

MCS Chromebook Take Home Usage Agreement

Dear Student and Parent / Guardian:

Students in grades 5-8 will begin the year with new technology that will enhance and amplify their learning. Each student will be issued a Chromebook and teachers will have a greater ability to integrate classroom instruction and technology for all students. We're excited about the new potential for learning this will bring our students!

We would like for students to be able to bring home their assigned district-owned Chromebook each day.

If you would like for your student to bring home a Chromebook, you and your student must first read and agree to the following terms with your signature. If you do not agree with the terms of this agreement, the student will be permitted to use the device at school only.

As a student of Madeira City Schools, I promise to:

Charge my Chromebook.

- So that you have access to the tools needed in the classroom, Chromebooks should be fully charged before arriving to school each day.
- Students who take their Chromebook home after school will be responsible for charging their Chromebooks each evening. Only the provided charging cable should be used; do not purchase or attempt to use a third-party charger as this can damage the Chromebook.

Preserve reference tags on my Chromebook:

- Leave all district-placed stickers and tags (MCS Chrome sticker, inventory barcodes, etc.) intact on the device.

Be a good digital citizen.

- Follow all agreements in the MCS Acceptable Use Policy, including:
 - I will use only my own Google account and no other person's Google account.
 - I will not use the computer to look at, send, copy or create material that is rude, inappropriate or meant to hurt someone's feelings.
 - I will be respectful, responsible, and safe while on the computer.
 - I will make the device available at any time to any school administrator or teacher for inspection of any messages or files sent or received on their MCS issued device.
 - I will report to the building administration or a teacher any incidents of inappropriate communications sent in any form using their MCS owned technology.

As a parent / guardian of Madeira City Schools, I will:

Support my student in keeping the promises above.

Accept the same financial responsibility for the Chromebook as I do for the textbooks my student brings home. This includes the cost of **replacing a lost, stolen or intentionally damaged device**.

- The maximum charge for a lost or stolen Chromebook is \$225.00.
- **Accidental Damage** – If a device is accidentally damaged, please have your student bring the device back to school the next day and report any damage to the student's teacher.
- **Intentional Damage** – Full price of repair or replacement will be the responsibility of the parent/guardian and a meeting with an administrator will be required before a device will be reissued. Consequences may be issued per the Student Code of Conduct.

Lost/Stolen Device – A fee of \$225.00 will be collected for a lost or stolen device and a parent/guardian meeting with an administrator will be required.

Chromebook Insurance Plan:

Please read the entire plan to determine if this program is needed for you and your child's protection against damage of the Chromebook in your care. This form must be completed and marked YES or NO before the Chromebook will be provided to the student.

Coverage and Benefit

This agreement covers the Chromebook loaned to the student against damage up to \$225.00 (the cost of the device). Coverage is 24 hours per day. LOST OR STOLEN DEVICES/POWER CORDS ARE NOT COVERED.

Effective and Expiration

This coverage is effective from the date this required form is received by the school through the date at which the Chromebook is required to be returned in good order to the school (at the end of the current school year), provided you opt in for the insurance plan.

Premium

The total premium cost is \$25.00 per device for the 2016-2017 school year. The Chromebook Insurance Plan is non-refundable. If a new Chromebook must be issued to replace a damaged device, a new \$25.00 insurance fee will be assessed to cover the new device.

It is agreed and understood that:

- The MCS Chromebook Insurance Plan Fund will offer coverage to all students.
- Participation is totally voluntary. If a student does not participate, they will be responsible for any costs associated with repairs, loss, or damage.
- A separate application will be needed for each Chromebook covered.

_____ No, I decline service at this time, and understand I am responsible for 100% of any damage or loss to the loaned Chromebook.

Parent / Guardian Signature

Date