



Madeira City Schools
6612 Miami Avenue, Madeira, OH 45243
513.561.5555
513.272.4145 fax

Dear Middle School Parent,

Throughout the school year there are things sent home or mailed regarding your child/student. This includes report cards and other information that you may wish to share with a parent living at an address different than the main mailing address for Madeira City Schools.

If there is a parent who lives at a second address who would like to receive mailings regarding the child and school, please complete the bottom of this letter and return it to the school office.

Please contact the middle school office at 513-561-5555 if you have any questions.

Thank you.

Name of Student: _____

Addressee For Second Mailing: _____

Address: _____

City/State/Zip Code: _____

Relationship to Student: _____

"A school community where learning is personalized and success is ensured"