



Treasurer / CFO Search for Madeira City Schools

Mission Statement

In partnership with parents and community, Madeira City Schools provides and promotes a positive learning environment that challenges each learner to achieve full academic potential for excellence and be a responsible, educated, and caring individual now and in the future.

The Treasurer Search

The Madeira City School District Board of Education is seeking qualified applicants for the position of Treasurer. The Board seeks an effective leader in education and school finance to fill the vacancy created by retiring Treasurer, Susan Crabill. It is expected the new Treasurer will take office on or before August 1, 2019.

Leadership Criteria

The Treasurer / CFO is responsible for overseeing the entire financial operations of the school district, the accuracy and timeliness of all state and federal reporting, as well as the development of the annual district operating budget and the Five-Year Forecast. The Treasurer / CFO is an active participant on the senior leadership team and will provide leadership for the district in many areas including finance, strategic planning, program development, and is a resource for business and human resource functions.

The applicant must possess a valid Ohio Treasurer's license. Successful experience as a School Treasurer is preferred. The Treasurer / CFO must maintain integrity and high standards of ethics in all matters. The successful candidate will demonstrate the following financial leadership characteristics:

- Demonstrated record of successful leadership as a school treasurer or assistant treasurer in a public school district
- Effective in communicating district finances in both written and verbal forms
- Proven ability to work with others – a team player
- Strong financial and detail-oriented reporting skills
- Ability to facilitate educational discussions/decisions through a financial lens
- Demonstrated excellent inter-personal and effective communication skills
- Demonstrated knowledge of state and local funding issues along with Ohio laws and regulations pertaining to public schools
- Experience in effective process management and organizational skills
- Leadership skills for staff and various finance committees
- Experience with and understanding of operating software and procedures
- Expertise in developing, communicating and managing business office procedures

Compensation and Terms of Employment

The Board intends to offer the successful candidate a competitive compensation package in a multi-year contract with provisions for an annual review and evaluation. The salary and benefits will be commensurate with experience and qualifications.

The Madeira City Schools Board of Education is an Equal Opportunity Employer.

Employment is offered without regard to age, race, color, religion, ancestry, national origin, citizen status, handicap, or status as a Vietnam Era or special disabled veteran.

District Profile

School Buildings

High School (9-12)	1
Middle School (5-8)	1
Elementary (PK-4)	1

Student Enrollment 1,613

Number of Employees

Administrative	9
Certified Staff	125
Classified	68
Treasurer Staff	3

Madeira City Schools
Board of Education

Mr. Patrick Shea, President	9 yrs
Mr. Richard Palmer, Vice President	3 yrs
Mrs. Ginger Madden, Member	3 yrs.
Mr. Steve Bernicke, Member	1 yr.
Mr. Ryan Lex, Member	1 yr.

The Community

The small, tight-knit community of Madeira embraces its school district and supports the efforts to continue and strengthen the established path of excellence. Our vision of a school community where learning is personalized and success is ensured is provided through a well-aligned and supportive Board of Education. In addition, Madeira Schools Foundation provides a source of funding for special projects within the district.

Appropriations

General Fund	\$19.8
All Funds	\$24.7

General Fund Revenue

Local Taxes	73%
State Support	22%
Other Revenue	5%

Federal Funds

\$442,000

Expenditure Per Pupil

Classroom	73%
Non-Classroom	27%

Financial Data

Total Valuation	\$371,646,960
Mills	
Inside	4.26
Outside Voted	96.81
Outside Effective Class 1	46.22
Outside Effective Class 2	57.91
Bond	6.00

The School District

The Madeira community, a northeast suburb of Cincinnati, is very proud of its schools. The small town feel of Madeira includes a population of 8,923 and encompasses approximately 3.5 square miles. The district has been recognized as one of the highest performing across the state year after year. State tests and ACT/SAT scores attest to a strong curriculum and excellent teaching.

Application Process

Qualified individuals are encouraged to apply. Please submit:

- A cover letter emphasizing qualifications and reasons for interest
- An up-to-date resume
- A list of three references
- A copy of current Ohio School Treasurer License

Note: Applicants should not make personal contact with any Madeira Board of Education members.

All application material can be mailed or emailed to following by January 18, 2019:

MAIL: Treasurer / CFO Search Committee
Madeira City Schools
7465 Loannes Drive
Madeira, OH 45243

EMAIL: lgraziani@madeiracityschoools.org

Tentative Timeline

- Announce vacancy – Nov. 27, 2018
- Application materials due – Jan. 18, 2019
- Initial interviews – February 2019
- Est. action to employ – March 18, 2019
- Est. to begin employment – On or before August 1, 2019

Direct confidential questions concerning the position to:

Kenji Matsudo, Superintendent
513-985-6070
or

kmatsudo@madeiracityschoools.org

