Steven Schloss	MHS – Boys Basketball Asst. Coach	\$3,000.00
Aaron Harding	MMS – Boys Basketball Asst. Coach	\$2,200.00
Jacob Sullivan	MMS – Boys Basketball Asst. Coach	\$2,000.00
Jared Kline	MHS – Girls Basketball Head Coach	\$5,850.00
Brian Lutes	MHS – Girls Basketball Asst. Coach - JV	\$3,000.00

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Elizabeth Dooley	MHS – Girls Basketball Asst. Coach	\$2,800.00
Mike Prus	MMS – Girls Basketball Asst. Coach	\$2,100.00
Chris Davidson	MHS – Wrestling Head Coach	\$3,200.00
Kevin Cloran	MMS – Wrestling Asst. Coach	\$2,800.00
Ray Noble	MHS – Dive Coach	\$500.00
Marin Kline	MHS – Girls Basketball Asst. Coach	\$1,000.00
Brad Cunningham	MHS – Swim Coach	\$1,500.00

Vote: Mr. Eberly, aye; Mr. Lex, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

FINANCE

Five Year Forecast and Notes for 11/30/2020 (117-20) – Mr. Lex moved, seconded by Mrs. Andruss to approve the **Five Year Forecast and Notes** as reviewed and recommended for approval by the Finance Committee.

Vote: Mr. Eberly, aye; Mr. Lex, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

GOVERNANCE

Resolution of Urgent Necessity (118-20) – Mr. Eberly moved, seconded by Mrs. Andruss to resolve to dispense with statutory bidding procedures for the installation of modular trailers at Madeira elementary, in anticipated need for additional classroom space in January 2021.

Vote: Mr. Eberly, aye; Mr. Lex, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

SUPERINTENDENT COMMITTEE REPORTS

- Finance – Mrs. Hauser presented the Five Year Forecast to the Board. The next Finance meeting will be scheduled in December to discuss the Tax Budget and the tuition rates for the Preschool and Optional Kindergarten programs.
- Buildings and Grounds – Mr. Bergan indicated the high school construction project continues to be on time and on budget. A Buildings and Grounds meeting will be scheduled to review the maintenance and permanent improvement projects scheduled for this school year.
- Community Relations – The Health Watch Assessment team met to continue discussions on the districts safety and health during the pandemic. The Superintendent and Administration continue communications to the parents, staff and community about any relevant information to keep everyone updated at this unusual time.
- Policy – No report at this time.

BOARD COMMITTEE/LIASION REPORTS

- Planning Commission – Planning Commission met and the elementary and middle school Principals shared their updates for the beginning of the school year and plans for the remainder of the year. Mrs. Andruss reported that the small group planning commission teams are meeting to begin their review of their assigned topic.
- Great Oaks – Dr. Swami attended the most recent Great Oaks board meeting and passed on information to Mr. Matsudo.
- Legislation – no report at this time.
- Student Achievement Liaison – Mr. Matsudo was happy to report that the district has made it through the first grading period.

DISCUSSION ITEMS – No discussion items.

ADJOURNMENT (119-20) – Mr. Eberly moved, seconded by Mr. Lex that the October 19, 2020 regular meeting of the Madeira Board of Education be adjourned.

Vote: Mr. Eberly, aye; Mr. Lex, aye; Mrs. Andruss, aye; Mr. Palmer, aye.

Board President

Treasurer